

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JULY 19, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board was present. Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with Administrator Jim Barker.

1. Staff Report Administrator

Jim Barker, Administrator:

- A. Discussion ensued regarding Senator Brad Hawkins response letter pertaining to the Chelan Douglas Transportation Council regional project approach to offset the limited funding award for the apple capital loop grant and additional transportation funding packages.
- B. Update provided to the Board on Badger Mountain road scheduled maintenance repairs, the Board would like to delay the project until after wheat harvest and have the school bus routes impacted rather than impacting the farm to market route during critical transportation times.
- C. Update to the Board on the concerns for space limitations regarding holding Superior Court, an option may be to offer the Commissioners' chambers as a secondary location for the Court Commissioners. This would allow the use of the second hearing room in Waterville for Trials and Jury selection.
- D. Update to the Board on the tax revenue received for the Town Toyota Center. Further discussion on the ARPA funding request and the refinancing, the Board is still in agreement to reserve funding at this time for the TTC.
- E. Commissioner Sutton suggested allocation of \$200,000 of ARPA funds for community projects per each Commissioner's prevue. Additional discussion will be held.
- F. There is another opportunity to purchase a used tractor for the NCW Fair, the previous sale did not complete due to the farmer withdrawing his offer. There is a \$70,000 John Deere Tractor there would need to be a bucket purchased for an additional \$10,000 the funding for the purchase will need to come from cash reserve. Further discussion on purchasing through the Roads department for mowing and renting the tractor for use to the NCW Fair with ER&R. Additional research is necessary before a final decision is made.

2. Personnel Administrator

Jim Barker, Administrator:

- A. Request for hire: Senior Planner, Land Services; Maintenance Tech Area 2, Transportation; Executive Assistant, Administration; Legal Assistant, Prosecutor's Office.

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- B. The Board is in agreement to no longer require a “Request to Hire” form from elected officials if the position is currently in their budget and they are replacing an existing position. At this point in time, it is still required for all appointed department head to get an approved request for hire form signed by the Commissioners for any new or replacement position.
- C. **Minute Notation:** On June 21, 2021 the BCC approved the request for hire for the position of Assistant Accounting Manager. In further review of the position the job title was changed to Deputy Chief Accountant, and will report to the Chief Financial Officer in the Auditor’s office.

III. 09:00 AM The Board Held a Work Session on the Following Items:

Land Services:

- A. Review of the Ordinance amendments for the Alternative Energy permitting use.
- B. Update to the Board on a constituent complaint relating to permitting at the Bridgeport bar area.
- C. Update provided regarding code enforcement complaints and review of process for the Sheriff’s issuance of a citation. Commissioner Straub will be following up with Sheriff Morris.
- D. Overview of staffing needs.

Board of Equalization:

- A. Overview of the hearings’ for the Board of Equalization held 18 hearings out of 40 petitions for this year and 7 were adjusted by the assessor’s office. Review of the amended values and the decisions that were upheld. The Board is in agreement to uphold the findings of the Hearing Examiner recommendations.

IV. 10:00 AM The Board Met with Chelan Douglas Developmental Disabilities Director Tamara Cardwell.

- A. Meeting cancelled.

V. 10:30 AM The Board Held an Administrative Board Session.

- A. Review of the Temporary File Clerk position for the Commissioners’ Office to assist with scanning and indexing files in order to make them available for public review online. ARPA funds will be used for the position as it will directly decrease the potential spread of COVID-19 by making records available online for public review, rather than in person.
- B. The purchase and sale agreement has been finalized for LINK Transit to purchase the 3rd street park and ride property from the County.

1) Chair Approval Purchase and Sale Agreement: 3rd St. Park and Ride LINK Transit

With no further business, the Board of County Commissioners adjourned at 11:15 AM to meet again on Tuesday, July 20, 2021 at the Douglas County Courthouse, Waterville, Washington.

JULY 20, 2021

The Board of County Commissioners met in regular session at the Douglas County Courthouse in the Commissioners' Chambers, Waterville, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board was present.

I. 08:31 AM Pledge of Allegiance and Call to Order.

II. 08:32 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

- A. Review of the administrator's decisions and directives.
- B. Discussion was held regrading Airport Road in Mansfield.
- C. Constituent request from Terry Floyd for additional gravel on roadway, willing to purchase from county is necessary. County Road Super Intendent will follow up regarding request.
- D. Update to the board on upcoming meeting with the Sheriff's department to discuss the purchase of decontamination unit for the county in the event of an emergency.
- E. Further discussion was held on the Fancher heights sidewalk repairs, the Board would like to see if there is a contractor on the small works roster available to complete the work if the Road Crew is delegated to other road projects.
- F. Update to the Board on the process for the change order and repairs of the Law and Justice Center reroofing project, the schedule is to have the project completed by August/September.
- G. Further discussion held on the American Rescue Plan Act funding.

2. Personnel

Administrator

Jim Barker, Administrator:

- A. County staffing update.
- B. Discussion held on need for ARPA funding use for staffing sign on bonus after two years of service due to the COVID-19 pandemic employment shortage. Additional policy review is needed.

