

# BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

OCTOBER 3, 2022

The Board of County Commissioners met in regular session at the Douglas County Public Services Building in East Wenatchee, Washington. Commissioners Straub and Sutton were present. Commissioner Steinburg was excused. The Clerk of the Board Tiana Rowland was excused and the Deputy Clerk of the Board Erika Guerrero was present. County Administrator James Barker and Jordyn Giulio were present and Civil Prosecuting Attorney James Mitchell in attendance.

- I. 07:59 AM Pledge of Allegiance and Call to Order.
- II. 08:00 AM Public Comments – No comment was received.
- III. 08:00 AM District Court’s Budget Work Session.

Present: Judge Eric Biggar, District Court Administrator Susan Jacobucci, Chief Accountant Karen Goodwin, Deputy Chief Accountant Leah Hurd

- A. Overview of the District Court’s budget for 2023, there are no additional requests.
- B. Anticipated revenue is \$350K into 2022 current expense and anticipate the same next year.
- C. Asking \$12,000 total into temporary wages.
- D. 2022-2023 Grant funds will be spent on OPD vehicles, as it is a shared revenue.
- E. Requesting regular wages \$50 a month for assigning a lead position, in the absence of Administrator.
- F. Professional services have been increased by \$2,500.
- G. Requesting to retain Hector Rosa’s part time interpreter services for another year.
- H. District Court is anticipated to be under budget in 2022.

## IV. 08:22 AM The Board Met with Administrator Jim Barker.

- 1. Staff Report Administrator

### Jim Barker, Administrator:

- A. Department of Ecology audit and finding report from January 1-December 31, 2021. There were multiple findings during the audit that may impact the Solid Waste Department that include a 10% funding allocation. A risk assessment by the Department of Ecology will clean up language.
- B. Discussion was held regarding Pear Lane Road has a max measurement of about 20 feet wide with some areas being 11 feet wide. Any future development will increase traffic making the 90-degree corner very dangerous. If the county can oversee future projects then it will.
- C. Discussion was held regarding a conversation Commissioner Straub had with Town of Waterville Mayor Thompson. Mayor Thompson discussed four main concerns regarding improvements to the Fair campground. First, the length of time campers will be allowed to stay that is beyond 2 weeks. Second, the net increase to camping spots, which is a net zero impact and the county can accept. Third, the capacity to extend sewer and water services; and improvements will create more impact to the towns’ services creating a competing economic impact.

## OCTOBER 3, 2022 CONTINUED

D. Civil Prosecuting Attorney Jim Mitchell provided a brief update on the offer made to the Bond Insurance company for former Treasurer Natalie Marx. Douglas County offered 98 thousand to settle the lawsuit claim.

E. County Administrator provided recommendations regarding the City of Rock Island Annexation. Rock Island should establish a new Urban Growth Boundary before proceeding with annexation and include all of the islands created by their proposed annexation to include all or none of Batterman Road. Batterman Road is outside the urban growth boundary and must be taken as a whole or none. At this time, the biggest concern is to allow constituents to vote. Board of Commissioners would like meet with Mayor of the City of Rock Island for further discussion regarding the annexation proposal.

F. Current Labor & Industry rates are 7% to roads and 20% to law enforcement.

G. A brief discussion regarding pulverized glass. Some counties use pulverized glass as a filtration layers, landscaping, and a foundation under roads and pipe trenches. It is not used aggressively in roads. There are a few concerns for storage, a convenient drop off location, and the capacity to drive the market.

H. Wilkinson's has reached out regarding a location for operation, tax incentives. At this time, there are no tools available within Douglas County to provide a tax exemption.

I. An update was provided regarding the safety officer position. Requirements have been changed to a 2-year degree in business while stressing the experience level. Salary and placement are not available until it has been presented and reviewed by the personnel committee. Position will be posted once it has been reviewed by the Union.

J. County Administrator Jordyn Giulio is scheduled to meet with the land services department to discuss projects, as she will be overseeing the department.

### **V. 9:21 AM The Board Held a Work Session in Preparation for Meeting with the 7<sup>th</sup> District Representatives.**

A. Meeting with the Representatives scheduled for this afternoon will be an opportunity to introduce the County and an opportunity to discuss Wenatchi Landing. An opportunity to seek out funding for transportation such as the roundabout. Support for the extension and economic development. Ask for a potential legislation for food waste regulation and a bio solid dumpsite. The ability to set up compost businesses by 2030; and concerns of apple maggot.

### **VI. 09:30 AM The Board Held a Work Session with Transportation Staff.**

#### **Aaron Simmons, County Engineer:**

A. Review of the Boundary Line adjustment for Mr. and Mrs. Cox for Batterman Road.

B. Further discussion regarding Pear Lane. At this time, the board does not currently support further infrastructure to the road.

