

# BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

OCTOBER 31, 2022

The Board of County Commissioners met in regular session at the Douglas County Public Services Building in East Wenatchee, Washington. Commissioners Straub, Sutton, Steinburg, and the Clerk of the Board Tiana Rowland were present. County Administrator James Barker and Jordyn Giulio were present, Civil Prosecuting Attorney James Mitchell in attendance.

**I. 08:30 AM Pledge of Allegiance and Call to Order.**

**II. 08:30 AM Public Comments.**

A. The following written public comment was received from Kari Mikkelsen of East Wenatchee;  
*Hi*

*I've written before of my concern over voting machines and until we change how we vote it is recommended we: mail in on 11/8.*

*It negates the precision in which dominion, hart, es&s can subvert the machines. And use a blue pen. Honest elections.*

**III. 08:30 AM The Board Met with Administrator Jim Barker.**

**1. Staff Report**

**Administrator**

**Jim Barker, Administrator:**

A. Update to the Board on the Superior Court Clerk's Office contract for professional support service to maintain the On-Base the records management system for the Courts. The terms of service will begin in 2023, request for payment and approval with 2022 budgeted funds. The Board is in agreement to move forward with the contract for services.

B. Discussion held on the Sheriff's recommendation for towing services with Rocky Mountain Towing, the agreement would service Douglas County Facilities for removal of overnight vehicles. An overnight RV parking Ordinance will need to be developed in the upcoming weeks.

C. Commissioner Straub requested an update from the Civil Prosecuting Attorney on the Fire Marshall services authority within the County provided the consolidation of the Fire Districts and the County's availability to provide the services in-house. The Civil Prosecuting Attorney provided an update to the Board, in accordance to RCW 19.27.110 the County must work in coordination with the Fire District however, the services can be provided in-house.

D. Update to the Board on the Zacker Pit former Cherry Tent Camp building for the use of the proposed RV impound yard, there is approximately 1,900 square feet of fenced space with the removal of the pole structure building. Further discussion held on holding the RV's at the Turtle Rock location rather than the Zacker Pit site as it is publicly visible at this location.

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**IV. 08:45 AM The Board Met with Transportation & Land Services Accounting Manager Phil Young.**

A. Review with the Board the Land Services permit cost recovery schedule for 2023, the CPI rate has increased by 8% for next year, the policy states any proposed rate increases above 5% requires the Board of Commissioner's authorization. The presented cost recovery schedule is reflective of the CPI increase. The Board is in agreement to move forward with the plan as presented.

**V. 08:57 AM The Board Met with Chief Accountant Karen Goodwin and Deputy Chief Accountant Leah Hurd.**

- A. Review of the Board of County Commissioner's budget for 2023.
- B. Review of the Administration Budget for 2023.
- C. Review of the Sales Tax Revenue form October.
- D. Review of the Departmental Budget Requests for 2023.

**VI. 09:34 AM The Board Met with Constituent Mr. Gene Grills.**

Mr. Grills presented his concerns regarding his property at 810 N Lyle., he is concerned with the new development created by Selland Construction and Mr. Grills request for a secondary driveway. He is also requesting grading of his driveway access. Commissioner Steinburg will be willing to do a site assessment. Mr. Grills is concerned about parking his motor home, dropping the driveway by 2 feet and encasing the CDF in concrete.

**VII. 09:52 AM The Board Met with Code Compliance Officer Lance Merz.**

- A. Update to the Board on the Palisades conditional use permit violation, the facility was permitted as a hay storage building, but is being used for rodeo's, quinceañera, and other events. There is a building permit that has expired as of the 19<sup>th</sup> of October, there will be a notice of violation issued this week. There was a site visit and posting of the violation at the location, the Building Inspector, Fire Marshal, L&I and Health Department were notified of the violation. The Sheriff's Office has been placed on notice.
- B. Discussion held on the Wright property and the abatement process, update provided on the District Court adjudication process.

