

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JANUARY 24, 2022

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, the Clerk of the Board Tiana Rowland was present. County Administrator James Barker and Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. County Administrator's decisions and directives and request for public records were reviewed.

B. Update to the Board on Douglas County Superior Court's closure through February 2022 due to the Omicron variant of COVID. District Court is still operating at this time. Further discussion held related to the public defender representation, bench assignment will occur in the interim until the County's Office of Public Defense is developed.

C. Rivercom has expressed interest in purchasing 6 of the 22 acres of County property located at Badger Mountain (Parcel Number, 23203610002) for facility development and creation of an additional communication cell tower. The property was deeded to the county in 1946.

D. Update to the Board on the Simon street City of East Wenatchee new police department, the Deputy Coroner would be best for their use, the office space would be available within 4 months. Previous discuss on having the Veteran Service Officer accompany the space, however additional remodel would be needed and extend the move in date. The Veteran Service Officer has volunteered to allow for the Coroner to take the space and consider other office space. The Board would like to look at alternate options, and are in agreement to not have the VSO in the Simon Street location; and would rather look in to using the second street campus for operations.

E. Further discussion held on county facility needs.

F. Board approved moving forward with purchasing additional furniture, case management system, and materials needed for the development of a new department.

2. Personnel

Administrator

Jim Barker, Administrator:

A. Personnel staffing update for facility maintenance.

JANUARY 24, 2022 CONTINUED

B. Update to the active inquiries in to the open county positions of Land Services Director and County Surveyor.

C. Approved request for additional shared leave.

III. 08:52 AM The Board Met with Sheriff Kevin Morris and Under Sheriff Tyler Caille.

A. Review of overtime and departmental budget.

B. Discussion held on the Okanogan County jail use and amending the contract to a daily use rate temporarily due to COVID staffing and isolation issues experienced by the jail, rather than the contracted set rates. Chelan County has provided a proposal for services in the amount of \$1,363,763.00 for one year.

C. Staffing update to the Board.

IV. 09:30 AM The Board Met with Perry Huston.

A. Introductions and request for temporary support of the Land Services Department while the selection of a new Director occurs. Anticipated time to start service would be mid-February.

V. 10:25 AM The Board Held a Work Session on the Following Items.

Transportation:

A. Review of the legislative response letters related to House Bill 1722 and Senate Bill 5775.

B. Review of Desert View Place stormwater design.

VI. 11:00 AM The Board Held an Administrative Session.

A. The Clerk of the Board provided an office staffing update, and request for the reinstatement of the Deputy Clerk of the Board position.

B. Long Term Care Tax, the State has issued a rule to postpone the collection. The Board is in agreement not to collect the funds from employee's payroll at this time.

C. Update to the Board on the Boundary Review Board vacancy and potential filling of the vacancy.

D. Commissioner Steinburg provided an update to the Board on the City of Rock Island council meeting related to lot size changes within their code.

E. Memorandum to John Beuhler rejecting the proposal for Superior Court Indigent Defense.

JANUARY 24, 2022 CONTINUED

12:00 PM The Board took a brief recess until 1:30 PM to meet again as the Regional Council at the Douglas County Public Services Building.

VII. 1:30 PM The Board Met as the Regional Council.

Attendees:

***Zoom Teleconference:* Mayor Janet Conklin, Mayor Jill Thompson, Mayor Jerrilea Crawford, Commissioner Dan Sutton.**

***In person:* Mayor Randy Agnew, Commissioner Straub, Commissioner Steinburg, Thom Nees.**

Location:

Douglas County Public Service Building, 140 19th Street East Wenatchee, WA 98802

I. 1:33 PM Call to Order.

II. 1:34 PM Thom Nees Director Serve Wenatchee Valley

Presentation on the Development of Common Ground Housing Land Trust.

