

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

MAY 8, 2023

The Board of County Commissioners met in regular session at the Douglas County Public Service Building East Wenatchee, Washington. Commissioners Sutton, Straub and the Deputy Clerk of the Board Erika Guerrero were present. Commissioner Steinburg was excused. County Administrators Jordyn Giulio and Civil Prosecuting Attorney James Mitchell were present.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM Public Comments.

A. No public was present, and no written comments were received.

III. 08:31 AM The Board Met with County Administrator Jordyn Giulio.

1. Staff Report

Administrator

Jordyn Giulio, Administrator:

- A. The County received a Notice of Opportunity to purchase mobile home Park for development.
- B. Discussion was held regarding the ambulance for Fire District 5 invoice that came in higher than original estimate. The Board approved payment as there are no changes other than inflation.
- C. Brief update on A&G Brother's code enforcement case, hearing has continued to May 23rd.
- D. Formal request for hire will be presented to the Board for the WSU Extension department. Department has requested to hire a temporary employee, to fill open Assistant position. Previous assistant abruptly resigned.
- E. County Administrator received a request from the Office of Public Defense for training. They have requested to use the courtroom located at 2nd Street for necessary training and accreditation. The Board has approved request for training.
- F. Hearing Examiner decision on Shull appeal was denied.
- G. Safety Manager Lance Merz and Record Risk Manager Tiana Rowland are working with staff to create year-long safety training.
- H. There has been an uptick on free dump disposal day. Letters were mailed to constituents within the county to inform them of the event. County Administrator will provide the Board with an update on the event turnout once she has met with Solid Waste Director Becci Piepel.
- I. Commissioner Straub received a phone call received from Molly at Palisades. There are concerns with bicycle racing on Palisades Road. The Board is unaware if prior communication or if notification was given. Any future permits need to be conditioned prior to verification and presented to the Board. Tour de Bloom is an event organized by Ace Bollinger and a yearly reoccurring event. This group pays Sheriff's department to fulfill escort.

2. Personnel

Administrator

Jordyn Giulio, Administrator:

- A. Report of an incident with a county vehicle. An employee traveled to pick up a forklift and transmission did not make it back. There are no safety implications. Transmission was under warranty but may not be covered due to driving issues. County Administrator sees this incident as an opportunity for training

IV. 09:09 AM The Board Met with Sheriff Kevin Morris and Undersheriff Tyler Caille.

- A. Discussion was held regarding the Blake decision. Civil Prosecuting Attorney, Jim Mitchell, found the previously passed Blake Decision fix. Chelan County is currently reviewing an ordinance created by City of Kent. Ordinance will have to be reviewed and revised to make any changes. The idea is that all local law enforcement are on the same page, to form and adopt the ordinance for municipalities. The board would like to proceed and prepare an ordinance prior to the June 1st date. To allow enough time to provide training to law enforcement staff.
- B. The Board would like to meet again on Monday for any updates.
- C. Sheriff and his department have interviewed a certified applicant, Emily Pratt, who is currently at Quincy Police Department. Sargent Long will be retiring May or June of 2024. Sheriff would like to move forward with hiring applicant, Board has approved with hiring applicant.
- D. Cost of ambulance increase for Fire District 4 was due to supply market cost increase.

V. 09:26 AM The Board Met with Developmental Disabilities Director Tamara Cardwell-Burns.

- A. Developmental Disabilities Director presented an agreement with CI Information Management Shred Company. The current shredding company we are contracted with has been challenging to work with. She requested approval from the board to move forward and contract with CIIM Shred, the Board has agreed to move forward with the change.

VI. 09:35 AM The Board Met with Record and Risk Manager Tiana Rowland.

- A. Discussion was held regarding unauthorized parking in the right-of-way code amendments. Additions to code asking for compliance. City of Wenatchee process is 30 days and can assess fines. Cost of ours is paid by the county, whereas the city they can assess fines to constituents. They have 24 hour tag and tow limited time parking. Sheriff's office is supportive of amendments to code. All calls regarding unauthorized parking will be sent to Rivercom to develop a case. Notification will be given to constituents on how they will retrieve their belongings. They must contact Transportation and Land Services and Sheriff's Department. Vehicles will be filmed via bodycam for inventory purposes. Agency will log in possessions for pick up.

