

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

MARCH 8, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board was present.

I. 08:31 AM Pledge of Allegiance and Call to Order.

Executive Session RCW(42.30.110)(1)(i) Litigation:

Attendees: Commissioners Straub, Steinburg, and Sutton.

At 8:31 AM Commissioner Sutton requested an executive session pertaining to potential litigation for 30 minutes, at 8:58 AM a 10 minute extension was called. Executive session ended at 9:07 AM with no action taken.

II. 09:08 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

- A. Discussion held on the striping for the additional paved driveway at the Mini storage located off Rock Island Road. The Board is in agreement to have minimal lane striping done for the additional paving.
- B. Update on the WSDOT SR 28 traffic study.
- C. Discussion ensued regarding the expectation from departments on the new webpage, the Board would like to see a quarterly review and updated as events occur.
- D. Commissioner Sutton requested a protocol established for network server outage notifying the Commissioners and Administrative team.
- E. Discussion on addition of a receptionist float for the TLS department.
- F. Question raised on having the NCW Fair manager to assist with grant writing support. The manager would be a shared employee to provide services for grant writing for the County and the Health District.
- G. Commissioner Straub provided an update to the Board following his meeting to discuss the proposed development of a regional jail facility. The Board would like to hold this item for another year to discuss this opportunity for a partnership in the future with the Cities, Okanogan, Chelan, and Douglas Counties.

III. 09:30 AM Public Hearing

TLS 21-11A

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

MARCH 8, 2021 CONTINUED

Present

Jenny Fasching, Administrator's Secretary
Aaron Simmons, County Engineer
Jeff Yount
John Smits

Staff Report Development Review Engineer Mike Near:

Overview of the application for franchise agreement for Summer View Homeowner's Association. Recommendation for approval.

Public Comment:

No comment was given.

Motion:

Commissioner Steinburg moved to approve Resolution TLS 21-11B the application for franchise agreement with Summer Hill Homeowners Association, Commissioner Sutton seconded the motion and Commissioner Straub concurred.

IV. 09:40 AM Public Hearing

TLS 21-12B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Jenny Fasching, Administrator's Secretary
Aaron Simmons, County Engineer
Jeff Yount

Staff Report Development Review Engineer Mike Near:

Overview of the application for franchise agreement Intermountain Infrastructure Group LLC. Recommendation for approval.

Public Comment:

No comment was given.

Motion:

Commissioner Sutton moved to approve Resolution TLS 21-12 B the Franchise Agreement with Intermountain Infrastructure Group LLC., Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

MARCH 8, 2021 CONTINUED

V. 09:59 AM Public Hearing

TLS 21-20B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

Jenny Fasching, Administrator's Secretary Aaron Simmons, County Engineer

Staff Report Development Review Engineer Mike Near:

Overview of the application for franchise agreement for Maryhill Estates II Homeowner's Association. Recommendation for approval.

Public Comment:

No comment was given.

Motion:

Commissioner Steinburg moved to approve Resolution TLS 21-20B the Franchise Agreement with Maryhill Estates II Homeowner's Association, Commissioner Sutton seconded the motion and Commissioner Straub concurred.

VI. 10:05 AM The Board Met with Transportation Land Services Staff.

A. Commissioner Sutton held discussion on the request for the Apple Capital Infrastructure grant application.

B. Overview of the Petition to the Washington Utilities and Transportation Council for the rail grade crossing and active warning devices for the Spanish Castle development.

VII. 10:20 AM The Board Met with Solid Waste Director Becci Pieple.

A. Update to the Board on the Department of Agriculture and Washington State University for the public update on Apple Maggot quarantine proposal for Okanogan County. Leading to the need for incorporating of Okanogan County in to the Horticultural and Pest Disease Program services with Chelan and Douglas Counties.

B. Further discussion held on the Bridgeport transfer station and acceptance of green waste.

C. Purchase request for a new truck and surplus the other truck, the anticipated cost is \$80,000 with the installed equipment. Funds for the purchase will come from the departmental reserves. Approval granted.

MARCH 8, 2021 CONTINUED

D. Update to the Board on the Rock Island recycle center use by the City of Rock Island, Commissioner Steinburg will follow up with the Mayor of Rock Island on the shop use vs. the recycle center. Follow up discussion held on purchase of a forklift for the City of Rock Island's recycle center with grant funds.

E. Discussion ensued regarding the homeless camp clean up and the efforts being made for the development of the low barrier shelter facility. Potential proposal for Douglas County to manage their own homeless program. There is currently low barrier shelter housing available at the gospel house, law enforcement is able to offer services at the gospel house if necessary. This eliminates the need for a full shelter development, the counties would like to see a similar shelter development create like Walla Walla county.

