

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

APRIL 3, 2023

The Board of County Commissioners met in regular session at the Douglas County Public Service Building East Wenatchee, Washington. Commissioners Sutton, Steinburg, Straub and the Clerk of the Board Kala Lince were present as well as County Administrator Jordyn Giulio. Civil Prosecuting Attorney James Mitchell was excused.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM Public Comments.

a) No public was present, and no written comments were received.

III. 08:32 AM The Board Held Executive Session RCW(42.30.110)(1)(G) Personnel.

Executive Session RCW(42.30.110)(1)(g):

Attendees: Commissioners Sutton, Steinburg and Straub, Clerk of the Board Kala Lince and County Administrator Jordyn Giulio. At 8:32 AM Commissioner Sutton called for an executive session pertaining to personnel until 8:43 AM or 11 minutes. At 8:43 AM Commissioner Sutton called to end executive session with no action taken.

IV. 08:31 AM The Board Met with County Administrator Jordyn Giulio.

1. Staff Report

Administrator

Jordyn Giulio, Administrator:

- a) Solid Waste Director Becci Piepel found a pontoon boat that would meet their needs for shoreline cleanup. The Board approved a max bid of \$15,000 at auction.
- b) A request was received from the City of Wenatchee for assistance from our Solid Waste Department regarding their shoreline cleanup. The Board is not in favor at this time due to time constraints and equipment liabilities.
- c) DOT contacted Solid Waste Manager Becci Piepel with an offer of extra boulders that were available to the County.
- d) Road Superintendent Scott Reiman met with the Public Works Manager from the City of East Wenatchee to discuss the Household Hazardous Waste Event. The City plans to donate a few employees to assist with the event.
- e) Transportation purchased an outhouse for road projects. It is in Portland and the cost to have it shipped would be about \$1,600. Fleet Manager Dell Mires is going that way on vacation and offered to drive it back. Costs associated with reimbursing him would be significantly less than paying freight.
- f) NCW Fair received a letter from the Department of Agriculture awarding \$50,259.81. Jordyn plans to meet with the Fair Manager regarding their budget as it is less than they received the previous year.

APRIL 3, 2023 CONTINUED

V. 09:00 AM The Board Held a Work Session.

Transportation - Aaron Simmons, County Engineer:

- a) Discussion was held on the proposed ordinance for frontage improvements and wording used. It was held over for transportation to be able to review deeper and Mike Neer presented his findings and alternative code language.
- b) The Board requested additional information on the County's STIP and the process needed to add projects to it.

VI. 9:51 AM The Board met with Records and Risk Manager Tiana Rowland

- a) An update was given regarding illegal parking in Douglas County right-of-way. Recommended updates to the County Code include declaring junk vehicles a public nuisance and towing and sealing. Details around the contract with Mountain Highway Towing need to be finalized and then will be presented to the Board.
- b) Information was presented about an alternative drug court. A grant is available for \$800,000 over four years. This would provide alternative sentencing, such as rehabilitation, to address mental health and addiction instead of incarceration. The Board would like to pursue this but given the short deadline would like to wait to apply until the next available year. This will give them and staff time to do more research prior to applying, as well as hearing from Judge Huber on the matter.

VII. 10:20 AM The Board Held an Administrative Session.

- a) Funding is available to the County for updating their comprehensive plan. Douglas County would be eligible for \$350,000 over two years.
- b) Further discussion was held on stormwater and what is statutorily required of the County.
- c) Review of feedback received regarding the new in-house Fire Marshall.
- d) Due to lack of requests for agenda topics, the Board plans to postpone Department Head-Elected Officials meeting until further notice.

With no further business, the Board Chairman called to recess the meeting at 11:20 AM and will resume again on Tuesday, April 4, 2023 at the Douglas County Courthouse, Waterville, Washington.

APRIL 4, 2023

The Board of County Commissioners met in regular session at the Douglas County Courthouse in Waterville, Washington. Commissioners Sutton, Steinburg, Straub and the Clerk of the Board Kala Lince were present. County Administrator Jordyn Giulio was also present. Civil Prosecuting Attorney James Mitchell was excused.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM Public Comments.

