

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

FEBRUARY 28, 2022

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Sutton, and Steinburg, were present, the Clerk of the Board Tiana Rowland was present. County Administrator James Barker present, Civil Prosecuting Attorney James Mitchell was excused.

I. 08:29 AM Pledge of Allegiance and Call to Order.

II. 08:30 AM The Board Met with Code Enforcement Officer Lance Merz.

A. Update to the Board on Mr. Wright's Court Case

B. Discussion held on the Collins property, there is currently a stop work order in place and notice on the title. There was a former geo technical analysis the Collins and Kinzel provided, this was reviewed by staff. Staff would like to have the notice of title maintained in order to ensure future property owner is informed of the soil stability concern. Staff would like to provide a letter reaffirming the notice of title will be maintained. The Board is in agreement to move forward with the letter and will review during session tomorrow.

III. 08:44 AM The Board Met with Risk Manager Jordyn Giulio.

A. Update provided on the Energy Facility Site Evaluation Council procedures, Ms. Giulio's role in the council is to be a neutral party in providing the informational packet or preparation of materials for the council's consideration. The Council will serve as the administrative hearing judge for the Badger Mountain Solar project, following the hearing the council will provide the Governor a recommendation. The Governor will then provide a concurrent approval or send the recommendation back to the Council for reconsideration. The Board would like staff to provide the documentation to Avengrid regarding the attempt for communication and limited to no response with the materials presented.

Brock Hones- Joined session online via zoom, looking for a general update on the process.

No other public comments were provided related to this topic.

IV. 09:00 AM The Board Met with Sheriff Morris and Undersheriff Caille.

A. Review of department expenses and overtime. Review of staffing and new deputy hire.

B. Discussion held on the transition to using Chelan County Regional Jail as the county's jail of record following June date and the conclusion of the interlocal agreement with Okanogan County. The Sheriff has notified staff to begin booking arrestees in CCRJ and current in custody inmates will remain in Okanogan County until the case is adjudicated.

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- C. Update to the Board on the project status for the tactical facility, range target control system is currently being reviewed. There will be a ribbon cutting ceremony for the grand opening.
- D. The new vehicles have been delayed until May due to chip shortage. With the early purchase date in 2021, this provided a guaranteed delivery date.
- E. Discussion held on the Columbia River Drug Taskforce, and the recent article in the Wenatchee World, the Taskforce will not be mitigating homeless cleanup as published but rather investing the drug possession and distribution. Update to the Board on the statistics for the Taskforce, there have been 17 arrests.
- F. Discussion held on code enforcement support and speeding mitigation.

V. 09:30 AM The Board Met with County Auditor Thad Duvall and Chief Financial Officer Karen Goodwin.

- A. Review of expenses compared to the budget.
- B. Discussion held on the server farm reserve fund, funds have been placed in anticipation of tax credit recouping.
- C. Review of projected budget and revenue for current expense and roads, provided an economic slowdown and or recession.
- D. Update to the Board regarding the anticipated amendments needed to the precinct boundaries given the state legislative congressional district changes. There will be 9 precinct changes and 2 new precincts. The maps will be prepared and

VI. 9:52 AM Call for Executive Session RCW(42.30.110)(1)(f).

Attendees: Commissioners Sutton, Steinburg and Straub, County Administrator Barker, Civil Prosecuting Attorney Mitchell, County Auditor Thad Duvall, Chief Financial Officer Karen Goodwin, and the Clerk of the Board.

At 9:52 AM Commissioner Straub called for executive session pertaining to performance of a public official for 20 minutes. At 10:15 AM Chairman Straub called to end executive session no action taken.

VII. 10:15 AM The Board Met with Human Resource Officer Dayna Prewitt.

- A. Review of Personnel Committee reclassification approval, the committee is seeing request for market adjustments for positions rather than reclassification of a position. The committee reviews reclassification with additional job duties added rather than market adjustments.
- B. Review of Policy recommendation will be coming soon, use of FMLA for elected officials.
Discussion held on omitting shared leave from the personnel policy given the paid family medical leave and FMLA.

VIII. 10:37 AM The Board Called for Executive Session RCW (42.30.110)(1)(o) Personnel.

Attendees: Commissioners Sutton, Steinburg and Straub, County Administrator Barker, Civil Prosecuting Attorney Mitchell, Human Resource Officer Prewitt, and the Clerk of the Board.

At 10:37 AM Commissioner Straub called for an executive session for 20 minutes pertaining to personnel. Executive session ended at 10:47 AM with no action taken.

