

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

OCTOBER 4, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board Tiana Rowland was present. Civil Prosecuting Attorney James Mitchell and County Administrator James Barker in attendance.

I. 08:29 AM Pledge of Allegiance and Call to Order.

II. 08:30 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

- A. Update to the Board on the Department of Fish and Wildlife permitting and review process for applications, the depth of comments received recently with enforcement has been increased in comparative years.
- B. Update to the Board on the City's negotiations for officer's wages and anticipated request from the guild.
- C. Discussion on the Chelan Douglas Health District's contract for the use of the second street campus office for vaccination inoculation site. The rental fee is \$500 per week for use
- D. The board is in agreement to allow for \$6,011.00 month for the mechanic salary increase.
- E. Rock Island Road closure notice will be sent out to property owners.
- F. This will be Ed's last month with the county, Ramon the new maintenance facility employee will be dedicated this month to the NCW Fair winter storage and thoroughfare shut down.
- G. Discussion held on the NCW Fair lost revenue of \$51,000 due to COVID shut down and event cancellation. Further discussion held of establishing a rainy day fund for the NCW Fair.
- H. Review of ARPA funding requests: CDWG-\$79,784.24 &\$57,105.64 Improvements for Cybersecurity; Allied Plumbing-\$9088.97 Touchless Drinking Fountains; Apple Valley Pumping-\$2,390.00 Additional Handwashing Stations are required for NCW Fair; Commercial Printing-\$243.27 social distancing signs; Saffire-\$2,043.96 Online processing fees due to COVID touchless tickets.
- I. Commissioner Steinburg provided an update on the CDTC Board meeting scheduled for next week.

III. 08:41 AM The Board Met with County Auditor Thad Duvall.

- A. Update to the Board on proposal to the Douglas County PUD District Commissioners for the redistricting boundaries for the PUD to mirror that of the County Commissioner District. The Board of County Commissioner believes this would assist in continuity of programs and voting.

OCTOBER 4, 2021 CONTINUED

IV. 09:10 AM The Board Met with Foster Creek Conservation District Director Amanda Ward.

- A. Introduction to the Board of the new Voluntary Stewardship Program coordinator.
- B. Update to the Board on grant applications for watershed planning and water quality and riparian restoration. The Board is in agreement to provide a letter of support.

V. 09:30 AM The Board Held a Work Session on the Following Items:

Land Services:

- A. Update to the Board on the WDFW notice related to the Water Rights reallocation for the PUD and Price Kane water use change permanent use of irrigation water.
- B. Review of the draft language for Douglas County Code 14.98.277 for Energy Generation Facility. The Board is in favor of providing a reduction in setback option for development with the approval of a habitat plan by the WDFW.

VI. 10:15 AM The Board Met with Human Resource Officer Dayna Prewitt. Executive Session RCW(42.30.110)(1)(g) Personnel:

Attendees: Commissioners Straub, Steinburg, and Sutton, County Administrator Jim Barker, Civil Prosecuting Attorney Jim Mitchell, Human Resource Officer Dayna Prewitt, Chief Financial Officer Karen Goodwin, and Clerk of the Board Tiana Rowland.

At 10:15 AM Commissioner Straub called for an executive session pertaining to personnel for 15 minutes. At 10:30 AM the Chair called to extend the executive session for an additional 10 minutes. At 10:40 AM executive session ended with no action taken.

VII. 10:41 AM The Board Held an Administrative Work Session.

- A. Request for update from the Water Reclamation District, there will be a proposal provided to the Water Reclamation District Board of Commissioners on October 14th.
- B. Discussion held following meeting with Judge Huber regarding Okanogan County's acceptance of warrant arrestees due to COVID-19; the Judge has requested assistance from the Board to reach out to the Okanogan County Commissioners related to this issue. There has been discussion of additional capital improvements requests from Okanogan County, Commissioner Sutton will reach out to Chairman Branch of Okanogan County.
- C. Commissioner Sutton provided an update related to the Criminal Justice Treatment Account funds, and allocation towards the Okanogan County jail for in custody treatment.
- D. Discussion held on the annexation agreement with the City of East Wenatchee for the funding the agreed upon presented amount was \$1.5 Million.
- E. Further discussion held on the facility accommodations for the superior court, there will be a walk through with architect and engineer on October 20th for remodel options in the former jail area. The Judge is making arrangements for a court commissioner

OCTOBER 4, 2021 CONTINUED

1) Approved Solid Waste Dept. of Ecology Grant

SWMCLCP-2123-DoCCWP-00050

Motion:

Commissioner Sutton moved to approve the agreement with the Department of Ecology Grant *SWMCLCP-2123-DoCCWP-00050* for the amount of \$129,084.00 for the Litter Cleanup Program; Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

2) Site Lease Agreement: 110 2nd Street

Chelan Douglas Health District

Motion:

Commissioner Sutton moved to approve the lease agreement with the Chelan Douglas Health District for use of the 110 2nd street facility in East Wenatchee for COVID-19 vaccinations; Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

With no further business, the Board of County Commissioners adjourned at 12:00 PM to meet again on Tuesday, October 5, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

OCTOBER 5, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board Tiana Rowland was present. Civil Prosecuting Attorney James Mitchell and County Administrator James Barker in attendance.

I. 08:34 AM Pledge of Allegiance and Call to Order.

II. 08:35 AM The Board Met with Superior Court Judge Brian Huber, Judge Biggar, Prosecutor Gordon Edgar, Interim Clerk Jenn Biggar, MIS Director Brad Hudson.