C. Development review for 2<sup>nd</sup> Street and Gateway. Dedication of right-of-way and proportion of share. Further discussion will be held next week.

D. Justin Roozen has accepted the Transportation Programs Manager position. Making the Environmental Manager position vacant, there is no pending date as to when this position will be posted. The job description for Office Engineer is currently under review. This position is currently filled but will be vacant in January 2023.

## OCTOBER 3, 2022 CONTINUED

### **VII. 10:00 AM The Board Met with Rob Tidd with Lake Chelan Rotary.**

Present: Solid Waste Director Becci Piepel and Office Assistant Christina Gapan. County Engineer Aaron Simmons, Mayor of East Wenatchee Jaralea Crawford, Wenatchee Rotary Club Members Julie McCoy and Ray Dobbs.

A. Discussion was held regarding the potential of having a location for glass pulverization, cost, and how it will be run. Lake Chelan Rotary has been generating an average of 4 tons of pulverized glass per month. If Douglas County participates it is projected to generate up to 30 tons per month about 1 to 2 tons per hour. Lake Chelan Rotary uses Andela glass recycling equipment and their cost is currently locked in at \$120K. They have selected this vendor to prevent breakdown and continue services. Solid Waste Director Becci Piepel presented a bid for a 3-5 ton pulverizer for \$231K. Currently Lake Chelan Rotary produces two products with repurposed glass: sand and aggregate. Pulverized glass can be used for landscaping projects such as trails, glass counter tops, embedded in cement, used as fill in artificial turf and over 50 other applications. Other forms of use included as a fertilizer base, used in road projects, fine sand can be used in playgrounds. 340K pounds of glass is reduced down by 90%. No more than 5% is generated into waste because glass is run twice. The only issue would be liquids. The current consumer cost is \$5 per 5 gallon buckets. Maintenance cost is \$5 per ton and a drop off charge of 2 cents per pound. Crushing operation is located in a central area and staff members are all volunteers. The projected return on investment is currently covering Lake Chelan Rotary cost and they are breaking even. At this time there has been no interest from Waste Management to participate in this project. Commissioner Straub asked if Douglas County would be charged to use or take away product once a location has been established; at this time, City of Chelan is not being charged but they provide housing and some services. City of East Wenatchee Mayor Crawford provided comments. How will this be cost effective to both Douglas County and City of East Wenatchee as there are challenges. Lake Chelan Rotary has not done a lot of outreach and at this time are strictly delivery on Saturdays. There are no drop off locations but with the limited period, they have about 10 volunteers to assist on site. Solid Waste Director Becci Piepel said there are some grants available to help build or sustain this project but not for continued support. Funding for the Lake Chelan Rotary project was a \$50K public works grant from the Department of Ecology and \$83K from the community. Two main issues for this project are the demand for the product and location for housing such as finding a secured location with a locked gate. It was also discussed if there will be acceptance of glass from other counties and cities. The Board would like to hold further discussion with the City of East Wenatchee and other entities to participate in this project. Providing this service will eliminate a large cost at the landfill but host fees will receive a large hit.

### **VIII. 10:50 AM The Board Held an Administrative Session.**

A. Human Resource Manager Dayna Prewitt provided an update on the Safety Manager position. This position will allow a relief in work for the Human Resource Manager and provide the required training to prevent injuries. The position will be excluded from the bargaining unit and a draft will be sent to the union for review providing them with a 14-day notice. An update will be given to the Board within the next two weeks with a start date in 2023.

**At 11:13 AM The Board of Commissioners recessed to meet again at 3:00 PM for a Special Meeting with Senator Short, Representative Kretz & Maycumber.**

OCTOBER 3, 2022 CONTINUED

**IX. 3:00 PM The Board Met with Senator Short, Representative Kretz and Maycumber. Present: Senator Shelly Short, Representative Joel Kretz & Jacquelin Maycumber, Chelan Douglas Regional Port Authority Board of Directors and staff: JC Baldwin, Mark Spurgeon, Alan Loeb sack, Ron Cridlerbaugh, Jim Kunz, and Sarah Deenik. Douglas County Auditor Thad Duvall, Douglas County Prosecutor Gordon Edgar, Undersheriff Tyler Caille and City of Bridgeport Mayor Janet Conklin.**

A. Introductions were made. A brief discussion regarding Wenatchi Landing. Looking for an effective way to bring traffic from Odabashian Bridge to the Wenatchi Landing area. Concerns regarding transportation infrastructure and future funding

B. Regional Port Director Jim Kuntz gave an update on economic development and movement of the Army National Guard to Douglas County. The National Guard has been recruited to Pangborn Airport. There are two request to the Office of Financial Management budget. First request is a legislative decision packet and second to sell land at Pangborn Airport for federal funding. A brief overview regarding Senator Brad Hawkins' work on a regional aquatic center for both Chelan and Douglas Counties. This project builds voter support.