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**VIII. 10:47 AM The Board Met with Chelan Douglas Transportation Council
Executive Director Jeff Wilkens.**

- A. Discussion held on the Regional Bike Committee Plan. The Transportation Council chartered the Regional Bicycle planning committee is a permanent committee to provide recommendations to the Chelan Douglas Transportation Council for the Wenatchee Valley Regional Bicycle Master Plan. The CDTC is anticipating to recommend to the Council the disbandment of the charter and use of an alternate open forum review of committee as the plan requires limited review and updating than the charter committee currently requires.
- B. Douglas County does not have a statutory compensatory response to abide by the criteria set within the Wenatchee Valley Regional Bicycle Master Plan.
- C. Update provided on the Wenatchi Landing WSDOT has chosen to take a review of traffic engineering design study for an additional roundabout for the proposed Cascade Interchange. WSDOT has provided a commitment of funding toward the study as well, the study will be given to WSDOT's consulting firm, anticipated update in 2-4 months.

VIII. 11:30 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

- A. Review of the Administrator's Decisions and Directives and PRR from 2.21.22.
- B. Update provided regarding alternatives to jailing process from District Court.
- C. Closure of 19th street public services building to the public on Fridays from 4-5pm, the Board would like to remain open to the public during this time and review staffing schedules.
- D. SmartGov discussion and integration with and use at the Health District and Chelan County.
- E. Update to the Board on Mr. Pauley's recent email regarding the Cascade SR 28 intersection improvements, the county does not have a mechanism in place to collect funds from adjacent property owners for the intersection improvements.
- F. Update to the Board on weed spraying.
- G. The final acceptance of the Law and Justice Center is set for the 14th of March. Update to the Board on the Evidence Storage Facility storm drain.

IX. 11:59 AM The Board Held an Administrative Work Session.

- A. Review of the State Auditor's response to the audit finding regarding the former Treasurer Marx.
- B. Review of the Voluntary Stewardship vacancies and recommendation for appointments.
- C. Overview of the Deputy Clerk of the Board interview process.
- D. Review of the Chelan Douglas Health District proposed bylaw amendments. The Board of County Commissioners need to adopt the bylaw amendments expanding the Board of Health prior to the additional appointments as mandated by the state.
- E. The lease agreement with the City of East Wenatchee for the Coroner's Office, the space will be available in June.

With no further business, the Board of County Commissioners adjourned at 10:45 AM to meet again on Tuesday, March 1, 2022 at the Douglas County Courthouse, Waterville, Washington.

MARCH 1, 2022

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Straub, Sutton, and Steinburg, were present, the Clerk of the Board Tiana Rowland was present. County Administrator James Barker and Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:32 AM The Board Met with Douglas County Fire District 5.

- A. Introduction of Tara Tupling and Adam Fodge the EMT
- B. Presentation to the Board a plaque of appreciation to the Board of Commissioners for the support of the new ambulance.

III. 08:45 AM The Board Met with Administrator Jim Barker.

1. Staff Report Administrator

Jim Barker, Administrator:

- A. Commissioner Steinburg provided an update on the Badger Mtn. Right of Way acquisition. Staff has been reaching out to the consultant SCJ Alliance to determine where the bottle neck constraints are.
- B. Presentation of the correspondence to Ms. Collins regarding the work on parcel 41100002404 lifting the stop work order, but keeping the notice of tile in place.
- C. Bid approval for Wise Painting for the painting of the Office of Public Defense and Veteran Services office at the second street building.

IV. 09:00 AM Public Hearing TLS 22-10B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

Present

<p>Meeting held via Zoom teleconference attendees: Computer Paige Scott, Executive Assistant Perry Huston, Interim Land Services Director Perry Huston</p>
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Staff Report County Engineer Aaron Simmons:

Overview of the amendments to the 2022-2027 Six Year Transportation Improvement Program reference Resolution TLS 21-66.

Public Comment:

No public comment.

MARCH 1, 2022 CONTINUED

Motion:

Commissioner Sutton moved to approve resolution TLS 22-10B the amendments to the 2022-2027 Six Year Transportation Improvement Program; Commissioner Steinburg seconded the motion to approve and Commissioner Straub concurred.

V. 09:20 AM The Board Met with Transportation Land Services.

Interim Land Services Director Perry Huston:

A. The BERK contract will be discussed during work session on the 21st of March.

Road Area Supervisor John Pease:

A. Overview of the paving training the road crew attended in Florida, the training was very beneficial and provided the crew with a wealth of knowledge.

County Engineer Aaron Simmons:

A. Discussion held on the Norther Fruit funding commitment for the Cascade Interchange improvements, the Board would like to respond to Mr. Pauley to honor the promissory note that was provided to the County of \$500,000 for funding commitment. Commissioner Steinburg will follow up with Mr. Pauley. Staff is directed to move forward with approval from WSDOT for the project, then invoicing to Mr. Pauley will occur following approval.

