

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

MAY 9, 2022

The Board of County Commissioners met in regular session at the Douglas County Public Services Building in East Wenatchee, Washington. Commissioners Straub, Sutton, Steinburg, and the Clerk of the Board Tiana were present. County Administrator James Barker and Jordyn Giulio were present and Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:30 AM Public Comments – No comment was received.

III. 08:31 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

- A. Update to the Board on current interviews occurring within the county.
- B. Management Information Systems was able to meet with the Chelan Douglas Developmental Disabilities Director and the Washington State Departments interacting with CDDD, the migration to Microsoft 365 may be able to assist with some of the issues the CDDD is experiencing when attempting to exchange documents and reports necessary for remittance of payment. The MIS office will be migrating the CDDD office of Microsoft 365 within the next few weeks.
- C. Tenelco has received their invoice for road repair, there has been no response, if payment is not received within 30 days there will be interest assessed and potential pulling of their hauler permit.
- D. There will be no Planning Commission meeting during the month of May.
- E. Update to the Board on two abandoned vehicles that are currently parked at the second street complex, the cars were located at the sandpit originally. TLS staff will be following up regarding the disposal of the vehicles, the county has attempted to locate the owners however staff has been unsuccessful.
- F. The sale has been finalized for the 144 & 146 19th street property. The tenant will be signing the lease agreement this afternoon, their plan is to remain in the home until June 30, 2022.
- G. Mr. Wright's Grant Road property was sold in March, Civil Prosecuting Attorney provided an overview of the court process, the case will continue for the Mary street property violation Mr. Wright has. A new notice of compliance will need to be issued for the new property owner for the Grant Road parcel and a new case will need to be developed.
- H. Update to the Board on the jury room HVAC system in Superior Court an additional HVAC split system will be installed in the room, funds for the project will come from ARPA. The Board is awaiting the bid for electrical services for installation and approval of the request. Preliminary approval granted for the authorization to purchase the new unit.

MAY 9, 2022 CONTINUED

1. Staff Report

Administrator

Jim Barker, Administrator:

A. Review of the recruitment agency, Prothman's, notice of publication for the Land Services and Economic Development Director position.

IV. 08:56 AM The Board Held a Work Session on the following items.

Grant & Nile Roundabout-

Aaron Simmons, County Engineer; Jesse King, Darrin Nelson:

A. Overview with the Board the Grant Road and Nile Ave. proposed roundabout design, cost estimate, and development schedule. Areas of concern are the property driveway access and use of garage would be impacted with the development. The Center of the roundabout is off set in order to accommodate the property owner and septic system impacts. The Board is in agreement to move forward with the design as presented to the Board. Further discussion held on the public comment for the notice of the impact to travel routes.

V. 09:25 AM Call for Executive Session RCW42.30.110(1)(i)

Executive Session RCW(42.30.110)(1)(i) :

Attendees: Commissioners Straub, Sutton, and Steinburg, County Administrator Jim Barker and Jordyn Giulio, Civil Prosecuting Attorney Jim Mitchell, Clerk of the Board Tiana Rowland. At 9:25 AM Commissioner Straub called for an executive session pertaining to potential litigation until 9:30 AM, at 9:30 AM Chairman Straub called to extend executive session for an additional 5 minutes. Executive session ended at 9:35 AM with no action taken.

With no further business, the Board Chairman called to recess the meeting at 9:37 AM, and will resume again on Tuesday, May 10, 2022 at the Douglas County Courthouse, Waterville, Washington.

MAY 10, 2022

The Board of County Commissioners met in regular session at the Douglas County Commissioners Chamber Waterville, Washington. Commissioners Straub, Sutton and Steinburg, the Clerk of the Board Tiana Rowland and Deputy Clerk of the Board Erika Guerrero were present. County Administrators James Barker, and Jordyn Giulio, as well as Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM Public Comments.

Mayor Crawford, provided comment thanking the Board of Commissioners for their work in developing the Annexation Agreement as well as holding the joint public hearing with the City of East Wenatchee.

MAY 10, 2022 CONTINUED

III. 08:31 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

- A. Review and approval of the Administrator's decisions and directives from 5.2.22, as well as the status update for ongoing projects.
- B. Position updates for Principal planner and network security.
- C. Civil Prosecuting Attorney will be following up with the contracted attorney related to the Treasurer's bond.
- D. Update to the Board on the SWAT deployment over the weekend. Further discussion was held on the notification provided by alert sense.
- E. For the Grant road and south Mary property there will be a notice of title, the code compliance officer will need to provide a notice of violation for the new owners whom purchased 1706 Grant road from Mr. Wright.
- F. Update to the Board on the development occurring off Kane Lane/Barber Road and Van Winkle Road, issue raised regarding roadway improvements that may be necessary. Further discussion will be held once the pre-application process has progressed.

IV. 08:43 AM The Board Met with Human Resource Manager Dayna Prewitt via Zoom.

1) Setting of the Temporary Employee Pay Standard

CE 22-27&TLS 22-22

Motion:

Commissioner Sutton moved to approve the recommendations of the personnel committee, Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

- A. The Board approve the following Request for Hire: Senior Planner, Temporary Seasonal Program Tech-Transportation Department, Temporary Office Help-NCW Fair

V. 09:00 AM The Board Met with Transportation Land Services.

Aaron Simmons, County Engineer:

- A. Overview of the Bridge Load Rating program.
- B. Further discussion on Allison Pasta's request for removal of the light as discussed last week, the light has been shielded however the illumination is too bright. The Board is in agreement the light will need to remain in place as this intersection has been problematic with traffic accidents.
- C. Commissioner Sutton requested update on Dezellem Hill, the slide has been relatively stable and road crews have been able to maintain any washout.

