

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JUNE 19, 2023

The Board of County Commissioners met in regular session at the Douglas County Public Services Building in East Wenatchee, Washington. Commissioners Sutton, Steinburg, Straub, and the Risk and Records Manager Tiana Rowland were present. County Administrator Jordyn Giulio and Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM Public Comments.

A. No public was present, and no written comments were received.

III. 08:32 AM The Board Met with Administrator Jordyn Giulio.

1. Staff Report

Administrator

Jordyn Giulio, Administrator:

A. Update to the Board on the EFSEC meeting and hopeful to have a timeline update Draft EIS Report may be presented.

B. Discussion on the sales tax revenue received from contracted public works contracts and the potential incentives for local contractor, there is typical 1% sales tax revenue received by the County, the 5% credit would exceed the revenue received. The Board is in agreement the sales tax revenue is not a viable option however would like to explore other options for local carbon credit for contractors.

C. The Building Official will be connecting with the Fair Facilities Coordinator to review the structural integrity of the Fair Barns.

D. Update provided on the demolition permit has been approved with the City of East Wenatchee, the Facility Maintenance Manager will secure an estimate for the project for the Board to review. The Board would like to hold a workshop to review the estimated plan for the parking lot

E. Update to the Board on the public records requests and A&G Brothers code enforcement violations.

IV. 09:00 AM The Board Met with Solid Waste Director Becci Piepel.

A. Review of the House Hold Hazardous Waste Facility Request for Qualification, staff reviewed both applications received and through the evaluation matrix provide HDR as the recommended contractor.

B. The City of East Wenatchee will plan to reallocate the funds for support of homeless encampment cleanup to the House Hold Hazardous Waste Facility. Further discussion held on support from the Washington State Department of Transportation for encampment cleanup.

C. Update to the Board on the shoreline cleanup process and review of the pontoon boat improvements.

JUNE 19, 2023 CONTINUED

V. 09:30 AM The Board Held a Work Session:

Aaron Simmons, County Engineer:

A. Update to the Board on the Area 2 property located at the shop, the adjacent property owner Nutrien Ag Solutions has developed a facility encroached on County property. Engineering staff is proposing to complete a property trade and boundary line adjustment to for parcels 13000000011 and 25222220003 owned by Nutrien Ag Solutions and County parcel 13000000010.

B. The Regional Port Authority has requested the County provide the engineering plans for roadway continuity in expanding the Airport Way Road. The Port is interested in developing a TIFF for this area.

Jessie King:

A. Mr. Paulson property on Empire Ave. requested to have driveway paved, however the County did not include this but paid additional in easement costs for the property owner to pay for the paving independently. Mr. Paulson wanted to have an expansion of the retaining wall, however this not a need for the County. The County was in agreement to allow for the wall to be built behind the utility vault with the permit waived based on the engineer plans. The Board is in agreement to make Mr. Paulson whole and pay for the expense.

B. Update to the Board on the Edgewood complaint, additional sidewalk will be built the County Engineer will be following up with the constituent.

Todd Wilson, GIS Coordinator:

A. Review with the Board of the roadways within the RimRock Meadow area, there has been constituent request for gate installation on Tumble Weed Way and road. The County is interested in deeding the roadway to the Home Owners Association. The Board is in agreement to move forward with the Public Hearing process as there has been a notable interest from the property owners.

Perry Huston, Interim Director:

A. Update to the Board on the Regional Council agenda for this afternoon and the Urban Growth Area Expansion.

B. Staff would like to meet with the Board to discuss the permitting of Park model trailers. A work session will be scheduled.

VI. 10:00 AM The Board Held Administrative Session.

A. Due to lack of attendance the Board of Commissioners canceled the Regional Council Meeting.

At 11:00 AM the board recessed until Tuesday, June 20, 2023 at the Douglas County Courthouse Commissioners Chamber, Waterville, Washington.

JUNE 20, 2023 CONTINUED

JUNE 20, 2023

The Board of County Commissioners met in regular session at the Douglas County Commissioners Chamber Waterville, Washington. Commissioner Sutton was present via Zoom. Commissioners Steinburg, Straub and the Deputy Clerk of the Board Erika Guerrero were present. County Administrator Jordyn Giulio, as well as Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM Public Comments.

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III. 08:32 AM The Board Met with Administrator Jordyn Giulio.