VI. 09:40 AM The Board Met with County Assessor Jim Rudd.

A. Discussion held on the proposed House Bill 1819 and the impacts on the collected personal property tax and anticipated tax loss for the County. The personal property tax if increased would be shifted to the home owners or other sources.

VII. 10:09 AM The Board Met with Prosecuting Attorney Gordon Edgar.

A. Discussion held on the management of the Blake decision cases, and approach of being proactive in addressing the cases. The department needs assistance with the support of a paralegal to identify the cases and mitigate. The Prosecuting Attorney will be requesting the addition of a Paralegal to the office support to address the Blake decision cases.

VIII. 11:00 AM Consent Agenda/ Board Administrative Session.

Commissioner Sutton made a blanket motion to approve the consent agenda items as presented, Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

1) Approved Out of State Travel Requests

DCSO

A. Approved out of state travel to attend SWAT Basic Training for: Deputy Mayra Cabera, Deputy Seth Super, Deputy Jeremy Adams, Corporal Thomas Williams, and Chief Criminal Deputy Steve Groseclose.

MARCH 1, 2022 CONTINUED

2) Interlocal Agreement Okanogan County

Inmate Housing

Motion:

Commissioner Sutton moved to approve the amendments to the interlocal agreement with Okanogan County for inmate housing, Commissioner Straub seconded the motion and Commissioner Steinburg concurred.

3) Partial Approval of the Personnel Committee Recommendations.

4) Approved Payroll Change Notices: Robert Goodwin, Bryson Cornehl.

5) Approved Request for Hire: Litter Crew Members, Spray Operator.

6) Approved Fair Contracts:

- a. Source Management-Matt Baker Comedy + Stunt Show
- b. Source Management-Chris Mabrey-Comedy Hypnosis

7) Approved Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00354620-00354689	\$105,181.38
2.	ACH	None	\$0.00

At 12:00 PM The Board took a brief recess to meet again at the Chelan County Board of Commissioners' Officer located at 400 Douglas Street, Wenatchee, WA 98801.

IX. 1:00 PM Joint County Commissioner Meeting at Chelan County Commissioner's Chambers.

Attendees: Douglas County Commissioners Straub, Sutton, Steinburg; Chelan County Commissioners Overbay, Gering, and Commissioner Bugert met via Zoom teleconference. Chuck Zimmerman met via Zoom teleconference.

- A. Commissioner Straub called the meeting to order with the Chelan County Board of Commissioners.
- B. Attorney Chuck Zimmerman provided an overview of the Chelan Douglas Board of Health bylaw amendments, the bylaw changes are prompted by the Washington State Legislature mandate for the expansion of the Board of Health.
- C. Commissioner Sutton provided the question and suggestion to section 4.3 of the proposed bylaws, Mr. Zimmerman provided amending language for this section. Both Board's provided consensus for the proposed amendment as provided by Mr. Zimmerman.
- D. Overview of Article X finances. Raise of concern for the adoption of the fee schedule and allocation of funds, will be approved by the Board of County Commissioners.
- E. The proposed bylaw amendment's removes the requirement of two public hearings provided the advances in technology and need for quick mobilization of enacted decision by the Board.
- F. Review of the letter for participation of the American Indian Health Commission of Washington State for the Chelan Douglas Health Board.

MARCH 1, 2022 CONTINUED

Motion:

Commissioner Steinburg moved to approve the joint letter to the American Indian Health Commission, Commissioner Sutton seconded the motion and Commissioner Straub concurred.

G. Discussion ensued regarding the question for the Board of Health application review, Douglas County submitted the following question: ‘What specifically do you bring to this board and how does that contribute to the overall function of the board?’

H. Discussion held on the Interlocal Agreement

I. The Washington State Patrol has provided notice they will be closing the communication center for District 6, this will be reduction in communication center services locally and will impact both constituent bases. Chelan County will be reaching out to WSP to schedule a joint meeting to discuss both county’s concerns and WSP mitigation steps.

J. Sasha Sleiman provided the commissions on the homeless population count event.

K. Discussion held on the use of SmartGov and a joint system review for the Chelan Douglas Health District for review of building and land use permits.

L. Discussion held on the development of a regional jail working group.

****A recording to the proceedings is accessible by contacting the Chelan County Clerk of the Board.***

With no further business, the Board of County Commissioners adjourned at 2:46 PM to meet again on Wednesday, March 2, 2022 at the Douglas County Courthouse, Waterville, Washington.

MARCH 2, 2022

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, March 7, 2022 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Marc S. Straub Chair



Dan Sutton Vice-Chair



Kyle Steinburg Member

ATTEST:



Tiana Rowland, Clerk of the Board