

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

MAY 17, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board was present. Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. With the Center for Disease Control's recommendation that individuals whom have been vaccinated no longer need to wear masks indoors or outdoors in public, the Board would like to review the options for masks no longer needing to be worn within county buildings.

B. The question was raised regarding having employee relatives and children within the county facilities ex: Children waiting for school or after school. The Board is concerned regarding the liability this may bring to have employee's children within county buildings. For the departments the Commissioners' oversee they are in agreement to not allow for employee's children to be in the facilities for extended periods of time due to the potential liability for the county and extend this recommendation to the other Elected Officials.

C. The Fair has the opportunity to purchase a used portable professional stage, the Board approved the purchase, funds for the purchase will come from ARPA revenue backfill funds.

D. Commissioner Straub provided an update following his meeting with Chelan County and the City of Wenatchee regarding the City's withdrawal as lead agency for the homeless grant funding administrator.

2. Personnel

Administrator

Jim Barker, Administrator:

A. Approved payroll change notices: Lance Judkins, Ty Howard.

B. Approved requests for hire: Deputy Clerk, Superior Court Clerk's Office; Secretary, NCW Fair, Maintenance Tech Area 3.

C. Update to the Board on the County Clerk's resignation and the transition of the Chief Deputy Clerk to the Sheriff's Office. The Republican Committee will be providing a recommendation of appointment to the Board of Commissioners, the Board will then make the appointment for interim Superior Court Clerk.

MAY 17, 2021 CONTINUED

III. 09:16 AM The Board Met with Land Services Director Mark Botello.

A. Review of Alternative Energy and the fee schedule. The Board would like to allow for permitting to occur 3-4 miles outside of the Urban Growth Area for all alternative energy developments.

B. Proposal of having the Health Department review with staff building and land use application permits for septic. This would lend to the opportunity to connect with county employees on development review process and smart gov training with the Health Department in order to assist in expediting the processing of building permits. The county will accept all the permitting application fees (septic and evaluation fees charged by the health district) with remittance to the Health District, this will assist the public applying for permits and improve the process for permit review. The Board is in agreement to move forward with this suggestion, if the Health District is also in agreement.

C. The County will no longer be requiring Mylar paper for building plats, and will accept paper copies.

D. The County's long range planner Curtis Lillquist has provided his letter and notice of resignation with the county, he will be transitioning to the City of East Wenatchee.

E. Update to the Board on the Labor and Industry required energy supply shut off switch, this is a requirement of the state not the county permitting requirement.

IV. 10:16 AM The Board Met with Chelan County Board of Commissioners via Zoom Teleconference.

A. Overview of the housing grant discussion with Chelan County and the City of Wenatchee with the recent withdrawal of the city, Douglas County is interested in partnering with Chelan County for the administration of the funds. Overview of the timeline for joining with Chelan County for administration of the homeless grant funds, the counties will need to enter in to an interlocal agreement for management. June 1st is the goal for adoption. Douglas county 1570 and 1406 funds will also then be remitted to Chelan County for management.

With no further business, the Board of County Commissioners adjourned at 11:00 AM to meet again on Tuesday, May 18, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

MAY 18, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board was present. Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with Risk Manager Jordyn Giulio.

A. The CDC and the Governor have changed their guidance on wearing masks as they are no longer required to be worn by individuals whom have been fully vaccinated for the Corona Virus-19. However Labor and Industries and OSHA/DOSHA has not changed their enforcement requirements for employers. The Board feels as though the county is obligated to maintain the requirement of mask wearing until the Labor and Industry and OSHA/DOSHA guidelines are change.

B. Further discussion held on single point of entry access for the Douglas County Courthouse. The estimated cost for keyfob access, camera, and remote entry point for entry doors at the Courthouse is \$8,000 per entry point. The County Administrator will work with the departments to determine if additional safety or access measures are needed prior to reopening. The Board would like to see all county building and services return to full in person access with the Governor's plan to reopen the state by June 30th, 2021.

