



**DOUGLAS COUNTY  
TRANSPORTATION & LAND SERVICES**

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**Douglas County Planning Commission**

**ACTION MINUTES  
Wednesday, December 8, 2021**

**I. CALL MEETING TO ORDER**

Chair Michael Machado called the meeting to order at 5:30 P.M.

Douglas County Planning Commission Members Present:

Tanya Davis, Michelle Taylor, Dan Beardslee, Michael Machado,

Douglas County Planning Commission Members Not Present:

Robert Knowles, Molly Linville, David Dufenhorst

Douglas County Staff Present:

Mark Botello, Land Services Director  
Nathan Pate, Principal Planner  
Tanner Ackley, Senior Planner

General Public:

See attached sign in sheet

**II. ADMINISTRATIVE PROCEDURES**

- a) Review minutes from the Wednesday, November 10, 2021 Planning Commission meeting.

Commissioner Dan Beardslee made a motion to approve the Wednesday, November 10, 2021 minutes. Commissioner Tanya Davis seconded the motion. The motion passed, November 10<sup>th</sup> minutes approved

**III. CITIZEN COMMENT -**

No general comments from the public.

**IV. OLD BUSINESS -**

No old business items.

**V. NEW BUSINESS -**

- a) Public Hearing to review and receive public testimony on the proposed amendments to the 2022 Capital Facilities Plan.

Planning Director Mark Botello briefly discussed the proposed amendments to the Capital Facilities Plan. The Capital Facilities Plan is an element of the Douglas County's Countywide Comprehensive Plan, which is required by the Growth Management Act. This plan is required before imposing certain taxes, such as Real Estate Excise Tax and to qualify for state and federal funding.

No public discussion on this item.

Commissioner Michelle Taylor made the following motion:

*I move to recommend approval of the Douglas County Capital Facilities Plan amendments, based upon the findings of fact and conclusions of law contained within the Wednesday, December 8, 2021 staff report.*

Motion seconded by Commissioner Tanya Davis. Capital Facilitates Plan forwarded to Board of Douglas County Commissioners as approval.

- b) Senior Planner Tanner Ackley briefly discussed the Wilkson Planned Residential Development (PRD-2021-01) to the Planning Commissioners.

The Applicants and owners for the Wilkinson presented their project in detail to the Planning Commissioners. The project generally consist of the following:

The project is located at 2296 5<sup>th</sup> Street NE, East Wenatchee, also identified by Douglas County Assessor's Parcel # 22210740004. The project generally consist of 29 apartment buildings, 1 office building, 1 maintenance building, pool, sports courts, garden, BBQ pit and dog park.

Senior Planner Tanner Ackley stated that staff is looking at holding a public hearing with the Planning Commissioners at the February 2022 planning commission meeting.

- c) Principal Planner Nathan Pate briefly discussed the proposed amendments to Douglas County Code Section 18.16.080 Yards and setbacks. He stated he made the changes as discussed from the November Planning Commission meeting.

Planning Director Mark Botello stated that we will have a public meeting at the January planning commission meeting to receive and review public testimony on the proposed amendments to Section 18.16.080 Yards and setbacks.

**VII. ADJOURNMENT -**

The meeting adjourned at 6:55 P.M.