C. Discussion was held regarding the de-designation of Agricultural lands within the Growth Management Areas, there are areas that have been designated as Agricultural Lands however, due to population growth no longer serve the function of Agricultural Lands. Senator Short recommended approaching these GMA issues as a known loss or trade Ag land property.

D. Prosecutor Gordon Edgar discussed police reform, investigations and prosecutions. Whom does he reach out to with questions; the criminal justice reform is unworkable. Representative Maycumber is currently working on the BLAKE legislative amendments from the initial bill. She is working on safety nets, called the crimes of poverty. There is currently a section called the involuntary treatment and there are concerns for involuntary treatment without criminal prosecution. She believes there is a solution for the future. Discussion was also held regarding training centers and law enforcement policies.

E. County Auditor Thad Duvall asked for Senator and Representatives support regarding the Election Public Information Requests occurring throughout the State, as well was potential changes to the operations of Elections.

F. Commissioner Straub asked how the Board of Commissioners could help with transition. Senator Short recommended the board to call anytime regarding any issues and be available to testify to give local favor.

G. WASAC legislative steering committee is advocating for the extension of the rural county sales and use tax funding. The request for continued support to distressed counties. Mayor Conklin spoke about the benefits the City of Bridgeport has received funding allowing them to put in a second reservoir for continued water flow.

H. Discussion was held regarding Sabey Data Center and tax credits that are being sought out years after. This has caused the county \$500K in back payments of sales tax. Recommendations to provide a period for data centers to provide tax credits in a timely manner. Jim Kunz from Regional Port Authority provided information regarding Microsoft and their \$3 billion investment in Douglas County and \$3 billion in Chelan County. Making this \$6 billion investment one of the largest to both counties.

I. Discussion was held regarding solar farms.

## OCTOBER 3, 2022 CONTINUED

With no further business, the Board Chairman called to recess the meeting at 4:20 PM, and will resume again on Tuesday, October 4, 2022 at the Douglas County Courthouse Commissioners Chamber, Waterville, Washington.

## OCTOBER 4, 2022

The Board of County Commissioners met in regular session at the Douglas County Commissioners Chamber Waterville, Washington. Commissioners Straub, Sutton and Steinburg were present. The Clerk of the Board Tiana Rowland was excused and Deputy Clerk of the Board Erika Guerrero was present. County Administrators James Barker, and Jordyn Giulio, as well as Civil Prosecuting Attorney James Mitchell in attendance.

- I. 08:30 AM Pledge of Allegiance and Call to Order.**
- II. 08:31 AM Public Comments – No comment was received.**
- III. 08:32 AM Juvenile Budget Work Session.**

Present: Juvenile Court Administrator Jack Murphy, Chief Accountant Karen Goodwin, Deputy Chief Accountant Leah Hurd

- A. Overview of the Juvenile budget for 2023.
- B. Increase in fuel budget, all other items are under budget.
- C. Addition of a vehicle with a divider, allowing the transport of more than one person.
- D. Medical increase is not currently factored into the 2023 budget, but there will be an 11% increase.
- E. Professional services will increase; about 80% this is covered by state reimbursement.

### **IV. 08:57 AM Clerk's Budget Work Session.**

Present: County Clerk Jenn Biggar, Chief Accountant Karen Goodwin, Deputy Chief Accountant Leah Hurd

- A. Overview of the Clerk's budget for 2023, there are additional requests.
- B. Asking for Onbase support through Nardos Scott, \$11,000 a year. This program houses all documents, electronics systems and customization of our system.
- C. Jury summons was covered through ARPA, which increases cost.
- D. Travel funds moved to miscellaneous fund. There will be a travel cost increase next year, for more training for both Jenn Biggar and McKenzie Jardine.
- E. Increase in Ex Parte fees and Onbase subscriptions next year.

