

BOARD OF COUNTY COMMISSIONERS' PROCEEDINGS

AUGUST 14, 2023

The Board of County Commissioners met in regular session at the Douglas County Public Services Building in East Wenatchee, Washington. Commissioners Sutton, Steinburg, Straub and the Clerk of the Board Carlye Baity were present. County Administrator Jordyn Giulio and Civil Prosecuting Attorney James Mitchell are also in attendance.

08:30 AM Pledge of Allegiance and Call to Order

Public Comment Period – *No comments received*

08:31 AM Sheriff Kevin Morris

- A. Vehicle orders have been confirmed within budget authorization by Karen Goodwin and orders have been placed for ten F150 trucks. Two admin (chiefs) one supervisor and seven patrol.

08:41 AM Jordyn Giulio, Administrator

Staff Report:

Administrator

- A. Ecology Letter regarding exemption of Organics Management Services.
- B. Discussion of drafted letter of opposition regarding Needle Exchange Program. Meeting tomorrow with Chelan County Commissioners and YWCA to discuss further.
- C. Commissioners would like Facilities Maintenance and MIS to look into soundproofing Chambers to maintain confidentiality.
- D. Discussion regarding pool structure definition. Applicant has been offered path forward by applying for plat amendment.

Personnel:

- A. Fair Secretary position has been filled and will start before this fair season begins.

09:27 AM Transportation and Land Services:

- A. Overview of tomorrow's scheduled public hearings.
- B. Levels of involvement from the Regional Council and Planning Commission for the 2026 Comprehensive Plan Update. Overview of process. Possibility of Joint hearings with Cities and Public Participation.

09:40 AM Board Discussion

- A. CDTC Meeting update – partial funding of 750,000 for Grant Road and Lyle Avenue Improvement Project.
- C. Code Enforcement contracts with Cities
- D. Chelan Douglas Health District will be going live with SmartGov in September-October.
- E. Orondo Market Project concerns.

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F. Bridgeport cemetery remains relocation. Commissioner Straub is assisting Mayor in finding solutions.

10:07 AM Jim Barker, Project Manager

- A. Fair will be borrowing 24 sheriff's radios and using their own frequencies. Would like to purchase 2 additional for future years at \$750 each and will take up to 8 months to complete.
- B. 60 4ft/14 2ft Ecology Blocks from Bridgeport will be transferred to Waterville and stored permanently at the fairgrounds.
 - C. Water tower will be moved closer to well for faster fill times during rodeo events.
- D. Additional race track fence caps needed. Risk Pool provided \$3-4,000 that covered 700 feet of fence. \$8000 still needed to finish.
- E. Race Barns phase 2 – 3 sections of space will be used for future events.
- G. Issues with vendor placement on West end of Fair property.
- H. HVAC Project Changes to Waterville shop. Find out if heating or cooling is more important.
- I. Transportation and Land Services Building expansion
- J. Update on Safety meeting held at fairgrounds last week. Barn Superintendents are responsible for supervising, training and managing their volunteers. Discussed having Safety Manger Lance Merz create PowerPoint on training of volunteers and posting of QR code inside barn with location of materials/etc.
- K. Future need for all-inclusive PA system during fair for safety issues that may arise.
- M. Fairgrounds Handrail replacement.

With no further business, the Board Chairman called to recess the meeting at 11:07 AM, and will resume again on Tuesday, August 15, 2023 at the Douglas County Courthouse, Waterville, Washington.

AUGUST 15, 2023

The Board of County Commissioners met in regular session at the Douglas County Commissioners Chamber Waterville, Washington. Commissioners Sutton, Steinburg, Straub and the Clerk of the Board Carlye Baity were present. County Administrator Jordyn Giulio as well as Civil Prosecuting Attorney James Mitchell in attendance.

08:30 AM Pledge of Allegiance and Call to Order

Public Comments – *No comments received*

Board discussion regarding building code. Board directs interim land services director to write up code or most accommodating allowable by law

08:32 AM Jordyn Giulio, Administrator

Staff Report:

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- A. Discussion of this afternoons meeting hosted by Chelan County and possible needle exchange site moratorium. Notices were sent out to local business owners by private party and expect to have multiple constituents in attendance.
- B. Bike race is schedule through the Palisades this weekend. If harvest traffic issues come up, Commissioners may require better planning for future events.
- C. Approval of BHO's use of hearing room Every Tuesday from 5-8:30 P.M.
- D. FEMA Flood Map process concluded and will be meeting with stakeholders early fall. Fire Marshal Heather Mauseth will be involved.
- E. Highway 2 is scheduled to reopen tomorrow.

