

# BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

OCTOBER 18, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, and Sutton were present, and the Clerk of the Board Tiana Rowland was present. Civil Prosecuting Attorney James Mitchell and County Administrator James Barker in attendance. Commissioner Steinburg was excused.

**I. 08:29 AM Pledge of Allegiance and Call to Order.**

**II. 08:30 AM Juvenile's Budget Work Session.**

Present: Juvenile Court Administrator Jack Murphy, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

A. The anticipated revenue will be slightly down, however there is an anticipated funding will be return from the 2021 budget as there has been less expenses this year due to COVID. The CASA program is requesting a 2% funding increase for their contract, the cost savings for county is greater than the expense the County would endure for operating the program. There is a salary range increase for the administrative assistant, the personnel committee has been apprised of the request.

**III. 08:40 AM The Board Met with Administrator Jim Barker.**

1. Staff Report

Administrator

**Jim Barker, Administrator:**

A. Review of Administrator's decisions and directives.

B. Public Records Officer Jordy Giulio joined session to provide an update to the Board on current records requests.

C. Discussion held on the Superior Court use of the NCW Fair community hall and the availability of event space.

D. Review of the District Court Indigent Defense Proposal from Mr. Krake and Titus.

E. The Board approved the temporary file clerk to increase the hours to full time with the use of ARPA funds.

F. Civil Attorney provided the Board with an update on the Water Reclamation District.

**1) Approved ARPA Funding Request**

**COVID Response Trailer**

**Motion:**

Commissioner Sutton moved to approve the ARPA funding request with Missouri Great Dane for the purchase of a COVID mobile response trailer; Commissioner Straub seconded the motion and concurred.

OCTOBER 18, 2021 CONTINUED

**2) Approved Fee Schedule: Complete Design**

**Courthouse 3<sup>rd</sup> Floor Consulting**

**Motion:**

Commissioner Sutton moved to approve the fee schedule with Complete Design for evaluation or reconstruction options for the Courthouse 3<sup>rd</sup> floor in Waterville; Commissioner Straub seconded the motion and concurred.

**3) Approved Influenza Shots**

**CDHD**

**Motion:**

Commissioner Sutton moved to approve the annual influenza shots for county employees the expense will be reimbursed through the insurance fund; Commissioner Straub seconded the motion and concurred.

**IV. 09:30 AM District Court's Budget Work Session.**

Present: District Court Judge Eric Biggar, District Court Administrator Susan Jacobucci, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

A. Overview of the proposed court budget, no increases for 2022 just consideration for court clerk salary increase. The courts revenue is projected to decrease slightly for next year and future with recent legislative impacts on limited fines and fees imposed at sentencing. Update to the Board on the Court interpreter, he will be retiring this year, a replacement has been identified and will training in the upcoming months.

**V. 10:01 AM Solid Waste Programs' Budget Work Session.**

Present: Solid Waste Director Becci Piepel, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

A. Overview of the proposed solid waste budget the city of East Wenatchee is attempting to provide funds for homeless encampment cleanup in the amount of \$20,000. There is still funding a funding request of \$20,000 transferred in from the Host fee community involvement fund. Further discussion on bailer and forklift replacements at the recycle centers.

**VI. 11:00 AM The Board Met with Common Ground Community Housing Trust Thom Nees.**

A. Funding request to utilize a portion of the Affordable housing surcharge funds allocated through the Regional Council for housing development in the Eastmont and Orondo School District service area. Serve Wenatchee is looking to establish a community land trust model for addressing affordable housing, community developed homes purchased by individuals with 99 year ground lease from the land trust. The Wenatchee and East Wenatchee school district boundaries as well as Orondo are the areas of hosing establishment. Request for \$10,000 for three years for administrative fees associated with the organization.

## OCTOBER 18, 2021 CONTINUED

### **VII. 11:30 AM The Board Held a Work Session of the Following Items.**

#### **Land Services:**

- A. Review of draft Douglas County Code 6.04 Animal Care and Control.
- B. Review of draft Douglas County Code 18.16.060 Fences.
- C. Further discussion held related to attendance at the Planning Commission meeting.
- D. Review of draft Interlocal Agreement with the City of East Wenatchee for Annexation will be reviewed tomorrow.

