

BOARD OF COUNTY COMMISSIONERS' PROCEEDINGS

AUGUST 28, 2023

The Board of County Commissioners met in regular session at the Douglas County Public Services Building in East Wenatchee, Washington. Commissioners Sutton, Steinburg, Straub and the Clerk of the Board Carlye Baity were present. County Administrator Jordyn Giulio was also in attendance.

08:30 AM Pledge of Allegiance and Call to Order

Public Comment period – *No comments received.*

Jordyn Giulio, Administrator

Staff Report:

Administrator

- A. NCW Fair updates and favorable employee responses to emergency events.
- B. 173 animals were sold at livestock auction this year.
- C. Barriers in parking lot need reflective tape added for visibility at night.
- D. Oregon beverages provides the beer garden at the fair. Commissioners would like the ability to select the products that are sold with the possibility of providing options to support local businesses.
- E. The embroidery changes have been made to the county logo and will soon be ready to roll out program. Commissioners would like to have special longevity item to provide to employees at 10-year anniversary.

Personnel:

Administrator

- A. New Land Services Director Kazi Haque has been engaging with Interim Director Perry Huston on development of Harms Reduction Ordinance.

09:00 AM Kevin Morris, Sheriff

- A. Review of monthly financial report.
- B. City Mayors would like to meet to discuss the new increased rates for law enforcement contracts. The city's ability to pay the increase is a factor and might require a one-tenth sales tax.
- C. Departmental staffing updates.

09:15 A.M. Continued Discussion with County Administrator

- A. Summary Judgement for Douglas County v. Mansfield is scheduled for today at 11:00 A.M.
- C. Compression breaking signage to be placed on McNeil Canyon after Public Hearing process.
- D. New PIO/Grant Writer, Cathy Morris has started today. Administrator Jordyn Giulio will bring her up to date on McNeil Canyon issues.
- E. HVAC Project for Waterville Court House needs to be approved by the Historical Preservation Commission.
- F. Last box in digitizing historical records has been sent to vendor.

AUGUST 28, 2023 CONTINUED

09:30 AM Thad Duvall, Auditor; Karen Goodwin, Chief Accountant

- A. Review of Statement of Expenditures in Comparison to Budget.
- B. Call for Budget will be sent out this week. Commissioners require consistency in budgets across the board. Karen Goodwin has set up training sessions for budget software with all departments. Commissioners will require Fair budget to be consistent with all other County Departments this year. Arrangements need to be made for one-on-one training session with Karen Goodwin and Leah Hurd to learn Questica system.

10:00 AM Becci Piepel, Countywide Solid Waste Director

- A. Household Hazardous Waste (HHW) Facility Project update. Direction was given to grade and bulldoze dirt into large holes on property site and use as possible crushing pad by Transportation Services after filled. Department of Transportation will be cleaning the free zone.
- D. Discussion related to issues with Needle Exchange Program and recycling center. Would need to place signs at the recycle facility for 24-hour surveillance. Responsibility when taking medical waste to have special secure that is regularly serviced as required.
- E. Rock Island facility request for heating. The insulation requirement has been completed and bids will be sent out for the heating system. Bids will come to Commissioners for approval.
- F. City of Wenatchee has reached out on dealing with Homeless encampment due to issues with weapons being pulled on workers. Would like the opportunity to join a shoreline cleanup tour.

10:30 AM Fire Marshal, Heather Mauseth:

- A. Discussion of 19th Street Expansion to maximize the building footprint by adding new offices, restrooms, and conference room.

With no further business, the Board Chairman called to recess the meeting at 11:05 AM, and will resume again on Tuesday, August 29, 2023 at the Douglas County Courthouse, Waterville, Washington.

AUGUST 29, 2023

The Board of County Commissioners met in regular session at the Douglas County Commissioners Chamber Waterville, Washington. Commissioners Sutton, Steinburg, Straub the Clerk of the Board Carlye Baity were present. County Administrator Jordyn Giulio as well as Civil Prosecuting Attorney James Mitchell are in attendance.

08:30 AM Pledge of Allegiance and Call to Order

Public Comment - *No comments received.*

Jordyn Giulio, Administrator

AUGUST 29, 2023 CONTINUED

Staff Report:

- A. Electronic notification, mail and phone calls will be made regarding McNeil Canyon Press Release. Commissioners would like PIO Cathy Morris to reach out to KPQ for corrections to press release.
- B. Upcoming meeting with FEMA regarding Public Services Building expansion to update flood maps.
- C. Negotiations with Guild may go into Thursday and dates are held for September.
- D. Elected officials meeting and potential agenda items. If no items are presented, we will not hold a meeting.
- E. September 27th is the Employee Appreciation BBQ held at the Public Services Building on 19th Street.
- F. Review and approval of the Administrator’s Decisions and Directives from last week.

09:00 AM Public Hearing

Resolution CE 23-31A

The following is a summary of the public hearing and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

No Members of the Public are present.
Staff Present: Perry Huston, James Mitchell, Jordyn Giulio, and Aaron Simmons

Commissioner Sutton opens the comment period.