**09:00 AM Public Hearing TLS 23-42A
Ordinance TLS 23-09-42B to Consider Recommendation of Douglas County Regional Planning Commission to not Adopt an Amendment to DCC 20.34.010 Allowing Use of Type 1A Rather than Type II 24 Hr. Synthetic Rainfall Event When Designing Stormwater Infrastructure**

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Members of the Public are present – see sign-in sheet
Staff Present: Perry Huston, James Mitchell, Jordyn Giulio, and Aaron Simmons

Commissioner Sutton opens the comment period.

Staff Report, Perry Huston and Aaron Simmons:

Review of proposed Ordinance. Recommendation to Not Adopt. County Engineer Aaron Simmons reviews recommendations to not move forward with proposed amended language.

Public Comment: No comments provided.

Public Comment period is closed.

Motion:

Upon motion and seconded by Commissioners Straub and Sutton, and carried, the board unanimously approves Ordinance TLS 23-09-42B to Consider Recommendation of Douglas County Regional Planning Commission to not Adopt an Amendment to DCC 20.34.010 Allowing Use of Type 1A Rather than Type II 24 Hr. Synthetic Rainfall Event When Designing Stormwater Infrastructure. Commissioner Steinburg opposes the motion. **TLS 23-09-42B**

**09:23 AM Public Hearing TLS 23-43A
Ordinance TLS 23-10-43B to Consider the Recommendation of the Regional Planning Commission to Amend DCC 18.32.060 (A) to Allow Duplexes on Adjoining Lots to Have a Zero Lot Line Setback**

AUGUST 15, 2023 CONTINUED

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Members of the Public are present – see sign-in sheet
Staff Present: Perry Huston, James Mitchell, Jordyn Giulio, and Aaron Simmons

Commissioner Sutton opens the comment period.

Staff Report, Perry Huston: Review of proposed Ordinance

Public Comment: No comments provided.

Public Comment period is closed.

Motion: **TLS 23-10-43B**
Upon motion and seconded by Commissioners Steinburg and Straub, and carried, the board moves to approve the Ordinance TLS 23-10-43B to Consider the Recommendation of the Regional Planning Commission to Amend DCC 18.32.060 (A) to Allow Duplexes on Adjoining Lots to Have a Zero Lot Line Setback.

09:33 AM Public Hearing **TLS 23-44A**
Ordinance TLS 23-11-44B to Consider the Recommendations of the Regional Planning Commission to Adopt New Title 18A East Wenatchee Zoning, Definitions, and Single Family Residential Standards

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Members of the Public are present – see sign-in sheet
Staff Present: Perry Huston, James Mitchell, Jordyn Giulio, and Aaron Simmons

Commissioner Sutton opens the comment period.

Staff Report, Perry Huston: Review of proposed Ordinance

Public Comment: *Dan Beardslee provides comments and speaks in favor of RL Zones.*

Public Comment period is closed.

Motion:

TLS 23-11-44B

Upon motion and seconded by Commissioners Steinburg and Straub, and carried, the board moves to approve the Ordinance TLS 23-11-44B to Consider the Recommendations of the Regional Planning Commission to Adopt New Title 18A East Wenatchee Zoning, Definitions, and Single Family Residential Standards.

09:50 AM Public Hearing

TLS 23-45A

Ordinance TLS 23-12-45B to Consider the Recommendation of the Regional Planning Commission to Amend DCC 14.08.010 (A) Pre-Application Meeting by Making Certain Land Use App. Exempt

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Members of the Public are present – see sign-in sheet
Staff Present: Perry Huston, James Mitchell, Jordyn Giulio, and Aaron Simmons

Commissioner Sutton opens the comment period.

Staff Report, Perry Huston: Review of proposed Ordinance

Public Comment: *Dan Beardslee provides comments supporting recommendations.*

Public Comment period is closed.

Motion:

TLS 23-12-45B

Upon motion and seconded by Commissioners Steinburg and Straub, and carried, the board moves to approve the Ordinance TLS 23-12-45B to Consider the Recommendation of the Regional Planning Commission to Amend DCC 14.08.010 (A) Pre-Application Meeting by Making Certain Land Use App. Exempt

10:00 AM Administrative Discussion

- A. Staff BBQ will be on Thursday September 27th 1:30pm and hosted at the Public Services Building on 19th Street.
- B. Possible sale of County gravel to Waterville Cemetery.
- C. Human Resources will be setting meeting dates for negotiations.

10:15 AM Public Hearing

TLS 23-48A

Resolution TLS 23-48B Application for Franchise Over, Under, Across or Through Certain County Road Rights of Way for Ashley Stevens

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

No Members of the Public are present.
Staff Present: Perry Huston, James Mitchell, Jordyn Giulio, Aaron Simmons and Mike Neer

Commissioner Sutton opens the comment period.