MAY 8, 2023 CONTINUED

C. Notice and contracting, RFQ's for bid rate for towing company. Issue is capacity. Mountain Highway and other agency yards don't have the capacity to take all vehicles. Not a guaranteed contract, it's at rate contract. Vehicles rated by weight and size.

VII. 10:04 AM The Board Held a Work Session.

Transportation – Aaron Simmons, County Engineer and Justin Roozen, :

- A. Discussion was held regarding Safe Streets for all grant opportunity. County Engineer informed the Board of more opportunities for planning funds. City of East Wenatchee would like to team up for grant funds. County Engineer see a mutual benefit to enter into an Interlocal Agreement for use of federal funds. Transportation department has a plan in place for ADA transition plans. Grant planning funds will allow for more funding on road project, as the planning portion has been done. ADA plans are required. The Board would like future grants pending that require a bike plan to be presented to them.
- B. Presentation will be given to Transportation Improvement Board on May 19th on projects they have funded.
- C. Phone call received by County Engineer received a phone call regrading DBE provisions tied to grant funds for a recent bid. Bid was awarded to out of area contractor at a much higher rate than was bid by local contractor due to the provisions. Commissioner Sutton would like more information for further discussion with WASAC.
- D. Pricing to move material from Zacker Pit are estimated at \$7-\$10 per cubic yard using a loader; total estimate at \$60,000.
- E. Costs for Grant Road and Lyle project are currently in the works. There is a 5% inflation and higher based on minimal design; whether it's a roundabout or signal light. Project will be sent out to a consultant for design. County Engineer can estimate a cost of \$3.8 million. There are four project approaches and it's being approached based on safety.

Land Services - Perry Huston, Interim Director:

- A. Update on Shull appeal. Appeal was denied.
- B. PUD has scaled back on project based on volume. Project has been bumped to a H2 classification. Letter will be formed
- C. Stormwater SEPA will be cleaned up for clear distinction.
- D. Planning Commission meets Wednesday, neighbors are fully engaged.
- E. Code amendments changes being worked on this summer are: stormwater, pre applications, East Wenatchee code and possibly Rock Island codes. Codes dealing with administration will fall under our Douglas County current zone. Code amendments are changes in titles, or subsections depending on county standards. Others are being dropped, the intent is structural.
- F. Principal Planner position update.

MAY 8, 2023 CONTINUED

VIII. 11:18 AM The Board Held an Administrative Session.

A. The Board would like to meet with Capital Elite All Stars, LLC owner Sara Biles May 22nd to review letters of intent they have provided.

With no further business, the Board Chairman called to recess the meeting at 11:25 AM and will resume again on Tuesday, May 9, 2023 at the Douglas County Courthouse, Waterville, Washington.

MAY 9, 2023

The Board of County Commissioners met in regular session at the Douglas County Courthouse in Waterville, Washington. Commissioners Sutton, Straub and the Deputy Clerk of the Board Erika Guerrero were present. Commissioner Steinburg was excused. County Administrator Jordyn Giulio was present and Civil Prosecuting Attorney James Mitchell was excused.

I. 08:29 AM Pledge of Allegiance and Call to Order.

II. 08:30 AM Public Comments.

A. No public was present, and no written comments were received.

III. 08:30 AM The Board Met with Prosecuting Attorney Gordy Edgar.

A. Discussion was held regarding Blake issues. There are three large factions in legislature. Blake Fix expires July 23rd, 2023 and will revert back to the previous law and decriminalizes drug possession. There are treatment programs and options in place but yet still requires a drug test. Blake fix currently does not allow authority to take someone into custody. The board could enact their own ordinances and work with other jurisdictions that want to join.

