

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JULY 17, 2023

The Board of County Commissioners met in regular session at the Douglas County Public Services Building in East Wenatchee, Washington. Commissioners Sutton, Steinburg, Straub and the Clerk of the Board Carlye Baity were present. County Administrator Jordyn Giulio was present.

08:30 AM Pledge of Allegiance and Call to Order

Public Comments – No Comments Received

08:35 AM Administrator Jordyn Giulio

Staff Report

Administrator

- A. Discussion held on the Regional Port proposed Tax Improvement Facility (TIF)
- B. Department of Health walk through at Transportation and Land Services Building and Waterville Courthouse for new HVAC systems, document should be prepared in the next coming weeks.
- C. State Auditors here for accountability audit.
- D. Pre-trial for Mr. Lopez code violations will be extended due to continued code violations and requirements for discovery.
- E. Highway 2 weekend cleanup crews are out and signage is up due to storm washouts. Discussion on potential detours and working on informational campaigns.
- F. Update on Chelan-Douglas Transportation Council Presentation regarding Lyle Street Project.

Personnel

Administrator

- A. Review of the MOU between Douglas County Commissioners Office and Sheriff's Office for code enforcement services.
- B. Discussion held on Economic Development and Planning Director, the Board discussed separating the duties into two sections for Planning and Economic Development.
- C. Interviews for Grant Writer/PIO position.

09:00 AM City of Quincy, Administrator Pat Haley

- A. Q-Plex Presentation on formation of a Metropolitan Parks District. Request for Commissioners to sign on to Resolution for creation of Quincy Valley Regional Parks District. Resolution is required by August 1st to meet ballot submittal deadline for November election.

09:30 AM Transportation and Land Services Work Session

Aaron Simmons, County Engineer:

- A. Grant Road and Lyle Street Improvement Project funding projection of \$4,183,260.00. Board is willing to explore additional \$1,000,000.00 grant match. Further discussion held

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on using the haul route funds for the maintenance and improvement of Webb as well as Batterman Road. The Board provides direction that Webb is priority for funding.

Land Services:

- A. Fire Marshall Heather Mauseth provides update on the Hydrogen Project Plan with the Douglas County PUD. PUD is concerned with the permit and has requested meeting with the Land Services Department. There has been significant opportunities to appeal the conditions of the permit as well as provide design criteria to meet code but limited action from the PUD.
- B. Chelan-Douglas Health District lack of involvement with permit review and processing. Would like more involvement at the preliminary stage and consistency in point of contact.
- C. Permitting status updates.

10:07 AM Douglas County Sewer District #1, District Manager Darrell Winans

- A. Discussion of potential sewer satellite facility locations and requirements of the Urban Growth Area.

11:02 AM Administrative Session

Aaron Simmons, County Engineer:

- A. McNeil Canyon signage and runaway truck ramp. The Board discusses the possibility of closing road. Will continue discussion during Tuesday session.

Jordyn Giulio, Administrator:

- A. Personnel Committee Meeting update regarding reclassification of Fair Secretary position.
- B. Fair Parking lot funding will be paid out of the .09 excess expense.

The board recessed at 11:20 AM to meet again at 1:00 PM for Regional Council Meeting.

The Regional Council Meeting recessed at 3:00 PM. The Board of Douglas County Commissioners will resume again on Tuesday, July 18, 2023 at the Douglas County Courthouse, Waterville, Washington.

JULY 18, 2023

The Board of County Commissioners met in regular session at the Douglas County Commissioners Chamber Waterville, Washington. Commissioners Straub, Sutton and Steinburg, the Clerk of the Board Carlye Baity and Deputy Clerk of the Board Erika Guerrero were present. County Administrators James Barker, and Jordyn Giulio, as well as Civil Prosecuting Attorney James Mitchell in attendance.

08:30 AM Pledge of Allegiance and Call to Order

Public Comments – *No comments received*

08:35 AM Administrator Jordyn Giulio

Staff Report

Administrator

- A. Amended Fair Entertainment Contract will come before the Commissioners in the upcoming weeks.
- B. MOU on Code Enforcement Officer, will include 1-year probationary period and performance evaluated. Code revision needs to be addressed. Administrator Giulio will work with Land Services to capture data to create metrics.
- C. Safety Program updates have been sent to L&I for review.
- D. Review and approval of the Administrator's Decisions and Directives from 07/10/23, as well as the Public Records Request.