VIII. 11:20 AM The Board Held an Administrative Work Session.

A. Discussion on the PUD rate structure, a hearing is scheduled for this afternoon at 1:30 PM, the Board prepared a response letter opposing the rate structure increase as it would encourage large power users to develop in other counties as the cost would be exponentially discounted in neighboring counties.

B. Review of the Elected Officials and Department Heads meeting agenda.

C. Request for letter of support for the Apple Capital INFRA grant application, letter will be prepared and provided to the Board for approval tomorrow.

With no further business, the Board of County Commissioners adjourned at 12:00 PM to meet again on Tuesday, March 9, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

MARCH 9, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board was present. Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:14 AM Pledge of Allegiance and Call to Order.

II. 08:15 AM Elected Officials and Department Head Meeting.

Brad Hudson MIS Director:

A. Update provided on the China government sponsored global server attack, the MIS department was able to maintain security with minimal impact to the County system. Several Cities and Counties were attacked during this recent attack over the weekend, local PC permissions have been reduced, and domain password updates occurred for all county employees. Discussion held on external access to servers via net motion or VPN access with multifactor authentication access in the future.

B. Launch of the new County website will be March 15th to the public, users have been working on updating content, the service provider with Civic Plus will be available for assistance the week following the launch for any assistance.

Superior Court

A. Update provided on superior court jury trials.

District Court:

A. April 1st scheduled for first jury trial currently schedule for 35 there will be 4 trial days per month, electronic filling system for attorneys mandate coordination with the MIS team for this.

B. Update on house bill pertaining to protection order requiring public attorney for the petitioner when protection orders whom attend the hearing with an attorney

C. Senate Bill that will mandate several infraction requirements prior to fee assessments; example third traffic infraction with nonpayment would be needed prior to dwls 3 imposing.

Prosecuting Attorney:

A. Following the Blake decision, would require repayment of the monies for order of restitution and DNA collection fees during an arrest pertaining to drug convictions. This may be a significant financial impact.

B. Update on the Coroner Bill, would require accreditation and ABDMI certification to perform autopsy now King County will need to conduct these as the current medical examiner at Chelan County has retired, this will be an additional expense.

Reopening Public Building Protocols:

A. Discussion held on the reopening protocols for each complex location.

MARCH 9, 2021 CONTINUED

Auditor's Update:

- A. Postage machine at the Courthouse will need to be replaced.
- B. Redistricting will be occurring following the Census. GIS will be contracted with the Elections department to assist with mapping.
- C. Budgeting software update will allow for departments to pull a current reflection of the departmental budget use.

Veteran Services:

- A. 650 Veterans have been served by the department, 159 total number of veterans receiving funds.

Solid Waste:

- A. new employee will be working on cleanup of the homeless camps within the County.

WSU Extension:

- A. 4-H Club meeting protocols are now in place meetings will be occurring soon.
- B. The WSU Medical school mobile clinic will be providing services next month in rural Douglas County.

Juvenile:

- A. Several zoom meetings, and limited in person meetings are occurring,
- B. Senate Bill 5122- would remove court jurisdiction for 8-13 year olds unless Murder 1 or 2 arrest is made, 18-19 year olds.
- C. Update on resentencing of juveniles charges as adult convictions.

Sheriff:

- A. EM recovery efforts are still undergoing for the public assistance recovery for the Pearl Hill Fire.
- B. Recent legislation on possession for controlled substances has a significant impact on law enforcements ability to detain and conduct searches due to probable cause.

Human Resources:

- A. Personnel Policy request for sign off on received and reviewed the policy amendments.
- B. Risk Management and HR are working on reopening guidelines.
- C. Blood Bore pathogens policy amendments are currently underway.

Assessor:

- A. Annexation updates will need to be completed by August 1 for departmental impacts in the Assessor's office. Anticipated 1.2 million in sales tax revenue loss with the proposed annexation overlay.

Treasurer:

- Property tax statements were sent February 19th.

MARCH 9, 2021 CONTINUED

III. 09:55 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. Update provided, the NCW Fair manager will be attending grant writing training. Board approved the cost.

B. The Fair is planning to hold a fair in August, the concert provider has allowed for two concerts at no extra cost to allow for social distancing.

C. Discussion ensued regarding expanding the Community Hall at the Fairgrounds due to COVID allowing for court and exhibitor.

1) Contract Approval: Tony Menke

Grievance

2) Approved Amendments to the Organizational Chart: Department Reporting to the County Administrator

IV. 10:05 AM The Board Met with Transportation Land Services.

Transportation County Engineer Aaron Simmons:

A. The development of the right of way plans and legal descriptions have taken longer than anticipated for the Empire project. Once approved and reviewed by the Engineer this week it will go to Tierra for right of way acquisition.