Staff Report, Tiana Rowland:

Review of proposed Ordinance CE 23-02-31B for Resolution CE 23-31A to Consider Establishing a Lodging Tax Advisory Committee and Impose an Existing State – Shared 2% Excise Tax on Lodging.

Public Comment: No members of the public are present, and no comments are provided.

Commissioner Sutton closed the comment period.

Motion:

Ordinance CE 23-01-31B

Upon motion and seconded by Commissioners Steinburg and Straub, the board moves to approve the Ordinance CE 23-02-31B Establishing a Lodging Tax Advisory Committee and Impose an Existing State – Shared 2% Excise Tax on Lodging. Commissioner Sutton concurred.

AUGUST 29, 2023 CONTINUED

09:05 AM Public Hearing

Resolution TLS 23-49A

The following is a summary of the public hearing and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

**No Members of the Public are Present.
Staff Present: Perry Huston, James Mitchell, Jordyn Giulio, and Aaron Simmons**

Commissioner Sutton opens the comment period.

Staff Report, Aaron Simmons:

Review of proposed Resolution TLS 23-49B Application for Franchise Over, Under, Across or Through Certain County Road Right of Ways: Bart Yates, Intermountain Infrastructure Group, LLC.

Public Comment: No members of the public are present, and no comments are provided.
Commissioner Sutton closed the comment period.

Motion:

Resolution TLS 23-49B

Upon motion and seconded by Commissioners Steinburg and Straub, the board moves to approve the Resolution TLS 23-49B Application for Franchise Over, Under, Across or Through Certain County Road Right of Ways: Bart Yates, Intermountain Infrastructure Group, LLC. Commissioner Sutton concurred.

09:30 AM Transportation and Land Services

Aaron Simmons, County Engineer:

A. Discussion regarding McNeil Canyon Road special permitting and closure.

1) Notice of Hearing

Resolution TLS 23-53A

Motion:

Commissioner Steinburg made a motion to approve the Notice of Hearing to Consider the Adoption of a Special Vehicle Permit for McNeil Canyon Road *set for Tuesday, September 19th at 9:00 AM*; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

B. Continued Discussion regarding McNeil Canyon–Risk Manager Tiana Rowland is present. The Board would like a sticker system used so that law enforcement can clearly identify issued permits.

2) Closure of McNeil Canyon Road

Resolution TLS 23-54

Motion:

Commissioner Steinburg made a motion to approve Resolution TLS 23-54 for the Closure of McNeil Canyon Road to Vehicles over 10,000 Pounds; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

AUGUST 29, 2023 CONTINUED

9:40 AM Perry Huston, Interim Director:

- A. Discussion on mobile needle facility and definition of essential public facility. Commissioners would like distance restrictions on certain facilities such as daycares, schools, churches etc. as well as CUP requirement. There is a need to establish interim controls with it being mobile system. Chelan County would like to follow our lead in establishing interim controls.

Motion:

Resolution TLS 23-55A

Commissioner Straub made a motion to approve Resolution TLS 23-55A to consider an Ordinance Adopting Interim Amendments to Douglas County Code 18.80.30 Public hearing to address code amendments set for October 24, 2023, at 9:00 AM. Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

- B. Discussion is held on Comprehensive Plan Amendment Schedule. Commissioners would like to invite Sewer District, Water District and Planning Commission in for input. Would also like to hold a public workshop. Perteet is willing to assist with Comp. Plan effort with an amended contract. Commissioners have specific ideas they want considered and would like to adopt interim amendments for ordinance.
- C. Discussion on Cliff Nystrom's property issues regarding stormwater requirement. County Engineer will follow-up before site visit.

10:00 AM Board Administrative Session

- A. Review outstanding projects and schedule for the following week.
- B. Personnel Committee meeting updates.

3) Interlocal Agreement

Solid Waste

Motion:

Upon motion and seconded by Commissioner Steinburg and Straub, the Commission moves to approve the Interlocal Agreement RE: Solid Waste Transfer Station between Okanogan County and Douglas County.

4) WCRP

Resolution CE 23-33

Motion:

Upon motion and seconded by Commissioner Straub and Steinburg, the Commission moves to approve Resolution CE 23-33 In the Matter of Continuing Relationship with the Washington Counties Risk Pool and the Related Appointments and Designation of/for Each Member County

11:00 AM Consent Agenda:

Commissioner Steinburg made a motion to approve the consent agenda items as presented; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

1) Department of Ecology 2023-2025 Biennium Local Solid Waste Financial Assistance Grant

AUGUST 29, 2023 CONTINUED

2) Approved Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00370038-00370111	\$674,338.81
2.	ACH	No ACH	\$0

With no further business, the Board of County Commissioners recessed at 11:05 AM to meet again on Wednesday, August 30, 2023, at the Douglas County Courthouse, Waterville, Washington.

AUGUST 30, 2023

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Tuesday, September 5, 2023, at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Dan Sutton Chair




Kyle Steinburg Vice-Chair



Marc S. Straub Member

ATTEST:



Carlye Baity, Clerk of the Board