

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

APRIL 10, 2023

The Board of County Commissioners met in regular session at the Douglas County Public Service Building East Wenatchee, Washington. Commissioners Sutton, Steinburg, Straub and the Clerk of the Board Kala Lince were present. County Administrator Jordyn Giulio and Civil Prosecuting Attorney James Mitchell were excused.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM Public Comments.

a) No public was present, and no written comments were received.

III. 08:57 AM The Board Met with Chelan-Douglas Transportation Council Executive Director Jeff Wilkens.

a) Jeff Wilkins presented options for placing a roundabout at US 2/97 and NW Empire instead of the planned half diamond interchange. Benefits include a lower cost, access to Wenatchi Landing from both directions on US 2, and allowing both bridges on US 2 to remain in place.

IV. 09:30 AM The Board Held an Executive Session RCW (42.30.110)(1)(G) Personnel.

Executive Session RCW (42.30.110)(1)(g):

Attendees: Commissioners Sutton, Straub, Clerk of the Board Kala Lince, Record and Risk Manager Tiana Rowland, Human Resources Director Dayna Prewitt and interview candidate. Commissioner Steinburg was excused. At 9:30 AM Commissioner Sutton called for an executive session pertaining to personnel until 10:18 AM for 48 minutes. At 10:18 AM Commissioner Sutton called to end executive session with no action taken.

V. 10:45 AM The Board Held an Executive Session RCW (42.30.110)(1)(G) Personnel.

Executive Session RCW (42.30.110)(1)(g):

Attendees: Commissioners Sutton, Steinburg, Straub, Clerk of the Board Kala Lince, Record and Risk Manager Tiana Rowland, Human Resources Director Dayna Prewitt and interview candidate. At 10:45 AM Commissioner Sutton called for an executive session pertaining to personnel until 11:18 AM for 33 minutes. At 11:18 AM Commissioner Sutton called to end executive session with no action taken.

With no further business, the Board Chairman called to recess the meeting at 11:28 AM and will resume again on Tuesday, April 11, 2023 at the Douglas County Courthouse, Waterville, Washington.

APRIL 11, 2023

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The Board of County Commissioners met in regular session at the Douglas County Courthouse in Waterville, Washington. Commissioners Sutton, Steinburg, Straub and the Clerk of the Board Kala Lince were present. County Administrator Jordyn Giulio and Civil Prosecuting Attorney James Mitchell were in attendance.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM Public Comments.

- a) No public was present, and no written comments were received.

III. 08:31 AM The Board Met with County Administrator Jordyn Giulio.

1. Staff Report

Administrator

Jordyn Giulio, Administrator:

- a) Sheriff's Guild negotiations will open soon. The Douglas County Chief Accountant, Human Resources Director and County Administrator will start reviewing the financials and working with Sheriff Morris.
- b) Lance Merz is on the second week in his new position as Safety Manager and has identified some areas that need reviewed in terms of compliance.
- c) Discussion was held around code enforcement moving forward. The Board feels that the position needs to lie within the Sheriff's Office to be the most effective.
- d) Discussion with Under Sheriff Caille regarding Towns and Cities contracts.
- e) Work will be begin with the evidence storage facility in the next couple weeks.
- f) Received notice that Tenelco has been hauling bio solids in Douglas County and staff is monitoring the roads to ensure they stay firm.
- g) GovQA estimates they will be live by June. In the meantime staff may start seeing email notifications from them.
- h) The County has experience an increase in inquiries from the public regarding upkeep of the Apple Capital Loop Trail, specifically for the 37th street trailhead. The Board recommends having information readily available that details different ownership areas of the trail.
- i) A request was received for tables and benches at the pump track at Eastmont Park. The Board would like to look at the Community Outreach Fund for this project and reach out to potential partners.
- j) Review and approval of Administrator's Decisions and Directives from 04.03.2023.

APRIL 11, 2023 CONTINUED

IV. 9:01 AM Meeting on Courthouse/Annex Safety

Attendees: Gordon Edgar, Thad Duvall, Tyler Caille, Jim Ruud, Perry Huston, Aaron Simmons, Jenn Biggar, Nancy Feeny, Sharina Webber, Jennie Munson.

- a) Discussion was held about the constitutionalist that was trespassed from the Douglas County Courthouse on Friday, April 7th. The event revealed holes in the security system and staff shared their concerns on the matter and ideas to mitigate it. The Board requested additional information for a single point entry as well as following up with Pacific Security on the incident.

V. 09:52 AM The Board Met with Transportation Land Services.

Aaron Simmons, County Engineer:

- a) County Engineer explained the supplemental agreement presented.
- b) Staffing update.
- c) Study is ongoing to place another bridge over the Columbia River.

1) Supplemental Agreement

KPFF, Inc.

Motion:

Commissioner Steinburg moved to approve the KPFF, Inc., Supplemental Agreement No. 2-CRP 1006 Upper Pearl Hill Bridge Replacement; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

2) Vacation Order Correction McNeal Road

Resolution TLS 23-01C

Motion:

Commissioner Steinburg moved to approve Resolution TLS 23-01C Vacation Order Correction McNeal Road (No. 2114) a *scrivener's error in the legal description*; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

Perry Huston, Land Services Interim Director and Heather Mauseth, Building Official:

- a) Planning commission hearing is tomorrow. Legal advisor and transportation will be present.
- b) Update on Berk and SCJ Alliance.

1) Notice of Hearing

Resolution TLS 23-29A

Motion:

Commissioner Straub moved to approve Resolution TLS 23-29A Notice of Hearing to Consider Adoption of an Amendment to Douglas County Code 17.04.020 Exempt Segregation-Applicability *set for Tuesday, May 2, 2023 at 9:00 AM*; Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

APRIL 11, 2023 CONTINUED

VI. Consent Agenda:

Commissioner Steinburg made a blanket motion to approve the consent agenda items as presented; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

1) Recommendation for Appointment for Voluntary Stewardship Committee

2) PUD Tax Allocation 2023

Resolution CE 23-13

3) Approved Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00365854-00365960	\$290,983.71
2.	ACH	80008014-80008018	\$5,094.00

4) Payroll Approval

NET PAYROLL FOR: MARCH 1 to MARCH 31, 2023

PAY DATE OF:

April 5, 2023	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	63791 - 63977	\$ 18,242.12
Direct Deposit	ACH	\$ 902,748.25
		\$ 920,990.37

AP Check Numbers: 00365792 – 00365853 in the amount of \$784,945.64

ACH Check Numbers: 80007995 – 80008013 in the amount of \$500,441.26

***Includes all applicable special purpose districts payroll processed by the Auditor’s Office.**

With no further business, the Board of County Commissioners recessed at 11:35 AM to meet again on Wednesday, April 12, 2023 at the Douglas County Courthouse, Waterville, Washington.

APRIL 12, 2023

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, April 17, 2023 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON

EXCUSED

Dan Sutton Chair

Kyle Steinburg Vice-Chair

Marc S. Straub Member

ATTEST:

Kala Lince
Kala Lince, Clerk of the Board