A. The focus is to provide home ownership within the Wenatchee, East Wenatchee, and Orondo School District Boundaries. The Community Housing Trust is a non-profit organization, coordinating funding opportunities and purchasing of land that is held in the housing land trust for perpetuity, the deed restriction limits the sale of the home and appreciated gain of 1.5%. The property owner would need to secure a loan for the purchase of a home, townhome, or condo units. Thom provided the example of the recent land trust purchase and sale of 5 townhome units in the City of Chelan, homes were sold at below median home price of \$200,000 when the median home price for the area is \$700,000. There is a stewardship component of the Housing Trust Mr. Nees provided this example historically has limited the number of foreclosure of Land or Housing Trust programs.

Mayors Conklin, Crawford, Agnew, Thompson and Commissioner Sutton provided their support of the program.

The Board of County Commissioners would like to consult with the Civil Prosecuting Attorney on the issue of project award versus office establishment funds prior to determining the award.

Meeting adjourned at 2:25 PM.

JANUARY 25, 2022

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Straub and Steinburg were present, the Clerk of the Board Tiana Rowland was present. County Administrator James Barker in attendance. Commissioner Sutton attended session via Zoom teleconference.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM The Board Met with Administrator Jim Barker.

1. Staff Report

Administrator

Jim Barker, Administrator:

A. Review of the process and timeline establishing the new Douglas County Office of Public Defense, the office will oversee the Superior Court cases, the District Court indigent defense contract will remain in place until 2024 at that time the Board will evaluate next steps

B. Discussion held on stormwater parcel owned by the county that will be utilized for a sewer line in Canyon A. The sewer district would like to install a gravity flow sewer line on the property. Staff will be conducting an analysis and will provide the Board with an update.

1) Notice of Public Hearing: Formation of Office of Public Defense

CE 22-06A

Motion:

Commissioner Steinburg moved to approve the notice of public hearing for resolution CE 22-06A, to consider the formation of an office of public defense within Douglas County *set for Tuesday, February 8th at 9:00 AM*; Commissioner Sutton seconded the motion and Commissioner Straub concurred.

2. Personnel

Administrator

Jim Barker, Administrator:

A. Approved Request of Hire: District Court Deputy Clerk.

III. 08:58 AM The Board Met via Zoom with Okanogan County Commissioner Hover and Sheriff Aaron Culp as well as Douglas County Sheriff Morris, and Chief Financial Officer Karen Goodwin.

A. Douglas County is concerned regarding the Okanogan County Jail's capacity to hold arrestees from Douglas County. Okanogan County Jail stated labor constraints in finding qualified individuals to work as Corrections Officers is one significant factor. Douglas County currently has 29 individual in custody within OCJ, the contract states payment of 40 bed spaces, Douglas County is proposing to pay for bed spaced used during this time of capacity issues.

JANUARY 25, 2022 CONTINUED

Okanogan County provided a counter proposal of \$71.87 per person per day rate, this is the rate OCJ currently assess the Department of Corrections. Douglas County's rate for daily bed rate is \$61.22 per the current contract. Commissioner Steinburg raised concern of the increase in rate does not equate to an increase in capacity. OCJ would be willing to not assess the \$33,000 capital improvements for safety in 2022 as well as ensure the rate increase would not exceed the current contracted billing amount. Commissioner Hover stated these terms would need to be discussed and agreed upon by the full Board of Okanogan County Commissioners, however felt encouraged that a resolution can be reached. Commissioner Straub and Hover will continue the discussion and follow up with their respective Boards soon.

Executive Session RCW(42.30.110)(1)(i) Potential Litigation:

Attendees: Commissioners Steinburg, Sutton, and Straub, County Administrator Barker, Prosecuting Attorney Gordon Edgar Chief Financial Officer Karen Goodwin, and Clerk of the Board.

At 9:38 AM Commissioner Straub called for executive session pertaining to potential litigation for 15 minutes. At 9:58 AM the Chairman called to extend the executive session for 5 minutes. At 10:10 AM Chairman called to extend session for 5 more minutes. At 10:16 AM Executive session ended with no action taken.

IV. 10:20 AM The Board Met with Judge Huber.

A. The Board provided an update of their intent to develop an Office of Public Defense for Superior Court Indigent Defense. The Contract for indigent defense for Superior Court will terminate the 31st of January.