09:00 AM TRANSPORTATION AND LAND SERVICES

Transportation, County Engineer Aaron Simmons:

- A. Discussion on capital programs projected budgets and haul route budget uses.
- B. Approval for use of stamps on preliminary project cost estimate.
- C. Discussion of prioritization of road projects in the Wenatchee Landing area.
- D. Update on discussion had with CDTC Director Jeff Wilkins Re: Changes to Grant Rd. and Lyle Ave Project round-a-bout.
- E. Retention of temporary employees.
- F. Discussion on washboard maintenance and placing magnesium chloride on road for dust control on Bauer's landing.
- G. Discussion of lowering speed limit for trucks on McNeil Canyon Road – County Administrator will schedule pre-defense review with road attorney. Recommendation of Risk pool is to lower the speed limit on road until evaluation can be done. Alternative is to close road to trucks and allow permitted vehicles only or change road design. Discussion of ticketing non-permitted vehicles with camera enforcement. Commissioner's direction is to have County Engineer look at changing speed limits on road with reduction of speed in certain places.
- H. Establishing detour for Highway 2 to bypass washout.

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1) Rimrock Right of Way Deed Transfer

Motion:

Resolution TLS 23-41A

Commissioner Straub moved to approve Resolution TLS 23-41A Notice of Hearing for the Rimrock Right of Way Deed Transfer *Set for September 26, 2023 at 9:30 AM*. Commissioner Steinburg seconded and Commissioner Sutton concurred.

2) Letter to Chelan-Douglas Transportation Council RE: Funding Commitment for Grant Rd and Lyle Ave Intersection Improvement STBG Application

Motion:

Funding Letter to CDTD

Commissioner Steinburg moved to approve letter to CDTC Regarding funding commitment for Grant Rd and Lyle Ave Intersection Improvement STBG Application. Commissioner Straub seconded and Commissioner Sutton concurred.

Land Services, Interim Director Perry Huston:

- A. 2026 Comprehensive Plan Amendment review of process and timelines.

1) Letter to Len Anderson, Douglas County PUD RE: Code Review Invite

Motion:

PUD Letter

Commissioner Steinburg moved to approve the letter to Len Anderson with the Douglas county PUD regarding Code Review Invite. Commissioner Straub seconded and Commissioner Sutton concurred.

10:30 AM Judge Huber and Court Administrator Jo Jackson

- A. Updates on jury trials and workload.
- A. Conflict Attorneys, Interpreters, Expert Witness expenses.
- B. Audio upgrades from ARPA funding.
- C. Upcoming need for a Deputy Prosecutor position to be filled.
- D. Discussion of additional Superior Court Judge or full time Court Commissioner.
- E. ARPA funding is almost exhausted. Future Court Commissioners funding will need to be paid out of Judges Budget.
- F. Douglas County v. Mansfield trial is set for Aug. 28, 2023.

Cont. Land Services Interim Director Perry Huston:

- A. Comprehensive Plan and UGA boundary adjustment timeline.
- B. Department of Ecology complaint on agricultural exempt property.
- C. Developmental Agreement for Rocky Pond – Management Plan can be amended quarterly, Land Services is currently working on making changes and will present it to the board when ready for approval.
- D. Update on Skills Rd. Pool with issue of proximity to setback.
- E. Permitting concern of Okanogan Specialty Fruit at Baker Flats.
- F. SmartGov permit processing and utilization of program.

Douglas County Board of Commissioners' Minutes

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10:45 AM Consent Agenda:

Commissioner Steinburg made a motion to approve the consent agenda as listed; Commissioners Straub seconded the motion and Commissioner Sutton concurred.

1) Fair Contracts

- | | |
|---|---------------------------------|
| a. Douglas County Republicans | Vendor Contract |
| b. TOGETHER! for Youth | Entertainment Contract |
| c. BSandC Custom Home Décor, Jessica Davenport | Vendor Contract |
| d. Cariboo Trail Studio, Don Nutt | Vendor Contract |
| e. Lay Z Rose Boutique, Sabrina Lay | Vendor Contract |
| f. Eddie Bromiley Memorial Foundation, Laura Bromiley | Vendor Contract |
| g. One 9 Woodworking & Design, Josh Hudgens | Vendor Contract |
| h. Waterville Cheer Team, Ruth Martin | Special Event Agreement |
| i. Marisol Landa Flores | Facilities Use Agreement |
| j. Kenady Group/NW Mutual, Melissa Kenady | Entertainment Contract |

2) NCW Fair Volunteer of the Year Applications Review – *Consensus of the board to move forward with recommendation*

3) FY24 SECO Coordinator Professional Development Contract Signature Authorization Form
FY24 SECO E24-015

4) Letter to WCRP Notice of Designation of Director and Alternates for Douglas County
WCRP

5) Approved Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00368638-00368777	\$1,078,199.07
2.	ACH	80008108-80008109	\$688.91

With no further business, the Board of County Commissioners recessed at 12:17 PM to meet again on Wednesday, July 19, 2023 at the Douglas County Courthouse, Waterville, Washington.

JULY 19, 2023

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, July 24, 2023 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Dan Sutton Chair

EXCUSED

Kyle Steinburg Vice-Chair



Marc S. Straub Member

ATTEST:



Carlye Baity, Clerk of the Board