

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

APRIL 19, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board was present.

I. 08:29 AM Pledge of Allegiance and Call to Order.

II. Executive Session RCW(42.30.110)(1)(g) Personnel:

Attendees: Commissioners Straub, Steinburg, and Sutton.

At 8:31 AM Commissioner Straub called for an executive session pertaining to personnel for 15 minutes. At 8:45 AM the Chair called to extend the executive session by an additional 10 minutes. Executive session ended at 8:57 AM with no action taken.

III. 08:57 AM The Board Met with Mr. Doug Pauley, Founder of the Goathead Warrior Project.

- A. Presentation on the Goathead Warrior project, formed as a coalition as there was a need for removal of goathead plants along the Apple Capital Loop trail. Overview of the plant life cycle and seed populations can remain in the ground it can take up to 6-8 years of consistent removal for eradication to occur. These removal efforts have been expanded to cities and other areas within both Chelan and Douglas counties. Commissioner Sutton provided the suggestion that Mr. Pauley reach out to the CVCH CEO, David Olson as he is working toward a health communities' blue zones initiative that may align with Mr. Pauley's goathead warrior project.
- B. Concern raised to the Board regarding morning orchard spray drift issues during April through June while bicycling along the rock reach trail, a portion of the trail is currently blocked off. The Board of Commissioners would like to ensure property owners ability to maintain their property rights for agriculture use and spraying is a necessary consequence. The Board encouraged Mr. Pauley to reach out to the property owners regarding spray times and personal mitigation efforts.

IV. 09:35 AM The Board Met with County Administrator James Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

- A. Review of the development review meeting minutes from Wednesday April 14th, 2021. The Board at this time they would like to have additional information on the Department of Ecology's permit requirement for grading, the Board would like to review the permit process and any necessary code language amendments in January 2022. Currently the County does not have a grading permit requirement.

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- B. Update to the Board on the maintenance Fair Manager.
- C. Review of approved expenditure from last week up to \$80,000 for the NCW fairgrounds funds will be from either REET, backfill, or COVID America Rescue Plan Act funds.
- D. Review of REET project commitments, and funding commitments, Commissioner Straub requested the funding commitment excel sheet the County Administrator has developed to be saved in the Z drive within the BCC folder.

V. 10:03 AM The Board Met with County Engineer Aaron Simmons.

- A. The design team met with Washington State Department of Fish and Wildlife and the Department of Natural Resources to discuss the anticipated development of alternate route for Dezelle Hill Road. The cost estimate is being created by staff the project is anticipated to be between 2-3 years. The County Engineer proposed signage of active slide, with one lane traffic on the current Dezelle Hill Road. Road crews will remove any slide materials as needed, while the alternate route is being developed. Anticipated at the hearing next week to remove the road closure restrictions, with the additional signage, one lane traffic, along with road crew slide debris cleanup as needed.

VI. 10:40 AM The Board Met with Risk Manager Jordyn Giulio.

- A. Social Media campaign, cleanup efforts and publication of the fire wise information.
- B. Update on the Board on the request for claim withdrawal.
- C. Review of options for the Law and Justice Center roof, the Board would like to move forward with hiring of a 3rd party contractor for the roof repair, as MJ Neal and Halme have not addressed the issue. Final concurrence with the Civil Prosecuting Attorney is needed to confirm this is a viable option that will not violate the terms of the initial contract with MJ Neal and Halme. The Risk Pool Insurance Company will cover the construction cost, the deductible is \$5,000.

VII. 10:53 AM Return to County Administrator's Report.

- E. Update to the Board on the Department of Treasury requirements for the American Rescue Plan Act disbursement of COVID-19 local government assistance funds. Staff is working to complete the steps outlined by NACO.

With no further business, the Board of County Commissioners adjourned at 11:00 AM to meet again on Tuesday, April 20, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

APRIL 20, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board was present. Civil Prosecuting Attorney James Mitchell was in attendance.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:30 AM The Board Met with Human Resource Officer Dayna Prewitt.

A. Review of personnel committee meeting and recommendations for reclassification request.

1) Approved Personnel Committee Recommendations

Motion:

Commissioner Sutton moved to approve the personnel committee recommendations as presented by the Human Resource Officer, Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

III. 08:44 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. Overview with the Board on the claim for damages with ziply fiber, the claim was sent to the incorrect address and stated if response was not received within 10 days interest would begin to be assessed. The civil prosecuting attorney will be sending a response letter.

B. The Board approved sending Carolyn the NCW Fair Manager to a grant writing training, the cost is \$460 and will be billed to non-departmental.