- A. Commissioner Straub provided an update related to the walk through with Complete Design for the 3rd floor to the courthouse of the former jail in the Courthouse.
- B. Judge Huber provided an update related to the backlog of cases for both criminal and civil court cases. The issue is the limited number of defense attorneys is creating a bottle neck in contrast the prosecutor's office may be able to increase workloads to accommodate the backlog. The civil case load still needs to be addressed, Judge Huber spoke with retired Judge Allen to assist with the civil calendar, in the hearing room.
- C. Commissioner Sutton asked for clarification if there are limits in cases or hearing for the public defenders. Judge Huber provided that the limit of bandwidth of the attorneys to be dedicated toward the interviewing of witnesses and preparation for trial.
- D. Commissioner Sutton asked for clarification as to when the return of intended use of the NCW Fairgrounds can occur. Issues related to the jury pool selection and strong opinions related to contracting COVID-19 or request by potential jurors for proof of vaccination as the areas of concern for the court. Judge Huber stated that returning back to the courthouse may lead to shutting down the court due to spacing issues if the fairgrounds

Douglas County Board of Commissioners' Minutes

October 4-6, 2021

3 | Page

OCTOBER 5, 2021 CONTINUED

- cannot be used. Further discussion held on deliberation room needs for additional social distancing space.
- E. Commissioner Sutton provided the context of alternative areas have been made available for the court, and still use of the courthouse facility in an effort to finding an alternative solutions. Judge Huber provided the perspective that he has looked in to alternate options, but has yet to find a solution. Further discussion held on how Chelan County is handling jury trials.
 - F. Commissioner Straub provided the perspective if the fairground facility were not available what alternative options would or could the court utilize for session? Judge Huber provided a suggestion of exclusive use of the fairgrounds, beginning January in order to hold as many trial cases as possible with the addition of another public defender to widen the bottle neck. Judge Huber also provided that he does not have a metric at this point to which the court would be comfortable in returning to holding court within the courtroom. The MIS technology set up is 16 hours and 8 hours for teardown, there is limited staffing capacity and addressing countywide MIS needs are limited during take down and setup.
 - G. Commissioner Straub asked for clarification if the court is in agreement as previously discussed to hold only jury selection at the fairgrounds and trials within the courtroom. Judge Huber provided the concern is social distancing.
 - H. Prosecuting Attorney Gordon Edgar provided perspective on the jury selection questionnaire and ensuring the excusing of potential jurors will not lead to an appeal process.
 - I. The Court may use the Commissioner's Chambers for attorney overflow, observation, or deliberation, however this may not be used until late in the year or in to next year.

III. 10:05 AM The Board Met with Land Services Director Mark Botello.

- A. Discussion held on public comment procedures for Land Services and permitting.
- B. Request for installation of a fence for the Evergreen Cemetery for an 8 foot perimeter fence, there would need to be an authorization by the Board as the height is taller than code allows. Staff will be reviewing the code in order to provide suggested amendments for cemetery perimeter fencing.

1) Price Kane and Douglas County PUD Water Rights Comments to Ecology.

IV. 10:17 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

- A. Update to the Board on the CRAB Board meeting, there is a CRAB Board vacancies for medium size counties, Commissioner Straub and Steinburg will contemplate applying.
- B. Update to the Board the Umpqua bank provided notice of admission to the bank error that resulted in the \$18,204.41 in assessed fines with the IRS.
- C. Discussion held with the Board regarding the comparable wage set by the City of East Wenatchee and Chelan County for law enforcement. The Board believes being competitive to Chelan County is important.
- D. Update to the Board on the Fair manager will be presenting a new 5 year plan for the fairgrounds.

OCTOBER 5, 2021 CONTINUED

2. Personnel

Administrator

Jim Barker, Administrator:

A. Approved request for hire: County Surveyor.

1) Final Order of Vacation: Lucky Badger

TLS 21-32D

Motion:

Commissioner Sutton moved to approve resolution TLS 21-32D the final order of vacation for Lucky Badger Road as all parties have agreed to the easement as recorded in Auditor's AFN:3248445, Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

V. 11:00 AM Consent Agenda.

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Appointment to NCW Fair Board

Resolution CE 21-31

Motion:

Commissioner Steinburg moved to approve Resolution CE 21-31 the appointments to the NCW Fair Board; Commissioner Sutton seconded the motion and Commissioner Straub concurred.

2) Approved Reissuance of Treasurer's Dept. Credit Card

3) Vouchers.

	Check Numbers	Total Amount
1. Vouchers	00350486-00350600	\$517,507.26
2. ACH	80006840	\$2,000.00

4) Payroll.

NET PAYROLL FOR: September 1 to September 30 2021

PAY DATE OF:

October 5 2021	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	63144-63153	\$18,399.46
Direct Deposit	ACH	\$697,974.12

\$716,373.58

ACH Check Numbers: 80006820-80006841 in the amount of \$419,525.80

AP Check Numbers: 00350485-00350627 in the amount of \$1,146,997.77

***Includes all applicable special purpose districts payroll processed by the Auditor's Office.**

With no further business, the Board of County Commissioners adjourned at 11:20 AM to meet again on Wednesday, October 6, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

OCTOBER 6, 2021

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, October 11, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Marc S. Straub Chair



Kyle Steinburg Vice-Chair



Dan Sutton Member

ATTEST:



Tiana Rowland, Clerk of the Board