B. The Judge will appoint attorneys in the interim and the accounts payable office has been notified, of the hourly expense rate and payment. The Office of Public Defense is anticipated to begin operation in April of 2022.

V. 10:44 AM The Board Met with County Engineer Aaron Simmons.

1) Assignment of County Road Project Number 1004

TLS 22-07

Motion:

Commissioner Steinburg moved to approve resolution TLS 22-07 the assignment of County Road Project 1004 for the Grant Road and Nile Road intersection improvements, Commissioner Sutton seconded the motion and Commissioner Straub concurred.

2) Notice of Hearing: Application for Franchise

TLS 22-08A

Motion:

Commissioner Steinburg moved to approve resolution TLS 22-08A the notice of hearing to consider the application for franchise agreement with the Lake Entiat Lodge *set fro Tuesday February 15th, 2022 at 9:15 AM*; Commissioner Sutton seconded the motion and Commissioner Straub Concurred.

A. Discussion held on salary range for the county surveyor position.

VI. 10:50 AM The board Met with Treasurer Felisha Rosales.

A. Update to the Board on the selection of Sarah Goodwin for the Deputy Clerk position in the Treasurer's Office.

B. Staff morale is up and staff are happy with many of the changes in processing and office logistics. Interim support of former treasurer Nona Haberman has been very helpful in the transition after the appointment to Treasurer.

C. Update to the Board on the IRS overpayment credit as some of the special purpose district payments for payroll, the taxes were collected and submitted for the 4th quarter however the IRS applied it to the 3rd Quarter. There is documentation of the payments issued and request for assignment to the 4th quarter. The Treasurer's and Auditor's Office will be working with the IRS to rectify the issue and apply to credit towards the 4th quarter assessment.

VII. 11:03 AM Return to County Administrator Report.

C. Notice to the Board the Sheriff's Office has been updated that the County may qualify for FEMA funds due to the significant snow storm on January 6th and 7th, 2022.

D. Further discussion held on the selection committee for the Office of Public Defense.

E. Discussion held on the UGA boundaries and consultant agreement for census population allocations.

VIII. 11:50 AM Consent Agenda.

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

1) Correspondence:

a. Opposition response to Representative Pollet for House Bill 1722.

b. Opposition response to Representative Carlyle for Senate Bill 5775

2) Resolution CE 22-05 Amending Douglas County Sheriff's Office Fee Schedule

3) Resolution CE 22-07 Appointment to the Douglas County Civil Service Commission

JANUARY 25, 2022 CONTINUED

- 4) Resolution CE 22-08 Appointment to the Douglas County NCW Fair Board**
- 5) Resolution CE 22-09 Amendments to the Appointments of the Douglas County Veterans of Advisory Board**
- 6) Approved Contract for Ricoh IM C4500 for the Douglas County Office of Public Defense**
- 7) Approved Special Buyout Payroll**

**NET PAYROLL FOR: JANUARY 25 2022 SPECIAL BUYOUT
PAYROLL**

PAY DATE OF:

JANUARY 25 2022	Voucher/Warrant Numbers	Total Amount
Check Reconciliation	63267-63309	\$134,287.96
Direct Deposit	ACH	\$ -
		\$134,287.96

ACH Check Numbers: 80007141 in the amount of \$41,136.48

AP Check Numbers: 00353716-00353718 in the amount of \$22,093.04

***Includes all applicable special purpose districts payroll processed by the Auditor's Office.**

8) Approved Vouchers

	Check Numbers	Total Amount
1. Vouchers	00353719-00353806	\$163,493.26
2. ACH	80007142-80007143	\$42,763.83

With no further business, the Board of County Commissioners adjourned at 11:53 AM to meet again on Wednesday, January 26, 2022 at the Douglas County Public Services Building, East Wenatchee, Washington.

JANUARY 26, 2022

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, January 31, 2022 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



ATTEST:

Tiana Rowland, Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON

Marc S. Straub Chair

ABSENT

Dan Sutton Vice-Chair

Kyle Steinburg Member