

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

SEPTEMBER 20, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board Tiana Rowland was present. Civil Prosecuting Attorney James Mitchell and County Administrator James Barker in attendance.

I. 08:29 AM Pledge of Allegiance and Call to Order.

II. 08:30 AM The Board Met with Administrator Jim Barker.

1. **Staff Report**

Administrator

Jim Barker, Administrator:

A. Review of ARPA funding requests. Pictromitry for contactless assessment of property values, mapping for GIS and local law enforcement.

B. Discussion held on staffing needs next year for the NCW Fair.

C. Review of the Administrator's decisions and directives.

D. Commissioner Steinburg provided an update regarding his conversation with interim fire Chief Brian Brett related to fire marshal services.

E. Discussion held on the budget for the Veteran Services program with the new office location, and two additional part time staff members.

III. 09:06 AM The Board Met with NCW Fair Manager Carolyn Morley, Facility Manager Ed Daling, and Ramon Ramirez.

A. Review of the NCW Fair gate counts from 2017-2021, review of profits from concert sales \$16,401.40, carnival reimbursement of \$1,458, livestock sale \$5,922 gross add-ons \$2,234.70, and \$44,495 from food vendor sales. Overview and review of the Washington State Department of Agriculture evaluation report was very positive earning 2,664 out of 3,250 total points.

B. The new arena lights and announcer booth worked very well this year and assisted with safety for all of the riders and contestants.

C. Commissioner Straub requested a synopsis of reflecting of the Fair areas of growth and problem solving for next year. Commissioner Sutton requested the accounting portion of the fair expedited following the fair.

IV. 09:31 AM The Board met with County Auditor Thad Duvall and GIS Coordinator Amanda Taub.

A. Review of the amended redistricting population boundary changes with the new census data. Further discussion on Yakima County redistricting and population thresholds, the Yakima County Commissioners were delayed in making some of the required information translation changes as required by the population thresholds being reached.

SEPTEMBER 20, 2021 CONTINUED

- B. Further discussion on the county requirements that will be imposed if specific population thresholds are met.
- C. The borders of congressional districts 4 and 8 may be changing, the proposed annexation location by the City of East Wenatchee fall within these proposed boundary changes as well.
- D. Discussion on hiring a forensic accountant for review of the Treasurer and Auditor's records related to the IRS late penalties. The initial review conducted by staff is this was a user error however a full forensic review is the recommendation of the Board of Commissioners and Auditor to ensure all areas are addressed and errors are corrected.

Minute Notation:

A. Commissioner Steinburg motioned to approve the hiring of a forensic accountant for review of the Treasurer conduct of funds, Commissioner Sutton seconded the motion and Commissioner Straub concurred.

V. 10:05 AM The Board Met with County Engineer Aaron Simmons.

- A. Review of the micro-trenching coverage with sand, the aggregate chip incorporation would not be supported by the manufacture. Further discussion held at allowing the fiber optic cabling at the Sun Cove area. The Board is in agreement to allow for this application with sand on top for the micro-trench over in the Sun Cove area.
- B. Update the Road 13 will be improved in October.
- C. Update provided on the paving on badger mountain.
- D. Discussion held on Sweepe road off Orondo Loop Road, constituent request for road vacation at the fruit storage area allowing for easement access. There is a single family building permit in currently with access from Sweepe Road. As a condition of the building permit the removal of a retaining wall within county right-of-way. The County Engineer will provide an update tomorrow with additional information and evaluation.

VI. 10:53 AM The Board Met with Land Services Director Mark Botello.

A. Constituent driven request for consideration of annexation into the East Wenatchee Water District service area to include the county parcel. The Board would like the Water District to consider expanding the boundary further to allow for future development opportunities. The Board would like to have some additional discussion regarding the boundary.

VII. 11:15 AM The Board Met with Chelan Douglas Developmental Disabilities Director Tamera Burns

A. Review of service provider contracts increase in cyber security requirements for the providers as well as state.

1) Approved Service Provider Contracts

- | | |
|---|-------------------------------|
| a. Elmview | Contract Number: 2021-2022-02 |
| b. Goodwill Insudtries of the Columbia Inc. | Contract Number: 2021-2022-03 |
| c. Mission Vista | Contract Number: 2021-2022-04 |
| d. Tierra | Contract Number: 2021-2022-05 |
| e. Skils-kin | Contract Number: 2021-2022-16 |

SEPTEMBER 20, 2021 CONTINUED

Motion:

Commissioner Sutton moved to approve the service provider contracts as presented, Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

VIII. 11:25 AM Board Administrative Session.

1) Repayment of NCW Fair Loan

Resolution CE 21-25B

Motion:

Commissioner Sutton moved to approve resolution CE 21-25B the repayment of \$80,006.23 for the NCW Fair startup cost loan; Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

With no further business, the Board of County Commissioners adjourned at 11:30 AM to meet again on Tuesday, September 21, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

SEPTEMBER 21, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board Tiana Rowland was present. Civil Prosecuting Attorney James Mitchell and County Administrator James Barker in attendance.

