

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

SEPTEMBER 5, 2022

- I. In Observation of Labor Day, all County Offices were closed and no session was held.

SEPTEMBER 6, 2022

The Board of County Commissioners met in regular session at the Douglas County Commissioners' Chambers in Waterville, Washington. Commissioners Straub, Sutton and Steinburg, the Clerk of the Board Tiana Rowland were present. County Administrators James Barker, and Jordyn Giulio, as well as Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM Public Comments.

A. No public present and no written comments were received.

III. 08:33 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. The Chelan County Veteran's Services Office has requested to purchase one of the remaining pews previously located at the second street District Court. The pews have been declared surplus previously by the department. The Board approves of the purchase request.

B. Discussion held regarding the armed security officer coverage during lunch and break periods at the Waterville Courthouse.

C. Discussion held on establishing bollards at the entry points of the Waterville Courthouse annex to prevent vehicles from accessing the doorways as an additional safety measure. The Board would like to have barriers that are created from concrete and steel.

D. There is a 32 single-family residence plat application for development in the Mansfield area. Additional details regarding the development will be provided to the Board following the pre-application meeting.

E. Discussion held on the short plat application process and road frontage improvements. The Board would like to have the option for applicants to petition to the Board of Commissioners for a variance. Upon review by the Board and staff, the Board will determine if the allowance of a variance is warranted within the designated area.

SEPTEMBER 6, 2022 CONTINUED

F. Update to the Board on the District Court contracted Public Defenders, one of the contracted firms is not meeting the terms of the agreement. The Board is prepared to move forward with terminating the contract and bringing the services in-house. The Administrator for the Public Defender Office believes the office will need an additional attorney to provide the services in-house.

G. Northern Fruit Company will be billed for their portion of the Cascade Interchange improvements this month. An additional update, VanDoren is planning to relocate to the Tri-cities area.

H. Commissioner Straub provided an overview of the meeting with the Regional Port Authority and the presentation with Senator Hawkins. This meeting and presentation is to discuss the options for economic development in the Wenachii Landing area. Commissioner Steinburg will follow up at the Chelan Douglas Transportation Council to discuss funding support for the Wenatchii Landing transportation infrastructure. Further discussion held on the majority property owners and designated areas for development in the overlay zone.

I. Discussion held on Road Q NE off of Road 28 and the road designation. A constituent approached Commissioner Straub about vacating the roadway. Further review will be done by staff and an update provided in the next few weeks.

J. Review and approval of the Administrator's Decisions and Directives from 8.29 & 8.30.2022.

2. Personnel

Administrator

Jim Barker, Administrator:

A. The Board approve the following Request for Hire: Clerk of the Board, due to promotion.

B. Discussion held on the development of a public safety officer position for the county.

C. The Board approved the following Payroll Change Notice: Judah Sherwood, Temporary Event Help NCW Fair.

IV. 09:00 AM The Board Met with Transportation Land Services.

Jennifer Lange, Assistant County Engineer:

A. Overview of the Department of Natural Resources

B. Update to the Board on the Stormwater Utility delinquency payment notice and forwarding on to the collection company Armada.

1) Department of Natural Resources

Agreement No. 32-B70022

Motion:

Commissioner Steinburg moved to approve the Department of Natural Resources Agreement for Removal of Rock, Sand, and Gravel-Coyote Pit. Commissioner Sutton seconded the motion and Commissioner Straub concurred.

SEPTEMBER 6, 2022 CONTINUED

V. 09:41 AM Call for Executive Session RCW42.30.110(1)(g)

Executive Session RCW(42.30.110)(1)(g):

Attendees: Commissioners Straub, Sutton, and Steinburg, County Administrators Jim Barker and Jordyn Giulio, and Civil Prosecuting Attorney James Mitchell. At 9:41 AM Commissioner Straub called for an executive session pertaining to personnel until 10:10 AM, at 10:10 AM Chairman Straub called to end executive session with no action take.

VI. 10:00 AM Bids Due TLS 22-42A

A. LiDAR Drone Software and Equipment Package, one bid was received from Fagerman Technologies, following review a recommendation will be provided next week.

VII. 10:30 AM The Board Held an Administrative Session.

A. Review of Veterans Funding Relief request.

1) Extension of Benefits for Veteran Case #220901

Motion:

Commissioner Steinburg moved to approve the request for Veteran Support Services for case #220901, Commissioner Sutton seconded the motion and Commissioner Straub concurred.

B. Review and approval letter of support, to the Regional Port Authority for the Chelan Community Center.

VIII. 10:40 AM Consent Agenda:

Commissioner Sutton made a blanket motion to approve the consent agenda items as presented; Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

1) Financial Services Interlocal Agreement RiverCom

Motion:

Commissioner Steinburg moved to approved the amendments to the Interlocl Agreement with RiverCom for financial service, Commissioner Sutton seconded the motion and Commissioner Straub concurred.

2) Interlocal Agreement Waterville Ambulance District

Action item held over for the following week.

3) Appointing Ron Erdman to Veteran's Advisory Board CE 22-41

Motion:

Commissioner Steinburg moved to approve the appointment of Mr. Ron Erdman to position 5 of the Veteran's Advisory Board; Commissioner Sutton seconded the motion and Commissioner Straub concurred.

4) Approved Fair Contracts:

- | | |
|----------------------------------|------------------------|
| a. KNP Leather, Kenneth Patience | Fair Vendor Agreement |
| b. PNW Fun Zone, Erika Reynozo | Entertainment Contract |

SEPTEMBER 6, 2022 CONTINUED

5) Interagency Memorandum of Understanding-Recreational Opportunities TREAD
Motion:

Commissioner Sutton moved to approve the Interagency Memorandum of Understanding with TREAD for Recreational Opportunities on Public Land in Central Washington, to seek recreational planning funds through the Washington State RCO; Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

6) Approved Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00359952-00360025	\$353,738.93
2.	ACH	80007805-80007806	\$1,469.09

7) Payroll Approval

NET PAYROLL FOR: *AUGUST 1 TO AUGUST 31 2022*

PAY DATE OF:

AUGUST 5 2022	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	63608-63675	\$ 69,284.11
Direct Deposit	ACH	\$ 1,075,655.89
		\$ 1,144,940.00

ACH Check Numbers: 80007785-80007803 in the amount of \$481,595.44

AP Check Numbers: 00359887-00359951 in the amount of \$715,011.79

***Includes all applicable special purpose districts payroll processed by the Auditor's Office.**

With no further business, the Board of County Commissioners recessed at 10:48 AM to meet again on Wednesday, September 7, 2022 at the Douglas County Courthouse, Waterville, Washington.


SEPTEMBER 7, 2022

No appointments are scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, September 12, 2022 at the Douglas County Public Service Building, East Wenatchee, Washington.


The minutes are hereby read and approved.



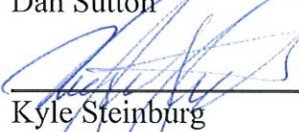
BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Marc S. Straub Chair



Dan Sutton Vice-Chair



Kyle Steinburg Member

ATTEST:


Tiana Rowland, Clerk of the Board