

# BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

APRIL 24 2023

The Board of County Commissioners met in regular session at the Douglas County Public Service Building East Wenatchee, Washington. Commissioners Steinburg, Straub and the Clerk of the Board Kala Lince were present. County Administrators Jordyn Giulio and Civil Prosecuting Attorney James Mitchell were present. Commissioner Sutton was excused.

**I. 08:30 AM Pledge of Allegiance and Call to Order.**

**II. 08:31 AM Public Comments.**

- a) No public was present, and no written comments were received.

**III. 08:31 AM The Board Met with County Administrator Jordyn Giulio.**

**1. Staff Report**

**Administrator**

**Jordyn Giulio, Administrator:**

- a) Brief discussion on the EFSEC Council Meeting on April 19<sup>th</sup>.
- b) An update was given on another filming incident that happened at the Douglas County Public Service and Law and Justice Buildings
- c) First Courthouse Security working group meeting is tomorrow.
- d) NCW Fair is having a work day this weekend as well as the training burn. Invited Lance Merz and Tiana Rowland to attend to observe from a safety and risk perspective.
- e) Risk pool is updating appraisals on all buildings for insurance purposes and will begin in the next couple weeks.
- f) Discussions on staff morale: the County Administrator wants to meet with department heads to get ideas of what staff would appreciate.
- g) Civil Service requested to use the hearing room on a Saturday. It is unconventional to allow use on the weekend so staff is looking into the logistics.

**2. Personnel**

**Administrator**

**Jordyn Giulio, Administrator:**

- a) Discussion regarding the Planning Director applicants.

**IV. 09:08 AM The Board Met with Sheriff Kevin Morris.**

- a) Review of current budget, expenses and staffing.
- b) Chief for the Day is coming up next week.
- c) Work on the Town and City contracts is ongoing. Mansfield is next.

APRIL 24 2023 CONTINUED

**V. 09:26 AM The Board Met with Chief Financial Advisor Karen Goodwin.**

- a) Review of current budget and expenses. May need an amendment for Superior Court because of increased attorney fees due to current case load.

**VI. 09:38 AM The Board Met with Solid Waste Director Becci Piepel**

- a) An update was given on the recent Household Hazardous Waste event. The event went well and constituents that participated were very happy, however, there was a smaller turnout than previous years.
- b) Solid Waste Director presented an idea to build a year round open-air hazardous waste facility for \$100,000-\$300,000 depending on the site and design chosen. Some Ecology grants may be available to help with the funding. We would need to hire another employee to help manage the increase in workload. This project would need to go out for RFP and Solid Waste Plan would need updated at the same time. The Board is interested in the project and would like the Solid Waste Director to come up with a more in depth budget estimation to present to the Board.

**VII. 10:00 AM The Board Held a Work Session.**

**Transportation - Aaron Simmons, County Engineer:**

- a) Presentation of 6-Year Capital Programs Work Plan. The Board would like to discuss the priority level of the current projects in transportation.
- b) Transportation Programs Manager Justin Roozen presented WAC 136-14-030 that lays out their priority programming process and current priority array.
- c) County Engineer is requesting clear guidance from majority of the Board so that they can organize their priorities and provide the most efficient use of time.

**Land Services - Perry Huston, Interim Director:**

- a) Discussion on a letter received from DAHP that provided a recommendation as well as the amount of deference given to it.
- b) Principal Planner Tanner Ackley presented some examples of correspondence received to see the level of concern the Board would place on it.
- c) Review of BERK draft report.

With no further business, the Board Chairman called to recess the meeting at 12:08 PM and will resume again on Tuesday, April 25, 2023 at the Douglas County Courthouse, Waterville, Washington.

APRIL 25 2023

APRIL 25, 2023

The Board of County Commissioners met in regular session at the Douglas County Courthouse in Waterville, Washington. Commissioners Steinburg, Straub and the Clerk of the Board Kala Lince were present. County Administrator Jordyn Giulio was present and Civil Prosecuting Attorney James Mitchell in attendance. Commissioner Sutton was excused.

**I. 08:30 AM Pledge of Allegiance and Call to Order.**

**II. 08:31 AM Public Comments.**

- a) No public was present, and no written comments were received.