Staff Report, Aaron Simmons and Mike Neer: Review of proposed Resolution.

Public Comment: No comments provided. Public comment period is closed.

Motion: TLS 23-48B
Upon motion and seconded by Commissioners Steinburg and Straub, and carried, the board unanimously moves to approve the Resolution TLS 23-48B Application for Franchise Over, Under, Across or Through Certain County Road Rights of Way for Ashley Stevens.

10:30 AM Aaron Simmons, County Engineer:

1) Washington State Department of Transportation GCB 3823 US 2/97 NE/NW Cascade Avenue Roundabout Funding Agreement

Motion:
Commissioner Steinburg made a motion to approve the Washington State Department of Transportation GCB 3823 US 2/97 NE/NW Cascade Avenue Roundabout Funding Agreement; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

2) Notice of Hearing Resolution TLS 23-51A

Motion:
Commissioner Straub made a motion to approve the Notice of Hearing Resolution to Consider amendments of DCC 8.04.165 Relating to Restricting the Use of Compression Braking Outside of Urban Growth Areas (*Hearing set for Tuesday, September 5, 2023 at 9:00 AM*); Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

3) Interlocal Agreement between Washington State Department of Transportation (GCB 1239) and Douglas County for Homeless Encampment

Motion:
Commissioner Steinburg made a motion to approve the Interlocal Agreement between Washington State Department of Transportation (GCB 1239) and Douglas County for Homeless Encampment; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

4) Ordinance TLS 23-08-52A Interim Ordinance Amending Douglas County Code 17.04.020 Applicability by Adding New Section (B)(3)(F)

Motion:
Commissioner Steinburg made a motion to approve Ordinance TLS 23-08-52A Interim Ordinance Amending Douglas County Code 17.04.020 Applicability by Adding New Section (B)(3)(F); Commissioner Straub seconded the motion and Commissioner Sutton concurred.

2) Notice of Hearing **Resolution TLS 23-52B**
To Consider Amending Douglas County Code 17.04.020 Applicability by Adding New Section (B)(3)(F)

Motion:

Commissioner Straub made a motion to Consider Amending Douglas County Code 17.04.020 Applicability by Adding New Section (B)(3)(F) (*hearing set for Tuesday, September 12, 2023 at 9:00 AM*); Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

11:00 AM Discussion with new Land Services Director Kazi Haque on code amendments and processing.

Consent Agenda:

Commissioner Steinburg made a motion to approve the consent agenda items as presented; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

- 1) Liquor Control Board Special Occasion License** **Brave Warrior Project**
- 2) Liquor Control Board Notice of Cannabis License Application** **EG 2 LLC**
- 3) Request For Additional Staff Credit Card: Sarah Goodwin** **Treasurer**
- 4) Fair Contracts**
 - a. OA Promotions LLC_Tyler Johnson – Entertainment Contract
 - b. Sanye INC Guannan Wang –Fair Vendor Agreement
 - c. Waterville Cheer Team_Ruth Martin – Professional Services Agreement
 - d. Eye For Detail/Diamonds are a girls best friend – Entertainment Contract

5) Approved Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00369614-00369744	\$937,252.44
2.	ACH	No Vouchers	

The Board Recesses until their 1:00 PM meeting in with the Chelan County Commissioners at 400 Douglas St, Suite 201, Wenatchee WA.

With no further business, the Board of County Commissioners recessed at 11:20 AM to meet again on Wednesday, August 16, 2023 at the Douglas County Courthouse, Waterville, Washington.

1:08:13 P.M. **Special Meeting: Meeting with Chelan County Commissioners** (*400 Douglas St, Suite 201, Wenatchee, WA*)

Present for session are Douglas County Commissioners Kyle Steinburg and Marc Straub; Clerk of the Board Carlye Baity; Chelan County Commissioners Tiffany Gering, Kevin Overbay and Shon Smith; Clerk of the Board Anabel Torres and County Administrator Cathy Mulhall; YWCA North Central Washington executive director Rachel Todd; Thriving Together NCW executive director John Schapman; Suicide Prevention Coalition of NCW founding board

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member Dr. Julie Rickard; and Thriving Together NCW recovery coach network manager Joey Hunter. Numerous members of the public are present for discussion.

Discussion:

A. Syringe Services Program (SSP)

Public Comment was taken and audio may be requested through the Chelan County Clerk of the Board.

With no further business, the Board of Douglas County Commissioners recessed at 2:55 PM to meet again on Wednesday, August 16, 2023 at the Douglas County Courthouse, Waterville, Washington.

AUGUST 16, 2023

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, August 21, 2023 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.




ATTEST:



Carlye Baity, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Dan Sutton Chair



Kyle Steinburg Vice-Chair



Marc S. Straub Member