1. Staff Report

Administrator

Jordyn Giulio, Administrator:

- A. Facilities Maintenance Coordinator, Todd Boughton has requested the East Wenatchee facilities maintenance custodial position start at step 5 as applicant is highly experienced and qualified. The Board approved the new hire to start at step 5.
- B. Fire Marshal, Heather Mauseth continues having issues with PUD and requirements for the Hydrogen Facility.
- C. Notice to Teamsters and Guild to negotiate the code enforcement position. Discussion pending with Teamsters to remove this position and add to the Guild contract. A deadline of July 13th to hold discussion with Teamsters.
- D. Code Enforcement employees have received threats. There is interest from a Deputy in this position; Heather will work closely with employee. Function will be code enforcement. Working on MOU for deputy/code enforcement position. Between the sheriff/board outlining agreement. Discussion of reconfiguring building to provide office space.
- E. Demolition permit is on hand for the 19th street location. Area may be call for bid or small works.
- F. Fairground area is looking great. Completion is almost done. Water tank will be installed and ready to use for 4th of July event.
- G. Fairground items ordering is over budget by \$3000. Shipping estimate was based on one item and not all. The board has approved to purchase. Sun shades project completion may not be done by the July event. Ramon is working with a contractor to install posts.
- H. No update regarding the hearing scheduled for the Mansfield road.
- I. Discussion held regarding warrant of abatement for Mary street location.
- J. Chelan Douglas Health District SmartGov interface. Board of Director for environmental health position will be filled soon. Once she is on board, there will be discussion to work on the SmartGov interface. Sewer district assistance to help with permit fees to bring them on to offer.
- K. Decommissioning the loop trail walking bridge

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L. Review and approval of Administrator's Decisions and Directives from 6.5.2023 and 6.12.2023.

2) Personnel

Administrator

Jordyn Giulio, Administrator:

A. The Board approved the following Payroll Change Notices: Valerie Flores, Paralegal; Ed Daling, Extra Help.

B. The Board approved the following Request For Hire: Area 1, Maintenance Tech/Operator/Truck Driver.

IV. 09:00 AM The Board Met with Transportation Land Services.

Transportation County Engineer, Aaron Simmons:

A. Discussion held regarding constituent concern related to a two foot sidewalk in the Edge View Subdivision off of Badger Mt. Road. Sidewalk is currently closed and cannot be completed until PUD completes wiring. PUD is currently waiting for wire to be delivered. County Engineer will reach out to constituent regarding this situation.

B. Speed limits at Bauer's Landing will change to 25 mph once you reach the gravel.

Land Services Interim Director, Perry Huston:

A. Notice of decision has been sent to Commerce. Recommendations from Commerce are to proceed as a whole amendment.

B. Discussion regarding Perteet Contract and the 2023 comprehensive plan amendments for Pipkin and Rock Island. Principal Planner Tanner Ackley, has reviewed projects and Rock Island is not complete. Recommendations from Perry Huston to allow Perteet do the staff review for report as current budget will allow for review of projects. The Board has agreed to move forward with recommendations and have Perteet assist.

C. Planning department is working well, there are a few applicants for the Principal Planner position.

D. Discussion on A&G Brothers code enforcement. Mr. Lopez has not applied for any rezoning permits.

1) Ordinance TLS 23-07-34B for CPRZ-2022-01 Donnen/Brennan

Motion:

Commission Straub moved to approve Ordinance TLS 23-07-34B for CPRZ-2022-01 Donnen/Brennan, Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

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2) Ordinance TLS 23-07-34C for CPRZ-2022-02 Finest Kind Investment LLC

Motion:

Commission Straub moved to approve Ordinance TLS 23-07-34C for CPRZ-2022-02 Finest Kind Investment LLC, Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

3) Ordinance TLS 23-07-34D for CPRZ-2022-05 Fourth Street Development

Motion:

Commission Straub moved to approve Ordinance TLS 23-07-34D for CPRZ-2022-05 Fourth Street Development, Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

4) Ordinance TLS 23-07-34E for CPRZ-2022-06 VZS LLC

Motion:

Commission Steinburg moved to approve the denial of Ordinance TLS 23-07-34E for CPRZ-2022-06 VZS LLC, Commissioner Straub seconded the motion and Commissioner Sutton concurred.

5) Ordinance TLS 23-07-34F for CPRZ-2022-07 Fraley Ranch LLC

Motion:

Commission Straub moved to approve Ordinance TLS 23-07-34F for CPRZ-2022-07 Fraley Ranch LLC, Commissioner Sutton seconded the motion and concurred. Commissioner Steinburg has recused.