IV. The Board Met with County Administrator Jordyn Giulio.

1. Staff Report

Administrator

Jordyn Giulio, Administrator:

A. A Deputy Prosecutor contacted County Administrator regarding a hit and run on a road sign.

Deputy informed Administrator the constituent has paid for obligations and would like criminal charges to be discharged. The board has approved.

B. Approval of request for hire WSU Extension.

C. Approval of reimbursement for travel.

D. A speaker will be added to the Commissioners' Chamber for hearing with Sole Source.

E. Discussion regarding SmartGov interface with Chelan-Douglas Health District. The Board agrees it is necessary for Douglas County Permit Coordinator to meet with Health District Program Coordinator for efficiency.

F. Review and approval of Administrator's Decisions and Directives from 05.01.2023.

MAY 9, 2023 CONTINUED

VII. 09:00 AM The Board Met with Transportation Land Services.

Aaron Simmons, County Engineer:

- A. McNeil Canyon road realignment will be fully funded. The board would like road project to move forward and on schedule.
- B. Chip sealing will begin in June 2023.

1) CRAB RAP Funding Amendments

Motion:

Commissioner Sutton moved to approve CRAB RAP Funding Amendment; Commissioner Straub seconded the motion and concurred.

Perry Huston, Land Services Interim Director:

- A. Discussion regarding comprehensive plan amendment hearings. There are 5 hearings that have generated no interest and one other where the Planning Commission recommended denial. The Board would like to move forward with scheduling and executing hearings. Public hearing notices will be drafted. Hearings are all quasi-judicial.
- B. East Wenatchee city code walk over is almost complete.

VIII. 09:30 AM The Board Held an Administrative Session.

IX. Consent Agenda:

Commissioner Straub made a blanket motion to approve the consent agenda items as presented; Commissioner Sutton seconded the motion and concurred.

1) CIIM: Shred Service Agreement Chelan-Douglas Developmental Disabilities

Motion:

Commissioner Straub moved to approve the CIIM: Shred Service Agreement; Commissioner Sutton seconded the motion and concurred.

2) DSHS Agreement on General Terms and Conditions

Motion:

Commissioner Straub moved to approve the DSHS Agreement on General Terms and Conditions with the exception of condition #32 COVID-19 Vaccination Requirements; Commissioner Sutton seconded the motion and concurred.

3) Interlocal Agreement

Chelan-Douglas Health District

* Item held over from last week, clarification from Karen Goodwin. ARPA fund account will be used.

Motion:

Commissioner Straub moved to approve the Interlocal Cooperation Agreement between Douglas County and the Chelan-Douglas Health District Re: American Rescue Plan Act; Commissioner Sutton seconded the motion and concurred.

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4) Approved Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00366651-00366872	\$1,456,194.67
2.	ACH	80008048	\$540.00

5) Approved Payroll

NET PAYROLL FOR: *APRIL 1 TO APRIL 30, 2023*

PAY DATE OF:

MAY 5, 2023	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	63979-64021	\$ 48,977.67
Direct Deposit	ACH	\$ 1,164,281.56
		\$ 1,213,259.23

ACH Check Numbers: 80008027-80008045 in the amount of \$513,497.97

AP Check Numbers: 00366543-00366604 in the amount of \$761,002.01

***Includes all applicable special purpose districts payroll processed by the Auditor's Office.**

With no further business, the Board of County Commissioners recessed at 10:20 AM to meet again on Wednesday, May 10, 2023 at the Douglas County Courthouse, Waterville, Washington.

MAY 10, 2023

There were no appointments scheduled, no session was held. There being no further business, the Deputy Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, May 15, 2023 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



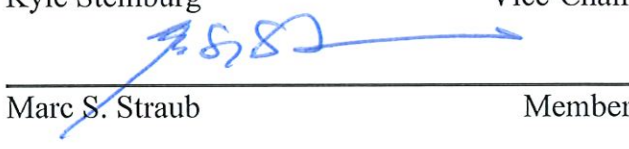
BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Dan Sutton Chair

EXCUSED

Kyle Steinburg Vice-Chair



Marc S. Straub Member

ATTEST:



Erika Guerrero, Deputy Clerk of the Board