#### **District Boundaries:**

- A. Review of proposed redistricting boundaries and population allocations provided the new census data. The Board is in agreement to move forward with plan number 2 for boundary and population allocation for redistricting.

With no further business, the Board of County Commissioners adjourned at 12:00 PM to meet again on Tuesday, October 19, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

## OCTOBER 19, 2021

Services Building, East Wenatchee, Washington. Commissioners Straub and Sutton were present, and acting Clerk of the Board Dayna Prewitt for Tiana Rowland was present. Civil Prosecuting Attorney James Mitchell and County Administrator James Barker in attendance. Commissioner Steinburg was excused.

- I. 08:30 AM Pledge of Allegiance and Call to Order.**
- II. 08:30 AM The Board Met with Administrator Jim Barker.**

- 1. **Staff Report** **Administrator**

#### **Jim Barker, Administrator:**

- A. Carolyn Morley joined the session to discuss the rental of the fairgrounds. Overview of the proposed court calendar and scheduled events at the NCW Fairgrounds. Concern about the rental for the fairgrounds and court. Concern about future rental potential. Board will be discussing with Judge and will get back to Carolyn.

### **III. 09:00 AM Management Information Systems Budget Work Session.**

Present: MIS Director Brad Hudson, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

OCTOBER 19, 2021 CONTINUED

**IV. 09:30 AM The Board Met with Transportation Land Services.**

**County Engineer Aaron Simmons:**

**1) Notice of Hearing: Six Year Transportation Improvement Plan**

**TLS 21-66A**

**Motion:**

Commissioner Sutton moved to approve the notice of hearing for Resolution TLS 21-66A the Six Year Transportation Improvement Plan and Annual Bridge Program Report *Set for Tuesday, November 9<sup>th</sup> at 9:30 AM*; Commissioner Straub seconded the motion and concurred.

**Land Services Director Mark Botello:**

A. Mark Botello reviewed the Interlocal Agreement. Lori Barnett, City of East Wenatchee Planning Services Manager was present with the review. Recommendation was to postpone – Lori stated she and the city are not interested in posting until 2023 they want it next year. The Board needs to discuss with Jim Ruud to look at the date and timeline that they need to get completed. BCC will meet with Jim Ruud and committee next week to verify dates in annexation agreement.

**V. 10:00 AM Veteran Services Budget Work Session.**

Present: Veteran Service Officer Sarah Simonson, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

**VI. 10:30 AM Treasurer's Office Budget Work Session.**

Present: Chief Deputy Treasurer Felisha Rosales, Acting Treasurer Nona Haberman, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

**VII. 11:00 AM Facility Maintenance Budget Work Session.**

Present: Facility Manager Todd Broughton, Administrator Jim Barker, and Chief Financial Officer Karen Goodwin.

**IX. 12:00 PM Consent Agenda.**

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

**1) Reappointment to PFD Board-Straub**

**Resolution CE 21-33**

**Motion:**

Commissioner Sutton moved, Commissioner Straub second and concurred the motion Resolution CE 21-33 Reappointment of Mark Straub to the Public Facilities District.

OCTOBER 19, 2021 CONTINUED

2) Out of State Travel

Motion:

Commissioner Sutton moved, Commissioner Straub second and concurred the motion to approve out of state travel for deputy to Lewiston, ID for sheriff related duty.

3) Approved Authorized Training

WA Flagger Certification

Motion:

Commissioner Sutton moved to approve the training course agreement with Evergreen Safety Council, Commissioner Straub seconded the motion and concurred.

4) Vouchers.

		Check Numbers	Total Amount
1.	Vouchers	00350811-00350961	\$668,915.20
2.	ACH	80006844-80006865	\$48,563.27

With no further business, the Board of County Commissioners adjourned at 12:20 PM to meet again on Wednesday, October 20, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

OCTOBER 19, 2021 CONTINUED

OCTOBER 20, 2021

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, October 25, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON



  
\_\_\_\_\_  
Marc S. Straub Chair

  
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Kyle Steinburg Vice-Chair

*Excused*  
\_\_\_\_\_  
Dan Sutton Member

ATTEST:



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Tiana Rowland, Clerk of the Board