V. 10:00 AM The Board Met with Bureau of Land Management Field Office Manager Curtis Bryan.

- A. Updates on BLM projects in Douglas County.
- B. Fire staff is in good shape and both engines are fully staffed. Incident Commander Fire operations supervisor top 3 qualified IC's. The ten person Veterans module is fully staffed.
- C. A specific criteria is used to determine dryness and forest hazard. Weather predictions and fuels are determined by an inspector who monitors the area through DNR and forest services.
- D. Meadow restoration project is currently taking place in Duffy Meadows area above Douglas Creek. Erosion has occurred over the years and modified the system. Meadows are being restored back to their original capacity to retain more water.
- E. Jim Hemmer fence project; authorizes to build across the section for BLM. There is no reimbursement to Mr. Hemmer. Range specialist are short staffed. Some funds are available for range improvements. BLM land is available for grazing; approximately 50K acres available. Leased by base property; any vacancies are made available for others to apply.

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F. Herbicide was placed last year to keep grass down. Jameson Lake area is still being restored.

10 miles of fence has been placed for restoration. Reseeding for soil stabilization.

G. Clean up in Douglas Creek with Team Naturaleza done every year early or late spring.

H. Future discussion with Engineer and TREAD to repair Douglas Creek road as funding may be available.

I. Beavers have not been introduced to Douglas Creek by BLM, they have returned on their own.

10:23 AM The Board Held Executive Session RCW (42.30.110)(1)(G) Personnel.

Executive Session RCW (42.30.110)(1)(g):

Attendees: Commissioner Sutton, Steinburg, Straub, County Administrator, Civil Prosecuting

Attorney James Mitchell, Deputy Clerk of the Board Erika Guerrero. At 10:23 AM

Commissioner Sutton called for an executive session pertaining to personnel until 10:33 AM or 10 minutes. At 10:33 Commissioner Sutton called to end executive session with no action taken.

VI. 10:36 AM Consent Agenda:

**Commissioner Sutton authorized the Clerk the use of his signature stamp for action items as he was in attendance via Zoom.*

Commissioner Sutton made a blanket motion to approve the consent agenda items as presented; Commissioner Straub seconded the motion and Commissioner Steinburg concurred.

1) Chelan-Douglas Regional Port Authority Letter Levy Rate Equalization Initiative

Motion:

Commissioner Sutton moved to approve the letter to Chelan Douglas Regional Port Authority regarding Levy Rate Equalization Initiative; Commissioner Straub seconded the motion and Commissioner Steinburg concurred.

2) CDW Government Statement of Work for Ad Hoc Services Statement of Work

Motion:

Commissioner Sutton moved to approve the CDW Government Statement of Work for Ad Hoc Services Statement of Work; Commissioner Straub seconded the motion and Commissioner Steinburg concurred.

3) HDR Statement of Qualification

Motion:

Commissioner Straub moved to approve HDR for Resolution CE 23-21A RFQ – Solid Waste and Moderate Risk Waste Management Plan Update and Residential Use HHW Facility, Commissioner Sutton seconded the motion and Commissioner Steinburg concurred.

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4) Approved Fair Contracts:

- | | |
|---|------------------------------------|
| a. Bob’s Freakin Nuts, Robert Leininger | Vendor Agreement |
| b. Chelan Douglas Voluntary Attorney Services, Eloise | Entertainment Contract |
| c. New Life Center Church of God, Richard Hancock | Special Event Concession Agreement |
| d. Jesus Vieyra | Facilities Use Agreement |
| e. Child Evangelism Fellowship of NCW/Story Barn | Vendor Agreement |
| f. Sutton Craft Co., Nichole Owens | Entertainment Contract |
| g. Leticia Flores | Facilities Use Agreement |

5) Approved Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00367831-00367927	\$712,722.28
2.	ACH	NO ACH	\$0

With no further business, the Board of County Commissioners recessed at 10:45 AM to meet again on Wednesday, June 21, 2023 at the Douglas County Courthouse, Waterville, Washington.

JUNE 21, 2023

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, June 26, 2023 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Dan Sutton Chair



Kyle Steinburg Vice-Chair



Marc S. Straub Member

ATTEST:



Erika Guerrero, Deputy Clerk of the Board