B. Staff report given.

C. The Board approved moving forward with the vacation of Lucky Badger Right of Way as requested by the County Engineer.

1) Resolution TLS 21-25A

Call for Bids Hot Mix

Bids due Monday March 29th, 2021 at 10:00 AM

2) Resolution TLS 21-26A

Call for Bids Traffic Paint

Bids due Monday March 29th, 2021 at 10:10 AM

3) Resolution TLS 21-27A

Call for Bids Dust Control

Bids due Monday March 29th, 2021 at 10:20 AM

4) Resolution TLS 21-28A

Call for Bids Emulsified

Asphalt

Bids due Monday March 29th, 2021 at 10:30 AM

5) Washington Utilities and Transportation Commission:

PETITION TO INSTALL HIGHWAY- RAIL GRADE CROSSING ACTIVE WARNING DEVICES-Douglas County vs Burlington Northern Railway Company

MARCH 9, 2021 CONTINUED

Blanket Motion:

Commissioner Steinburg moved to approve the action items presented above by the County Engineer for the Transportation Department; Commissioner Sutton seconded the motion, and Commissioner Straub concurred.

Land Services Director Mark Botello:

1) Extension of Interim Controls

Resolution TLS 21-18B

Motion:

Commissioner Steinburg moved to approve the Extension for Additional 12-Months Interim Zoning Controls for all zoning districts including within or without the Urban Growth Area; provide that any garage or carport with vehicle(s) entrance shall be setback at least 20-feet as measured from right-of-way, access easement or property line. Commissioner Sutton seconded the motion and Commissioner Straub concurred.

2) Notice of Hearing

Resolution TLS 21-29A

Motion:

Commissioner Steinburg moved to approve the Notice of Hearing: Amending Chapter 14.08 Application Process for the Removal of Section 14.08.012 Neighborhood Meetings *Set for Tuesday, March 30, 2021 at 9:00 AM*; Commissioner Sutton seconded the motion and Commissioner Straub concurred.

3) Notice of Hearing

Resolution TLS 21-30A

Commissioner Steinburg moved to approve the Notice of Hearing: Amending Chapter 6.04 Animal Care, Registration and Control by adding Language to Section 6.04.410 Dangerous Dogs and confinement *Set for Tuesday, March 30, 2021 at 9:30 AM*; Commissioner Sutton seconded the motion and Commissioner Straub concurred.

A. Staff report provided.

V. 11:40 AM Consent Agenda Items:

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

**1) 2020 Pension Participation Certification Form
Office**

Sheriff's

**2) Resolution 2021-26 Appointment of Jim Mitchell to the North Central Regional Library
Board of Trustees**

**3) Request for Out of State Travel Authorization: Sheriff's Office
English**

Deputy

MARCH 9, 2021 CONTINUED

4) Interlocal Agreement: Tri-County Horticultural Pest and Disease Board Joint Operating Agreement

5) Review and Approval of the VSP 5 year Report

6) Commissioner Sutton provided and update on the approval of the Cities and Counties local Coronavirus federal relief Funds

7) Approval of Mr. Shawn DeLancy for Designated Crisis Responder Services.

8) Payroll Approval

NET PAYROLL FOR:		FEBRUARY 1 TO FEBRUARY 28 2021
PAY DATE OF:		
MARCH 5 2021	Voucher/Warrant	Total Amount
	Numbers	
Check Reconciliation	62847	\$ 3,712.03
Direct Deposit	ACH	\$ 674,835.23
		\$ 678,547.26

ACH Check Numbers: 80006263-80006283 in the amount of \$389,768.23

AP Check Numbers: 00344821-00344882 in the amount of \$660,045.79

***Includes all applicable special purpose districts payroll processed by the Auditor's Office.**

9) Voucher Approval

		Check Numbers	Total Amount
1.	Vouchers	00344197-00344302	\$230,839.96
2.	ACH	80006207-80006208	\$1,355.62

Executive Session RCW(42.30.110)(1)(g) Personnel:

Attendees: Commissioners Straub, Steinburg, and Sutton, County Administrator Jim Barker, Civil Prosecuting Attorney Jim Mitchell, and Clerk of the Board.

At 11:44 AM Commissioner Straub called for an executive session pertaining to personnel for 40 minutes. Executive session ended at 12:23 PM with no action taken.

There being nothing further, the Board of County Commissioners adjourned at 12:25PM to meet again on Wednesday, March 10, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.


MARCH 10, 2021

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, March 15, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

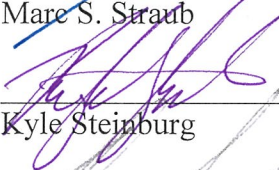
The minutes are hereby read and approved.

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON

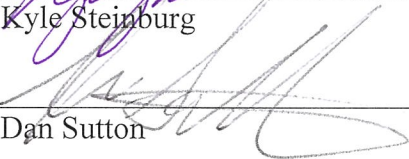




Marc S. Straub Chair



Kyle Steinburg Vice-Chair



Dan Sutton Member

ATTEST: 

Tiana Rowland, Clerk of the Board