III. 09:11 AM Public Hearing

TLS 21-36B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

<p>Jenny Fasching, Administrator's Secretary-attending via Zoom teleconference Dan Beardslee, Planning Commission Member-attending via Zoom teleconference</p>
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Staff Report Land Services Director Mark Botello:

Overview of the proposed amendments to the Cost Recovery Schedule for Land Use Activities, Right-of-Way Work Permits, Engineering Review, Building Permits and Fire Marshal Services. Recommendation for approval of the amendments.

Public Comment:

Dan Beardslee provided comment of posting the updated fee schedule on the county webpage.

Motion:

Commissioner Steinburg moved to approve Resolution TLS 21-36B the cost recovery schedule for Land Use Activities, Commissioner Sutton seconded the motion, and Commissioner Straub concurred.

IV. 09:20 AM Public Hearing

ORD TLS 21-13-38B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

<p>Jenny Fasching, Administrator's Secretary-attending via Zoom teleconference Dan Beardslee, Planning Commission Member-attending via Zoom teleconference</p>
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Staff Report Land Services Principal Planner Curtis Lillquist & County Engineer Aaron Simmons:

Overview of the proposed amendments and recommendation from the Planning Commission pertaining to the gravel road standards and primitive roads. The Planning Commission unanimously voted to approve the amendments, staff's recommendation is to approve.

Public Comment:

No comment was given.

The Board held further discussion on future code language amendments on establishing a gravel road standard to allow for development.

Motion:

Commissioner Sutton moved to approve Ordinance TLS 21-13-38B the amendments to the Private and Gravel Road Standards as presented, Commissioner Steinburg seconded the motion, and Commissioner Straub concurred.

V. 09:40 AM The Board Met with Transportation Land Services.

County Engineer Aaron Simmons:

A. Update to the Board on the Chelan Douglas Transportation Council grant applications.

Land Services Director Mark Botello:

1) Notice Of Hearing

Resolution TLS 21-42A

Motion:

Commissioner Sutton moved to approve resolution TLS 21-42A the notice of hearing to consider adopting amendments to the Greater East Wenatchee Area Comprehensive Plan and Douglas County Zoning Code *set for Tuesday, June 1st, 2021 at 9:30am*; Commissioner Steinburg seconded the motion, and Commissioner Straub concurred.

VI. 09:47 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. The prosecuting attorney’s office has requested additional security measures for access to the office, remote entry allowance in to the office for visitors and a camera installed. The Board approved to move forward with the enhancements using ARPA funds.

B. Discussion on IT security changes and system updates. The MIS Director is proposing to hire a serve Administrator for support will be proposed to the Board next week.

C. Sheriff Morris requested if the Board has made a decision regarding the transportation of arrestees to Okanogan County versus to Chelan County. The Board would like to revisit this issue in August and October.

D. The Board approved the remote access entry security measure for the Board of Commissioner’s Office in Waterville. This will allow the ‘buzz-in’ entry access for visitors.

IV. 10:35 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) State Auditor’s Entrance Letter Auditor’s Responsibilities

2) Approved Transfer of Funds CE 21-15

Motion:

Commissioner Sutton moved to approve the transfer of \$109,980 from Non-Departmental to the NCW Fair M&O fund, Commissioner Steinburg seconded and Commissioner Straub concurred.

3) Approved Liquor License Application Martin Scott Winery

4) Approved Marijuana License Application Westports Unlimited LLC

5) Memo Credit Card Purchase Marc S. Straub

6) Approved Credit Limit increase to \$5,000 Solid Waste Programs

7) Approved Service Lease Agreement Ricoh USA INC.

8) Vouchers.

		Check Numbers	Total Amount
1.	Vouchers	00346673-00346766	\$329,765.15
2.	ACH	80006439-80006458	\$43,449.16

With no further business, the Board of County Commissioners adjourned at 11:00 AM to meet again on Wednesday, May 19, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

MAY 19, 2021

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, May 24, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



ATTEST: 
Tiana Rowland, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Marc S. Straub Chair



Kyle Steinburg Vice-Chair



Dan Sutton Member