**III. 08:31 AM The Board Met with County Administrator Jordyn Giulio.**

**1. Staff Report**

**Administrator**

**Jordyn Giulio, Administrator:**

- a) Discussion was held around allocated ARPA funds and the project at Cascade and 19<sup>th</sup> Street. Because this project is planned to be a partnership, the federal guidelines required for using ARPA funds could create issues and staff is looking at alternative routes for completing the project with other funds.
- b) The County received a request from the CDTC Bike Group to assist in advertising for Bike Month. The Board does not plan to assist at this time.
- c) Additional information was presented regarding the Civil Service request to use the Douglas County Service Building Hearing Room on Saturdays. The County has agreed to this in the past by giving them a single use key card per use. The Board is agreeable to continue this practice.
- d) Records and Risk Manager found that we need to have a Hold Harmless Agreement in place for the planned burn on April 29<sup>th</sup>.

**Motion:**

Commissioner Straub moved to approve the Hold Harmless Agreement with Douglas County Fire District 1; Commissioner Steinburg seconded the motion and concurred.

- a) Received notice that Douglas County has been awarded \$400,000 from the Historic Rehabilitation and Preservation Grant for Douglas County Courthouse restoration.
- b) Courthouse security working group will have its first meeting today. Discussion was held on some remodel ideas to bring to the group. The County Administrator has reached out to Pacific Security to discuss the constitutionalist incident but has not heard back yet.
- c) Douglas County Building Official attended a Building Officials Conference and would like to present some updated, relevant information to the Board.
- d) A request was received for attire with the Douglas County logo on it. This would be especially beneficial when going to conferences or conducting business when a more authoritative appearance may be needed. The Board is agreeable to this idea as well as the potential to offer a stipend to staff.

**APRIL 25 2023 CONTINUED**

- e) An update was given on the 19<sup>th</sup> Street properties. The owner of the trailer remaining on the property has one more week before it will be hauled away. Work could be done within a few weeks of direction from the Board being received.
- f) Review and approval of Administrator's Decisions and Directives from 02.17.2023.

**IV. 09:10 AM The Board Met with Transportation and Land Services.**

**Aaron Simmons, County Engineer:**

- a) Review of staffing, workload and departmental structure.
- b) NW Empire has been paved.
- c) Bauer's Landing is being inspected for ground movement.
- d) Further discussion was held around the Lyle and Grant intersection project.

**1) Supplemental Agreement No. 3**

**Shea, Carr & Jewell, Inc.**

**Motion:**

Commissioner Straub moved to approve Supplemental Agreement No. 3 to Shea, Carr & Jewell, Inc. Contract for Badger Mountain Road Realignment Project *Contract Extension Only*; Commissioner Steinburg seconded the motion and concurred.

**2) Notice of Hearing**

**Resolution TLS 23-30A**

**Motion:**

Commissioner Straub moved to approve Resolution TLS 23-30A Notice of Hearing 2023-2028 Six Year Transportation Improvement Program Amendment, *set for Tuesday, May 16, 2023 at 9:00 AM*; Commissioner Steinburg seconded the motion and concurred.

**3) WSDOT Local Agency Agreement**

**US 2/97 and Cascade Ave**

**Motion:**

Commissioner Straub moved to approve WSDOT Local Agency Agreement for US 2/97 and Cascade Ave Roundabout Project; Commissioner Steinburg seconded the motion and concurred.

**Perry Huston, Land Services Interim Director:**

- a) Review of draft letter to DAHP and DOE.
- b) Received a letter from Sara Biles concerning a facility in the IG District.
- c) Discussion on the Berk draft and the upcoming regional council meeting.

**VI. Consent Agenda:**

Commissioner Straub made a blanket motion to approve the consent agenda items as presented; Commissioner Steinburg seconded the motion and concurred.

**1) Transfer of Funds**

**Resolution CE 23-14**

**2) Architectural Services Agreement**

**The DOH Associates**

**3) Notice of Cannabis License Application**

**Millennium Green LLC**

APRIL 25 2023 CONTINUED

4) Letter of Support

Governor Jay Inslee

5) Memorandum

Planning Commission

6) Approved Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00366256-00366390	\$210,540.27
2.	ACH	NO ACH	\$0

With no further business, the Board of County Commissioners recessed at 11:45 AM to meet again on Wednesday, April 26, 2023 at the Douglas County Courthouse, Waterville, Washington.

APRIL 26, 2023

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, May 1, 2023 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON

**EXCUSED**

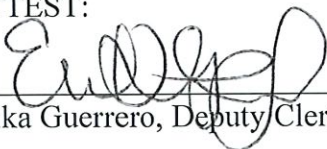
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Dan Sutton Chair

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Kyle Steinburg Vice-Chair

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Marc S. Straub Member



ATTEST:

  
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Erika Guerrero, Deputy Clerk of the Board  
For Kala Lince, Clerk of the Board