1) Request for Proposals Bridge Load Rating

Resolution TLS 22-23A

Motion:

Commissioner Steinburg moved to approve resolution TLS 22-23A the request for proposals for bridge load rating; Commissioner Sutton seconded the motion, and Commissioner Straub concurred.

Perry Huston, Interim Land Services Director:

- A. Overview of the annexation agreement with the City of East Wenatchee and the process for.
- B. Staff report provided.

1) City of East Wenatchee Annexation

Interlocal Agreement

Public Comment:

Mayor Crawford provided a comment regarding the annexation agreement, further review of the cost analysis of property owners anticipated to be incorporation in to the city boundaries, the expense is a 'wash'. Historic overview of the last annexation was in 2006, citing 4 significant road improvement projects since the annexation.

Discussion:

Commissioner Steinburg provided comment stating desire for additional public comment, the proposed area is incorporated within his district. The comments that were received were a majority oppositional to the annexation, the increase in car tabs is a significant burden on tax payers. The platform for his election was steamed from the desire not to raise taxes.

Commissioner Sutton concurred raising tax rates within the city boundaries as well as car tabs will be a burden on the tax payers.

Commissioner Straub provided comment that Council member Sterk's comments in providing this to the constituents for a vote.

Motion:

Commissioner Steinburg moved to not to approve and participate in the City of East Wenatchee annexation, Commissioner Sutton seconded the motion, and Commissioner Straub concurred.

Mayor Crawford provided response to the action of the Board: The Commissioners had prior knowledge of the car tabs, increase in sales tax, as well as this action is a delay in effective governmental process. Stating the constituents in opposition of the annexation agreement were from 8 households, however there is a proposed development within the county with overwhelming opposition however the county commission will likely approve the development. Further discussion regarding the county's need for notice to the constituents within the annexation boundary regarding the roadway improvements sidewalks are necessary for public safety, there has been little if any improvements to the roadways.

Commissioner Sutton provided response of grass roots constituent participation in the process is necessary for incorporation in to the city boundaries.

Commissioner Steinburg provided overview of the Wilkinson project is a quasi-judicial process and the Board of Commissioners are reviewing the procedural process and ensuring the proper process was followed. Amendments to the City policies would potentially lead to the support of the annexation agreement.

MAY 10, 2022 CONTINUED

V. 10:00 AM The Board Held an Administrative Work Session.

- A. Review outstanding projects and schedule for following week.
- B. Commissioner Straub provided an update regarding Mr.Cappell’s request for a local leadership meeting as development of Columbia Grove covenant church as a flagstaff church for the Wenatchii Landing area. Commissioner Straub will follow up for additional information regarding the request and project.
- C. The Clerk of the Board provided the application for Digital Imaging Grant with the Washington State Department of Archives for review.
- D. The Clerk of the Board provided an overview of employee appreciation programs from other counties and opportunities for Douglas County.

1) Residential Lease Agreement

146 19th street

Motion:

Commissioner Sutton moved to approve the lease agreement with Kathleen Carol for the 146 19th street property, Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

VI. 11:00 AM Consent Agenda:

Commissioner Sutton made a blanket motion to approve the consent agenda items as presented; Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

1) Approved Fair Contracts:

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| a. Let’s Color-Katherine Hirschel | Special Event Entertainment Contract |
| b. Maria Medina | Fair Facilities |
| c. Esmeralda Sierra | Fair Facilities |
| d. Unites States Postal Service-Orondo Branch | Fair Vendor Contract |
| e. Carol Smith | Fair Vendor Contract |
| f. Child Evangelism Fellowship of NCW-Story Barn | Fair Vendor Contract |
| g. Livin’ Lux for Five Bux-Shawna Silver | Fair Vendor Contract |
| i. Geno’s Kettle Korn, Rick Noffsinge | Concession Agreement |
| j. Small Eats DBA: Smulligan’s BBQ- Warren Small | Concession Agreement |
| h. Ace’s Ice Cream, Cody Preugschat | Concession Agreement |

2) Approved Payroll

NET PAYROLL FOR: APRIL 1 TO APRIL 30 2022

PAY DATE OF:

MAY 5 2022	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	63451-63460	\$ 30,464.92
Direct Deposit	ACH	\$ 751,388.24
		\$ 781,853.16

ACH Check Numbers: 80007440-80007458 in the amount of \$457,483.52

AP Check Numbers: 00356557-00356618 in the amount of \$681,808.79

***Includes all applicable special purpose districts payroll processed by the Auditor’s Office.**

MAY 10, 2022 CONTINUED

3) Approved Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00356619-00356725	\$304,457.27
2.	ACH	80007460-80007464	\$2,975.03

With no further business, the Board of County Commissioners recessed at 11:45 AM to meet again on Wednesday, May 11, 2022 at the Douglas County Courthouse, Waterville, Washington.

May 11, 2022

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, May 16, 2022 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Marc S. Straub Chair

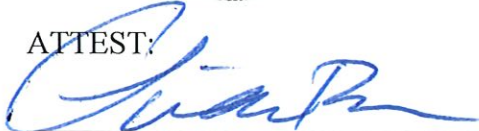


Dan Sutton Vice-Chair



Kyle Steinburg Member

ATTEST:



Tiana Rowland, Clerk of the Board