**VIII. 10:33 AM The Board Held a Work Session on the Following Items.**

**Transportation:**

- A. Update to the Board on the application for road vacation for road McNeal Road adjacent to parcel 23202320012. The Board provided the directive to the County Engineer to review the proposed requested right of way vacation as well as the unnamed right of way as designated by the Patterson Orchard Tract.
- B. Review of the Tierra Right of Way acquisition contract for the Nile and Grant Road roundabout.
- C. Update to the Board regarding preliminary conditions for Catalina Drive and 23<sup>rd</sup> Street, the Board would like to have the sidewalk installed for parcel 60500001605 due to the roadway is an urban collector with access to Cascade Elementary School.

OCTOBER 31, 2022 CONTINUED

D. Discussion held on the Schull project for Sageland Rd. The Homeowners Association was issued a payment for roadway improvements through a road maintenance agreement. Mr. Schul would like to divide his parcel into a 2-lot short plat with access to the property through a private roadway, Mr. Schull was provided the opportunity to pay for roadway maintenance improvements through the HOA, however he is not in agreement to make the payment. The Board is still in agreement that Mr. Schull needs to enter in to the maintenance agreement in order to develop the short plat.

**IX. 11:06 AM The Board Held Administrative Session.**

A. Review of the 2023 Budget Requests, the Board will be removing the Master Gardner Program salary increase.

**X. 11:35 AM The Board Met with the City of Rock Island Mayor Randy Agnew**

A. Request for potential additional meeting of the Regional Council.

With no further business, the Board Chairman called to recess the meeting at 12:00 PM, the Board of Commissioners will meet again on Tuesday, November 1, 2022 at the Douglas County Courthouse, Waterville, Washington.

NOVEMBER 1, 2022

The Board of County Commissioners met in regular session at the Douglas County Commissioners Chamber Waterville, Washington. Commissioners Straub, Sutton, Steinburg and the Clerk of the Board Tiana Rowland were present. County Administrators James Barker, and Jordyn Giulio were present as well as Civil Prosecuting Attorney James Mitchell in attendance.

**I. 08:28 AM Pledge of Allegiance and Call to Order.**

**II. 08:29 AM Public Comments – No comment was received.**

**III. 08:30 AM The Board Met with Administrator Jim Barker.**

**1. Staff Report Administrator**

**Jim Barker, Administrator:**

A. Discussion was held on the 2023 budget and potential union and guild salary increase request.

B. Update to the Board on the candidate for the Land Services Economic Development Director position. Coordination is occurring for an in-person interview with the recently teleconference interviewed candidate; another teleconference interview will be scheduled for next week for an additional candidate.

C. Update to the Board on the 19<sup>th</sup> street employee entry steps, there are a few steps that need to be repaired, the Board would like the surface layer of the steps removed and repaired or the cracks filled with an epoxy-like material.

D. Civil Prosecuting Attorney provided an update to the Board regarding the Department of Social and Health Services Medicaid declaration form for program reimbursement, for the Chelan Douglas Developmental Disabilities millage funds.

NOVEMBER 1, 2022 CONTINUED

E. Review and approval of the Administrator's Decisions and Directives from 10.24.22 & 10.25.22.

F. Civil Prosecuting Attorney provided an overview of options for remediation cleanup of derelict properties.

**IV. 09:04 AM The Board Met with Cattleman's PILT David Ruud**

A. The cattlemen's PILT met with the Board of Commissioners to discuss the Washington State Department of Fish and Wildlife land acquisition in the Coulee area. The Board of Commissioners is not in support of this land purchase, due to loss of grazing land as well as lack of management of the lands. The organization requested the Board consider the institution of a moratorium for land purchase, similar to what has been established in Asotin County.

**V. 9:30 AM The Board Met with Transportation Land Services**

**Aaron Simmons, County Engineer:**

A. Update to the Board regarding the Micro Trenching project at SunCove for the PUD fiber optic connection project. There are still concerns for continuity of roadway though longitudinal cuts in the road.