C. Fair Manager will be providing an update next week to the Board on this year's fair COVID requirements, and new ticket point of sale software.

2. Personnel

Administrator

Jim Barker, Administrator:

A. Approved Payroll Change Notices: Shawn Larson, MacKenzie Jardine, Carolyn Morley, Dayna Prewitt, Ian Poole, Tiana Rowland, Joby Clark.

IV. 09:07 AM The Board Met with County Engineer Aaron Simmons.

1) Approved WSDOT Supplemental Agreement

Tierra Right of Way Services Ltd.

Motion:

Commissioner Steinburg moved to approve the supplemental agency agreement with Tierra Right of Way for CRP 989 NW Empire Ave. 34-35th, Commissioner Sutton seconded the motion and Commissioner Straub concurred.

2) Mutual Aid Agreement with WSDOT: GCB 3469

Highway 2 Closure

Motion:

Commissioner Sutton moved to approve the mutual aid agreement with WSDOT for the closure of Highway 2 (pine canyon road) during the rock slide removal, the alternate route used was Badger Mountain Road, Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

A. Staff report provided.

V. 09:19 AM The Board Met with Land Services Director Mark Botello.

A. Update to the Board on the Ackerman Construction easement issue with adjacent property owner, reference Auditor File No. 184919 and Assessor Parcel No. 2221840015. The easement was not disclosed in the site plan when the adjacent property owner developed a pole barn out building.

1) Notice of Hearing

TLS 21-36A

Motion:

Commissioner Sutton moved to approve the notice of hearing to consider amendments to the transportation land services consolidated permit cost recovery fee schedule *set for Tuesday, May 18th at 9:00 AM*; Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

2) Appointment to the Planning Commission: Dana Taylor

TLS 21-37

Motion:

Commissioner Sutton moved to approve the recommendation to appoint Dana Michelle Taylor to the Douglas County Planning Commission, Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

A. Staff report provided.

VI. 09:41 AM The Board Met Amongst themselves.

A. Commissioner Straub brought to the attention of the Board the Voluntary Stewardship Program working group has not had established membership criteria, terms, and positions. The Board would like the response of, the current membership is adequate to meet the needs of the working group at this time and would like to continue with the membership ground rules that were established during the inception of the working group. Commissioner Straub will be following up with Foster Creek conservation district on the Board's decision.

VII. 9:48 AM Return to County Administrator Report.

D. Update on the AFSME union for the temporary Auditor's Office position, an agreement has been made, the union has requested the position be union eligible by the end of the year.

E. Discussion ensued regarding the 3rd street Park and Ride. The appraisal from Pacific Appraisal came back as \$109,000. Commissioners Straub and Steinburg will follow up with LINK Transit's general manager on potential interest for purchase to maintain the parcel as a park and ride. The Board would like to move forward with surplus the parcel and soliciting bids.

Motion:

Commissioner Steinburg moved to move forward with the process to surplus the 3rd street park and ride with the expectation that bids may not be received and the parcel could be sold at a later date, Commissioner Sutton seconded the motion and Commissioner Straub concurred.

F. Review and approval of the D&D's from 4.12.21.

G. Commissioner Steinburg provided the Board with an update on the Microsoft development project.

VII. 10:30 AM Consent Agenda:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Approved Designated Crisis Responder

Collin Guzhah

Motion:

Commissioner Steinburg moved to approve the Aging and Adult Cares recommendation to appoint Mr. Collin Guzhah as a Designated Crisis Responder for the Chelan and Douglas Counties on behalf of the Catholic Charities, Commissioner Sutton seconded the motion and Commissioner Straub concurred.

2) Approved Temporary Right to Enter Access Easement to Remove Pit Run Material

A. Alex Mclean

B. Canyon Lakeview LLC.

C. Douglas D Poole and Tina L Poole

3) Review of Liquor and Cannabis License Renewals

4) Vouchers.

| | | Check Numbers | Total Amount |
|-----------|-----------------|--------------------------|---------------------|
| 1. | Vouchers | 00345870-00345987 | \$375,575.37 |
| 2. | ACH | 80006374-80006376 | \$42,325.55 |

With there being no further business, the Board of County Commissioners adjourned at 10:45 AM to meet again on Wednesday, April 21, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

APRIL 21, 2021

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, April 26, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Marc S. Straub Chair



Kyle Steinburg Vice-Chair



Dan Sutton Member

ATTEST: 

Tiana Rowland, Clerk of the Board