- a) No public was present, and no written comments were received.

III. 08:31 AM The Board Met with County Administrator Jordyn Giulio.

1. Staff Report

Administrator

Jordyn Giulio, Administrator:

- a) Notice of an ongoing irrigation issue at the Beebee Ranch Development. At this time the County is not involved in the legal aspect but may need to be involved in future enforcement.
- b) Transportation will begin crack seal and grading this week. There will be traffic flow controls in place.
- c) Bridge inspections are scheduled for next week.
- d) We received final testing from the Department of Ecology for road 9.5 and have been officially cleared. Close out documentation is in process.
- e) Crushing at Turtle Rock will start next week.
- f) Additional information about the outhouse was received: the company only offers to ship them fully assembled and trailer mounted.
- g) Upon further review of the Rock Fest funding request from Rock Island, the Board has decided not to approve financial support at this time.
- h) Further discussion was held on the use of marijuana and how the new drug policy addresses it.
- i) Review and approval of Administrator's Decisions and Directives from 03.27.2023.

2. Personnel Report

Administrator

Jordyn Giulio, Administrator:

- a) The Board approved the following Travel Authorization: Dell Mires, Fleet Systems Supervisor.
- b) The Board approved the following Request for Hire: Chief Deputy Assessor/Levy Specialist.
- c) The Board approved the following Payroll Change Notices: Rory Williams, Deputy 1A; Marc Lemons, Deputy 1A; Michael Baker, Sergeant; Dean Schlaman, Corporal; Sam Tonseth, Deputy 1A; Keldon Jardine, Deputy 1A; Jessenia Andrade, Records Tech 1.
- d) Human Resources Director Dayna Prewitt gave an update on job postings.

IV. 09:00 AM Public Hearing

Resolution TLS 23-18AB

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

No Public Present

Staff Present: Smitty Hagopian, Jordyn Giulio, Perry Huston, Becci Piepel.

Staff Report, Interim Land Services Director Perry Huston:

Overview of Ordinance TLS 23-03-18C Interim Ordinance Amendment to Douglas County Code 14.08.010 Pre-Application Meetings

Public Comment:

No comment was given.

Commissioner Sutton closed the public comment portion of public hearing.

Motion:

Commissioner Straub made a motion to adopt Ordinance TLS 23-03-18C Interim Ordinance Amendment to Douglas County Code 14.08.010 Pre-Application Meetings; Commissioner Steinburg seconded and Commissioner Sutton concurred.

V. 09:15 AM Public Hearing

Resolution TLS 23-19A

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Public Present: Dan Beardslee, Pat Reed

Staff Present: Gordon Edgar, Jordyn Giulio, Becci Piepel, Perry Huston, Aaron Simmons, Mike Neer.

Staff Report, Interim Land Services Director Perry Huston and Solid Waste Director Becci Piepel:

Overview of Ordinance TLS 23-04-19B Adopting New Chapter 8.26 Organic Material Management, Compost Use and Procurement to Douglas County Code.

Public Comment:

No comment was given.

Commissioner Sutton closed the public comment portion of public hearing.

Motion:

Commissioner Steinburg made a motion to approve Ordinance TLS 23-04-19B Adopting New Chapter 8.26 Organic Material Management, Compost Use and Procurement to Douglas County Code; Commissioner Straub seconded and Commissioner Sutton concurred.

VI. 09:30 AM Continued Public Hearing Resolution TLS 23-15A

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Public Present: Dan Beardslee.

Staff Present: Gordon Edgar, Jordyn Giulio, Becci Piepel, Perry Huston, Aaron Simmons, Mike Neer.

Staff Report, Interim Land Services Director Perry Huston:

Overview of Resolution TLS 23-15B to Consider Adoption of an Amendment to Douglas County Code 12.50.150 Transportation and Frontage Improvements.

Public Comment:

Dan Beardslee provided comment in favor of 2 lot short plats being exempt.

Commissioner Sutton closed the public comment portion of public hearing.