B. Review of the code language pertaining to driveways and access easements.

**1) Supplemental Agreement: Tierra Right-of-Way Services**

**Grant Rd & Nile Ave**

**Motion:**

Commissioner Steinburg moved to approve the Supplemental Agreement for Tierra Right-of-Way Services for the Grant Road & Nile Ave Intersection Improvement Project, CRP 1004; Commissioner Sutton seconded the motion and Commissioner Straub concurred.

**2) Recommendation to Award Bid: Countywide Spot safety**

**TLS 22-53A**

**Motion:**

Commissioner Sutton moved to approve the recommendation to award the low bid to Peterson Bothers for the Countywide Spot Safety Improvements, Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

**VI. 10:00 AM The Board Met with Sheriff Morris, Undersheriff Caille, Chief Accountant Karen Goodwin, and Deputy Chief Accountant Leah Hurd.**

A. The Board held discussion with the Sheriff the command staff salary rate increase is contingent on the Deputy's salary range and the concerns for sustainability with this model.

B. The Board held discussion regarding the small towns and cities contracts for professional law enforcement services. The contracts were reviewed and it was determined additional time is needed to review the assessments for fair compensation of services rendered. The intent is to provide a letter to the small towns and cities regarding the upcoming changes and potential rate increase for implementation in 2024.

C. Discussion held on the contingency established by the contract with the Chief Joseph Dam the positions are contingent on the funding and contract execution.

**NOVEMBER 1, 2022 CONTINUED**

D. The Board would like to move forward with the impounding of RVs, the Sheriff's Office is willing to assist in providing this service. However, additional information and details are needed to determine management of the facility, removal within the 'homestead' act, and the collection and documentation of personal belongings.

**VII. 11:08 AM Current Expense Budget Review**

- A. The Board removed the funding request for the purchase of a homeless camp cleanup truck, and review with the Deputy Corner to review the budget for next year.
- B. Discussion held on the Exempt Excluded salaries.

**VIII. 12:30 PM Consent Agenda:**

Commissioner Steinburg made a blanket motion to approve the consent agenda items as presented; Commissioner Sutton seconded the motion and Commissioner Straub concurred.

**1) Reappointment of Lou Ann Bromiley**

**Resolution CE 22-47**

**Motion:**

Commissioner Steinburg moved to approve the Resolution CE 22-47 Reappointment of Lou Ann Bromiley to the Waterville Mosquito Control District; Commissioner Sutton seconded the motion and Commissioner Straub concurred.

**2) Reappointment of Kenneth W. Borders**

**Resolution CE 22-48**

**Motion:**

Commissioner Steinburg moved to approve the Resolution CE 22-48 Reappointment of Kenneth W. Borders to the Waterville Mosquito Control District; Commissioner Sutton seconded the motion and Commissioner Straub concurred.

**3) Approved Change Order- No additional fees**

**CDW Government LLC**

**4) Medicaid Provided Disclosure Statement**

**5) Approved Claim for Damages: Paint Damage**

**Sheila Eggers**

**6) Approved Vouchers**

		<b>Check Numbers</b>	<b>Total Amount</b>
<b>1.</b>	<b>Vouchers</b>	<b>00361387-00361918</b>	<b>\$209,260.63</b>
<b>2.</b>	<b>ACH</b>	<b>None</b>	<b>\$0.00</b>

With no further business, the Board of County Commissioners recessed at 1:05 PM to meet again on Wednesday, November 2, 2022 at the Douglas County Courthouse, Waterville, Washington.

NOVEMBER 2, 2022

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, November 7, 2022 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON

  
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Marc S. Straub Chair

  
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Dan Sutton Vice-Chair  
**EXCUSED**

\_\_\_\_\_  
Kyle Steinburg Member

ATTEST.



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Tiana Rowland, Clerk of the Board