I. 08:29 AM Pledge of Allegiance and Call to Order.

II. 08:30 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

- A. Update to the Board on the City of East Wenatchee proposed annexation within the county. Staff has received boundary edits back from the city and is moving forward on seeking annexation for year 2022 and implementation in 2023.
- B. Discussion held on the new legislative changes for the Health District Board- there will be two Commissioners on the board from both counties, a tribal member, and equal members of nonelected seats, to include a representative from a large city within the county as well as from a small city. The new changes will occur July 1, 2022 however the final rules form legislature will not be available until the fall of 2022.
- C. Discussion ensued regarding constituent complaint at 8th and Nile and 8th and Lyle for weed mitigation. The developer has sprayed however, Mrs. Wilkins would like to weeds pulled and burned.
- D. Additional constituent complaint at 3rd street regarding tree of heaven however property owner has trees within the line of sight on the roadway. Staff will be following up with property owner.

SEPTEMBER 21, 2021 CONTINUED

- E. Rivercom has requested to have their newly hired staff accountant to work at the 19th street office in order to train with the county Chief Financial Officer. The Board is in agreement there is no office space available at this time.
- F. Update to the Board on the Law and Justice Center roof repair set for October 2021 there has been a delay in materials being on back order.

2. **Personnel**

Administrator

Jim Barker, Administrator:

- A. Request for hire: Elections temporary employees, Mechanic position.
- B. Personnel update

Executive Session RCW(42.30.110)(1)(g) Personnel:

Attendees: Commissioners Straub, Steinburg, and Sutton, County Administrator Jim Barker, Civil Prosecuting Attorney Jim Mitchell, and Clerk of the Board Tiana Rowland.

At 9:10 AM Commissioner Straub called for an executive session pertaining to personnel for 20 minutes. At 9:30 AM the Chair called to end executive session ended with no action taken.

III. 09:32 AM The Board Met with Land Services Director Mark Botello and Developer Hank Lewis.

- A. The East Wenatchee Water District requested from the Regional Water System to expand the boundary line, this was approved by the Regional water system in July 2020. The East Wenatchee Water District submitted to update their water district service plan expansion this was submitted the end of 2020. There is a constituent lead petition request to the East Wenatchee Water District Board to expand the service boundary area, PNF Holdings and Stimac would like to include the county parcel with the petition to allow for 100% property owner petition to expand. The Board is in agreement to allow the county parcel to be included in the petition.
- B. Update to the Board on the upcoming meeting with the City of East Wenatchee for the annexation boundary lines.
- C. Staff report provided.

IV. 10:38 AM The Board Met with County Engineer Aaron Simmons.

1) Interlocal Agreement: NW Empire Ave-34th to 35th St. NW Sewer District Motion:

Commissioner Sutton moved to approve the interlocal agreement with the Douglas County Sewer District; Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

SEPTEMBER 21, 2021 CONTINUED

2) Resolution CRP Assignment: 1008

TLS 21-61

Motion:

Commissioner Sutton moved to approve resolution TLS 21-61 the assignment of county road project number 1008 for the countywide spot safety improvements and road log 95150-Guardrail and warning signs & 53709-LED Stop Sign; Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

A. Discussion held on Sweepe Road and the ecology block removal as a condition of the construction permit application. The County Engineer is in agreement to leave the ecology blocks in place at Sweepe Road and issue the building permit.

Session ended at 11:02 AM

VII. 10:40 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Approved Notice of Hearing: Surplus Inventory

CE 21-29A & TLS 21-60A

Motion:

Commissioner Steinburg moved to approve resolution CE 21-29A & TLS 21-60A the notice of hearing to consider county inventory as surplus, Commissioner Sutton seconded the motion and Commissioner Straub concurred.

2) Correspondence

- A. FEMA-Update to Special flood hazard area mapping
- B. City of East Wenatchee-Notice of FEMA evaluation for specific mapping and evaluation sites
- C. Douglas D Poole and Tina L Poole

3) Vouchers.

		Check Numbers	Total Amount
1.	Vouchers	00350119-00350234	\$207,492.08
2.	ACH	80006776-80006777	\$9,695.25

With there being no further business, the Board of County Commissioners adjourned at 10:45 AM to meet again on Wednesday, September 22, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.


SEPTEMBER 22, 2021

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, September 27, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON




Marc S. Straub Chair



Kyle Steinburg Vice-Chair



Dan Sutton Member

ATTEST: 

Tiana Rowland, Clerk of the Board