

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

MARCH 27, 2023

The Board of County Commissioners met in regular session at the Douglas County Public Service Building East Wenatchee, Washington. Commissioners Sutton, Steinburg, Straub and the Clerk of the Board Kala Lince were present. County Administrators Jordyn Giulio and Jim Barker were present as well as Civil Prosecuting Attorney James Mitchell.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM Public Comments.

- a) No public was present, and no written comments were received.

III. 08:31 AM The Board Met with County Administrator Jordyn Giulio.

1. Staff Report

Administrator

Jordyn Giulio, Administrator:

- a) Review of press release prepared for the State Audit Finding. The Board approves the draft presented.
- b) Provided an update on the Wright property.
- c) Provided an update on PILT. Paul Jewell with WSAC provided an RCW that outlines the process that needs to be taken. Once information is reviewed, they will present the options to the Board for a decision.

2. Personnel

Administrator

Jordyn Giulio, Administrator:

- a) Two applications have been received for the Economic Director position. The Board is interested in bringing them in to interview.

IV. 08:57 AM The Board Met with Under Sheriff Tyler Caille.

- a) Review of Sheriff's Office staffing and financials.
- b) Sheriff for the Day is planned for the end of April.
- c) New cars are still on track to be here by the end of April.
- d) Sheriff's Office partnered with Record and Risk Manager to put on Combat First Aid training on May 31st.
- e) Sheriff Morris has met with Mayor Conklin of Bridgeport to start the process of updating Towns and Cities contracts.
- f) Working with the Facilities Maintenance Coordinator on mapping out the carpet and floor drain projects.

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- g) Provided an update on the controlled burn planned at the Waterville fairgrounds. They have identified the two buildings that will come down and are working through the details of the planning process. Currently scheduled for April 29th.

V. 09:30 AM The Board Met with Chief Accountant Karen Goodwin.

- a) Review of County financials.

VI. 09:48 AM The Board Held a Work Session.

Transportation - Aaron Simmons, County Engineer:

- a) Justin Roozen presented the 2022 certifications that are required to be submitted to the County Road Administration Board (CRAB) prior to April 1, 2023.
- b) Review of the Douglas County Transportation Organizational Chart and discussion around staffing needs.
- c) A discussion was held on stormwater management.

Land Services - Perry Huston, Interim Director:

- a) Discussion on two lot short plats and presentation of Attachment A: Amendments to 12.50.150.
- b) Discussion regarding the Planning Commission. The Board recommends having all applicable parties in the room at meetings so that getting answers and making decisions is done timely.
- c) Received a notice that there was an error with a Notice of Hearing from the Boundary Review Board. Corrections will be made and the hearing rescheduled.

~~VII. 10:30 AM The Board met with Chelan-Douglas Developmental Disabilities Director Tamara Cardwell-Burns~~

VIII. 11:00 AM The Board Held an Administrative Session.

- a) Further discussion on stormwater management.

At 11:32 AM the Board recessed to meet again at 1:00 PM in a joint meeting with Chelan County Board of Commissioners at the Douglas County Public Services Building.

IX. 1:00 PM The Board Met with Chelan County Board of Commissioners.

- a) Interlocal Agreement for Regional Facilities Tax
- b) Opioid Settlement
- c) ARPA Funding Update
- d) SmartGov
- e) COVID-19 After Action
- f) Regional Sports Complex

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IV. 09:17 AM Public Hearing

Resolution CE 23-06A

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

No Public Present

Staff Present: Dayna Prewitt, James Mitchell, Jordyn Giulio.

Staff Report, Human Resource Officer, Dayna Prewitt:

Overview of Resolution CE 23-06B Drug and Alcohol Policy for Commercial Driver License Holders.

Public Comment:

No comment was given.

Commissioner Sutton closed the public comment portion of public hearing.

Motion:

Commissioner Straub made a motion to approve Resolution CE 23-06B Drug and Alcohol Policy for Commercial Driver Licenses Holders; Commissioner Sutton seconded and concurred.

V. 09:26 AM Public Hearing

Resolution TLS 23-17A

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

No Public Present

Staff Present: James Mitchell, Jordyn Giulio, Aaron Simmons, Mike Neer, Perry Huston.

Staff Report, County Engineer, Aaron Simmons:

Overview of Resolution TLS 23-17B Application for Franchise: Washington Department of Fish and Wildlife.

Public Comment:

No comment was given.

Commissioner Sutton closed the public comment portion of public hearing.