Motion:

Commissioner Steinburg made a motion to approve Resolution TLS 23-15B to Consider Adoption of an Amendment to Douglas County Code 12.50.150 Transportation and Frontage Improvements; Commissioner Straub seconded and Commissioner Sutton concurred.

Move to adopt ordinance

VII. 10:31 AM Bid Openings

- 1) Resolution TLS 23-21A One (1)/One Ton Pickup
No Bids Received
- 2) Resolution TLS 23-22A 1) 12,000 Gallon Portable Water Tower
-Pape Machinery 2023 Klein \$88,371.75 apparent low bid

VIII. 10:33 AM The Board Met with Assessor Jim Ruud

- a) Staffing request for the Assessor's Office.

IX. 10:36 AM The Board Met with Chelan Douglas Developmental Disabilities Director Tamara Cardwell Burns

- a) Tamara presented contracts for renewal with minor adjustments.
- b) Provided an update on financials and staffing within her department.

1) Contracts

Chelan-Douglas Developmental Disabilities

- a. Mission Vista
- b. Elmview
- c. Tierra
- d. Northwest Center
- e. Goodwill
- f. DSHS County Program Agreement Amendment

Motion:

Commissioner Steinburg moved to approve the above contracts as presented; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

X. 10:45 AM The Board Met with Transportation Land Services.

Aaron Simmons, County Engineer:

- a) Staff will be monitoring Dezelle Road for movement as the roads soften.
- b) Brief staffing update.
- c) A meeting is scheduled with the Sheriff's Office to review emergency protocols.
- d) Weight restrictions are getting lifted throughout Douglas County.
- e) Staff is working to add an improved intersection at Lyle and Grant onto the TIP and will prepare a resolution to present to the Board.

1) Quit Claim Deed AFN # 3261430

George A. & Donna L. Cox

Motion:

Commissioner Steinburg moved to approve the Quit Claim Deed: George A. Cox and Donna L. Cox for parcel #54700001100 Badger Mountain Road Realignment Project; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

2) Quit Claim Deed AFN # 3261432

George A. & Donna L. Cox

Motion:

Commissioner Steinburg moved to approve the Quit Claim Deed: George A. Cox and Donna L. Cox for parcel #23203630026 Badger Mountain Road Realignment Project; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

Perry Huston, Land Services Interim Director:

- a) The Planning Commission continued their hearing to April 12th.
- b) We received a preliminary draft from Berk and plan to schedule a meeting to review before presenting to the Regional Council.

XI. 11:26 AM The Board Held an Administrative Session.

- a) The Board approved special check run for the purchase of the pontoon boat in the amount of \$13,500 for the Solid Waste department for shoreline cleanup.

XII. Consent Agenda:

Commissioner Steinburg made a blanket motion to approve the consent agenda items as presented; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

1) Approved Fair Contracts:

- a. Smokenhagen, Robert Jones Concession Agreement
- b. Sofia’s Kitchen, Jiying Wang Lee Concession Agreement

2) Verification by Oath of Inventory for January 01, 2021 through December 31, 2021.

3) Verification by Oath of Inventory for January 01, 2022 through December 31, 2022.

4) CleanHarbors Environmental Services, Inc. Contract

5) Letter of Support for Link Transit’s 2023 FTA Low or No Emission Grant Application.

6) Approved Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00365612-00365703	\$254,708.74
2.	ACH	80007992-80007994	\$1,206.00

7) Approved Special Check Run – Signature authority granted to the Clerk of the Board for approval

		Check Numbers	Total Amount
1.	Vouchers	00365653	\$13,500.00

With no further business, the Board of County Commissioners recessed at 11:55 AM to meet again on Wednesday, April 5, 2023 at the Douglas County Courthouse, Waterville, Washington.

APRIL 5, 2023

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, April 10, 2023 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON

EXCUSED

Dan Sutton	Chair
Kyle Steinburg	Vice-Chair
Marc S. Straub	Member

ATTEST:

Kala Lince
Kala Lince, Clerk of the Board