OCTOBER 4, 2022 CONTINUED

V. 09:09 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

**Jim Barker, Administrator:**

- A. Review and approval of the Administrator's Decisions and Directives from 09.26.2022.
- B. Discussion regarding IRS tax deposit issue, no new update.
- C. An update on the Mansfield Airport Road was provided. Filing is pending for this week.
- D. Commissioner Straub will request a written response regarding concerns to the Fair campground upgrades from Mayor Thompson.
- E. Discussion was held regarding funds to purchase equipment for pulverized glass. Part of the funding will come from the Solid Waste Department. More funding may be available through Department of Ecology grants.
- F. Discussion regarding Link Transit and the dilution of Link Transit Board. The board believes there is no need for more board members. A special meeting is scheduled to discuss inclusion of 3 representatives from City of Wenatchee and 3 from the City of East Wenatchee for review of the structure of public transportation benefit board.
- G. An update on Turtle Rock Pit would have to be run like a true impound that includes security and a process and procedures. Using it as a temporary storage area is a liability for the county. Commissioner Steinburg has requested an update on the minimal standards to run an impound to alleviate and effectively manage homeless encampments. Further discussion to be held with the Sheriff's Department for best options regarding abandoned vehicles, the relocation assistance funds for encampment and project homeward bound.
- H. On September 30, 2022, the Board received a notification from the Douglas County Fire District No. 2 Fire Marshal Kurt Blanchard expressing his concerns due to current fire weather conditions and recommendations from the Regional Fire Defense Board to extend the 2022 burn ban.

**Motion:**

Commissioner Sutton made a motion to approve and extend the burn band per the Fire Marshals' request until October 15, 2022; Commissioner Steinburg second and Commissioner Straub concurred.

2) Personnel

Administrator

**Jim Barker, Administrator:**

- A. The Board provided the following payroll change notices: Marco Gutierrez.
- B. The Board approve the following Request for Hire for temporary Fair worker: Shae Parker.

VI. 10:33 AM Assessor's Budget Work Session.

Present: Douglas County Assessor Jim Rudd, Douglas County Chief Accountant Karen Goodwin, Deputy Chief Accountant Leah Hurd

- A. Overview of the Assessor's budget for 2023, there are additional requests.
- B. Requested the continuance for the Interagency funding for draftsman Todd Wilson.
- C. 2023 purchase of a new vehicle.

**OCTOBER 4, 2022 CONTINUED**

D. An update on the Intergate lawsuit for the appeal of value. Two previously scheduled hearings have been postponed and scheduled in November, the suit is seeking \$600 million through litigation.

**VII. 11:00 AM The Board Met with Transportation Land Services.**

**Aaron Simmons, County Engineer:**

A. Discussion regarding pulverized glass materials. Materials do not meet any specs required by WSDOT, the County Engineer does not recommend the use of these materials on road projects.

B. Commissioner Straub asked for recommendations to add signage near the Orondo School as there have been concerns of speeding. County Engineer recommended leaving current speed limit but possibly adding more warning signage such as school zone. This is a state highway and Washington State Department of Transportation makes changes. WSDOT is usually willing to make changes depending on findings from accident reports.

**1) Declaration Re: Boundary Line Adjustment**

**George A. & Donna L. Cox**

**Motion:**

Commissioner Sutton moved to approve the Declaration of Boundary Line Adjustment for George A. & Donna L. Cox for parcels 54700001100 and 23203630026; Commissioner Steinburg seconded the motion, and Commissioner Straub concurred.

**Jordyn Giulio, Land Services:**

A. Jordyn Giulio, County Administrator has a meeting scheduled with Heather and Land Services staff this week. Timeline for Heather's Fire Marshal certification is by April 2023. At this time, the Douglas County Fire District No. 2 will continue to inspect commercial building projects.

**1) Agreement for Professional Services**

**Shea, Carr & Jewell, Inc.**

**Motion:**

Commissioner Sutton moved to approve Shea, Carr & Jewell, Inc. Agreement for Professional Services: On-Call UGA Services; Commissioner Steinburg seconded the motion, and Commissioner Straub concurred.

**VIII. 09:30 AM The Board Held an Administrative Work Session.**

A. Review outstanding projects and schedule for following week.

B. Update from Civil Prosecuting Attorney Jim Mitchell regarding the offer made to the Bond Insurance Company for former Treasurer Natalie Marx. \$98K offer has been accepted.

OCTOBER 4, 2022 CONTINUED

IX. 10:00 AM Consent Agenda:

Commissioner Sutton made a blanket motion to approve the consent agenda items as presented; Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

1) Approved Fair Contracts:

a. Funky Junk, Teresa Ruud

Facilities Use Agreement

2) Approved Vouchers

|    |          | Check Numbers     | Total Amount |
|----|----------|-------------------|--------------|
| 1. | Vouchers | 00360703-00360794 | \$239,051.80 |
| 2. | ACH      | 80007838          | \$690.62     |

With no further business, the Board of County Commissioners recessed at 11:29 AM to meet again on Wednesday, October 5, 2022 at the Douglas County Courthouse, Waterville, Washington.

OCTOBER 5, 2022

There were no appointments scheduled, no session was held. There being no further business, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, October 10, 2022 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON

  
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 Marc S. Straub Chair

  
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 Dan Sutton Vice-Chair

  
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 Kyle Steinburg Member

ATTEST:

  
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 Erika Guerrero, Deputy Clerk of the Board