Motion:

Commissioner Straub made a motion to approve Resolution TLS 23-17B Application for Franchise: Washington Department of Fish and Wildlife; Commissioner Sutton seconded and concurred.

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VI. 09:30 AM Continued Public Hearing Resolution TLS 23-15A

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

No Public Present

Staff Present: James Mitchell, Jordyn Giulio, Perry Huston, Aaron Simmons, Mike Neer.

Staff Report:

Overview of Resolution TLS 23-15B to Consider Adoption of an Amendment to Douglas County Code 12.50.150 Transportation and Frontage Improvements.

Public Comment:

No comment was given.

Commissioner Sutton closed the public comment portion of public hearing.

Motion:

Commissioner Straub made a motion to continue public hearing for Resolution TLS 23-15B to Consider Adoption of an Amendment to Douglas County Code 12.50.150 Transportation and Frontage Improvements; Commissioner Sutton seconded and concurred. Next Tuesday.

VII. 09:38 AM The Board Met with Transportation Land Services.

Aaron Simmons, County Engineer:

- a) Discussion on Wenatchi Landing development.

1) 2022 RAP Certification of Diversion and Road Fund Expenditures for Traffic Law Enforcement

Motion:

Commissioner Straub moved to approve the 2022 RAP Certification of Diversion and Road Fund Expenditures for Traffic Law Enforcement; Commissioner Sutton seconded the motion and concurred.

2) 2022 Certification of Road Fund Expenditures for Fish Passage Barrier Removal

Motion:

Commissioner Straub moved to approve the 2022 RAP Certification of Road Fund Expenditures for Fish Passage Barrier Removal; Commissioner Sutton seconded the motion and concurred.

3) 2022 Annual Certification

Motion:

Commissioner Straub moved to approve the 2022 Annual Certification; Commissioner Sutton seconded the motion and concurred.

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4) 2023 Transportation Organizational Chart

Motion:

Commissioner Straub moved to approve the 2023 Transportation Organization Chart with recognition of the addition of Fleet System Manager Dell Mires due to a scrivener's error; Commissioner Sutton seconded the motion and concurred.

5) Notice of Hearing

Resolution TLS 23-26A

Motion:

Commissioner Straub moved to approve Resolution TLS 23-26A Notice of Hearing: Application for Franchise Stephen Baldock, Conifer Landing NW, *set for Tuesday, April 18, 2023 at 9:00 AM*; Commissioner Sutton seconded the motion and concurred.

6) Notice of Hearing

Resolution TLS 23-27A

Motion:

Commissioner Straub moved to approve Resolution TLS 23-27A Notice of Hearing: Application for Franchise Jennifer Newton Laxmanan, 23rd St NE, *set for Tuesday, April 18, 2023 at 9:00 AM*; Commissioner Sutton seconded the motion and concurred.

7) Notice of Hearing

Resolution TLS 23-28A

Motion:

Commissioner Straub moved to approve Resolution TLS 23-28A Notice of Hearing: Application for Franchise Chris Sander, Microsoft Corporation, *set for Tuesday, April 18, 2023 at 9:00 AM*; Commissioner Sutton seconded the motion and concurred.

Perry Huston, Land Services Interim Director:

- a) Review of meeting with Spanish Castle Developer.
- b) Further discussion on stormwater management.

VIII. 10:00 AM The Board Held an Administrative Session.

A.

IX. Consent Agenda:

Commissioner Straub made a blanket motion to approve the consent agenda items as presented; Commissioner Sutton seconded the motion concurred.

1) Credit Card Issuance Request

Prosecutor's Office

2) Fair Contracts

- | | |
|---|------------------------------------|
| a. Hinderer Concessions, Chip Hinderer | Fair Concession Agreement |
| b. Hinderer Concessions | Special Event Concession Agreement |
| c. Renewal by Anderson, Jamie Chestnutt | Fair Vendor Agreement |
| d. Geno's Kettle Korn, Rick Noffsinger | Special Event Concession Agreement |

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3) Approved Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00365524-00365608	\$192,752.52
2.	ACH	80007990-80007990	\$199.90

With no further business, the Board of County Commissioners recessed at 11:19 AM to meet again on Wednesday, March 29, 2023 at the Douglas County Courthouse, Waterville, Washington.

MARCH 29, 2023

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, March 6, 2023 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Dan Sutton Chair




Kyle Steinburg Vice-Chair



Marc S. Straub Member

ATTEST:



Kala Lince, Clerk of the Board