III. 09:00 AM Continued Public Hearing

TLS 21-47A

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

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Present

Meeting held via Zoom teleconference:
Jenny Fasching, Executive Assistant, met via teleconference
Wenatchee World, News Media, met via teleconference
Max Greene, met via teleconference
In person attendees: Lorianna Breiler, Carol Cowling South Douglas Conservation District, Terry Floyd, Jay Kehne, Amanda Ward Foster Creek Conservation District

Staff Report Mark Botello, Land Services Director:

Overview of the proposed interim controls. Review of state permitting process, and the solar farms requirement of de-designation process from dry land agriculture to alternative use. Recommendation for approval of rescinding the moratorium and establish the interim controls.

Public Comment:

No public comment was made.

Motion:

Commissioner Sutton moved to adopt Ordinance TLS 21-17-47B the interim controls for alternative energy; Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

IV. 09:05 AM The Board Met with Land Services Director Mark Botello.

A. Update to the Board on the proposed amendment to the permitting fee schedule for the fire marshals fee for fireworks display inspection, the anticipated cost is to be reduced to \$50. A notice of public hearing will be submitted to the Board for approval August 3rd.

V. 09:14 AM The Board Met with NCW Facilities Manager Ed Daling, and Coordinator Ramon Ramirez.

A. Proposal to the Board on purchase of a tractor for the NCW Fair, there is a need for a larger tractor in order to rake the fair rodeo grounds. The current tractor the Fair has is only a two wheel drive the new tractor would be 4wheel drive. There would be a need for a mower purchase for the new tractor as the current 7 foot one is needing extensive repairs. The plan would be to surplus the tractor currently used. There will also be a need for the purchase of a bucket. Further discussion held on the purchase options.

Motion:

Commissioner Steinburg moved to approve the purchase of the John Deere tractor, bucket, and mower through the ER&R fund, Commissioner Sutton seconded the motion and Commissioner Straub concurred.

B. Overview of the state fair funds for capital improvements, the plan is to reroof the concession buildings as well as the open class barn. The 4-H horse barn update will be the second project that will be submitted for the grant, the State Fair funds have been doubled for 2022 and two application for projects can be submitted.

JULY 20, 2021 CONTINUED

VI. 9:47 AM The Board Met with Transportation Land Services.

County Engineer Aaron Simmons & Road Super Intendent Scott Reiman:

A. Update to the Board on the new McNeil canyon runaway truck ramp, a truck recently had to utilize the ramp and it was rather successful. There will be a press release submitted thanking the crews, and the granting agency.

B. Discussion with the Board on Mr. Doug Pauley's request for support from adjacent property owners to contribute toward the previously committed \$500,000 in funds toward the Cascade interchange roundabout. The County Engineer reached out and stated additional funds can be committed however Mr. Pauley will still need to contribute his \$500,000 towards the project independently.

C. Update to the Board on the sidewalk repairs in Fancher Heights, proposed option to re-pour the sidewalks. And see funds through the emergency grant anticipated cost is \$11,000 to \$12,000.

D. Overview of the list of roadway maintenance projects, discussion on the plan for badger mountain road during the school year, the County Engineer and Road Super intendent will be following up with the Eastmont School District for the rerouting of school buses.

V. 10:30 AM Consent Agenda

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Allocation of Public Utility District Privilege Tax

Resolution CE 21-23

Motion:

Commissioner Sutton moved to approve Resolution CE 21-23 the allocation of PUD 2020 privilege tax, Commissioner Steinburg seconded the motion, and Commissioner Straub concurred.

2) Approved Chelan Douglas Developmental Disabilities Service Provider Contracts:

A. DSHS Contract 2163-25002

B. DSHS Contract 2163-23531

C. Elmview Adult Services Provider Contract 2021-02

D. Goodwill Industries of the Columbia, INC. Adult Services Provider Contract 2021-03

E. Mission Vista Adult Services Provider Contract 2021-04

F. Tierra Adult Services Provider Contract 2021-05

G. Planning Dreams Adult Services Provider Contract 2021-13

H. Skills-kin Adult Services Provider Contract 2021-16

3) Approved NCW Fair Contracts:

a. BS andC Custom Home Décor-Jessica Davenport

Fair Exhibitor Agreement

b. Valley Cakes & Bakes-Stephanie Coleman

Fair Exhibitor Agreement

c. Reptile Isle, Don Riggs

Entertainment Agreement

d. Chapter Z P.E.O.

Services Provider Agreement

e. Apple Valley Kiwanis

Services Provider for Community Organizations Agreement

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4) Approved Board of Equalization Summary of Orders

Motion:

Commissioner Steinburg moved to approve the Board of Equalization recommendations for adjustments from Hearing Examiner Perrin Cornell; Commissioner Sutton seconded the motion, and Commissioner Straub concurred.

5) Signature Authority Granted to the Clerk of the Board.

*Signature authority granted to the Clerk of the Board for the vouchers the week of July 26th through the 28th as the Board will not be holding session.

6) Vouchers.

		Check Numbers	Total Amount
1.	Vouchers	00348309-00348411	\$438,041.78
2.	ACH	80006604-80006610	\$47,382.44

With no further business, the Board of County Commissioners adjourned at 11:00 AM to meet again on Wednesday, July 21, 2021 at the Douglas County Courthouse, Waterville, Washington.

JULY 21, 2021

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, August 2, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

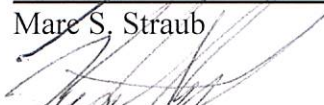
The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



 Marc S. Straub Chair



 Kyle Steinburg Vice-Chair



 Dan Sutton Member

ATTEST.



 Tiana Rowland, Clerk of the Board