

## BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JANUARY 18, 2021

IN OBSERVANCE OF MARTIN LUTHER KING JR. DAY, COUNTY OFFICES WERE CLOSED.

JANUARY 19, 2021

The Board of County Commissioners met in regular session at the Douglas County Public Services Building, East Wenatchee, Washington. Commissioners Straub, Steinburg, and Sutton were present, and the Clerk of the Board was present. Civil Prosecuting Attorney James Mitchell in attendance.

**I. 08:29 AM Pledge of Allegiance and Call to Order.**

**II. 08:30 AM Call for Executive Session RCW 42.30.110(1)(i) Potential Litigation**  
Attendees: Commissioner Straub, Steinburg, Sutton, Civil Prosecuting Attorney James Mitchell, County Administrator Jim Barker, and Clerk of the Board.

Chairman Straub called for an executive session for potential litigation for 15 minutes, at 8:39 AM executive session ended with no action taken.

**II. 08:40 AM The Board Met with Administrator Jim Barker.**

- 1. Staff Report** **Administrator**
- A. Update to the Board on the sound barrier improvements to the DCPSB lobby and hearing room.
- B. Discussion held on power hook up to the NCW Fair sign, the buried line does not meet the PUD code, an additional power panel and conduit will need to be updated.
- C. Discussion ensued regarding the request of the PUD regarding Sales tax allocation.
- D. Additional code review and potential revision is needed for the animal care and control language.
- E. Discussion held regarding the Pre-annexation agreement and annexation agreement with the City of East Wenatchee, pertaining to sales tax.

**III. 08:58 AM The Board Met with City of East Wenatchee Mayor Crawford.**

- A. Discussion held on the annexation agreement with the County and City, the proposed agreement was presented by the city via interlocal agreement.

**JANUARY 19, 2021 CONTINUED**

**IV. 9:27 AM The Board Met with Transportation Land Services.**

**Transportation:**

**County Engineer, Aaron Simmons:**

A. Discussion ensued regarding Dezelle Hill Road and the recent slide, potential option to vacate the roadway. Commissioner Straub would like to finalize or come to the resolution, the roadway has been closed for several months, local property owners have continued to use the road and operated personal equipment to relocated slide materials. The Road has failed beyond the point of repair for the County. Discussion will be held with WDFW next week on potential road vacation, and work session on February 1<sup>st</sup> with the Board to update on the Public hearing process.

B. Status update on boundary lines for the Badger Mountain Road realignment. Additional review by the County Engineer determined additional work is needed by the SCJ Alliance.

**1) Bid Award: Countywide Crushing**

**Seubert Excavations, Inc.**

**Motion:**

Commissioner Sutton moved to approve the countywide crushing contract for 2021, Commissioner Steinburg seconded the motion and Commissioner Straub concurred.

**Land Services:**

**Mark Botello:**

- A. Discussion ensued regarding the Animal Care, Registration and Control Chapter 6.04 of the Douglas County Code. Additional updates will be made with the Prosecuting Attorney's Office.
- B. Update regarding the planning commission vacancies. Letter of resignation received from Mr. David Andrews.
- C. A work session will be scheduled with Andy Kottkamp the Land Use Hearing Examiner.
- D. Review of 2020 Land Use Hearing Examiner Annual Report.

**V. 10:06 AM The Board Met with Chelan Douglas Pest Board Director Will Carpenter.**

- A. Update to the Board on the WSDA meeting scheduled for later this week, potential listing of apple quarantine areas.
- B. Discussion ensued regarding potential consortium with Okanogan County, Chelan County, and Douglas County for the Pest Board and agency services.

**VI. 11:00 AM Return to County Administrator's Report.**

**2. Personnel**

**Administrator**

**A. Review of Personnel Committee recommendations.**

**Motion:**

Commissioner Steinburg moved to approve the recommendation for the Capital Programs Manager and Solid Waste Program Assistant positions, Commissioner Sutton seconded the motion, and Commissioner Straub concurred.

**JANUARY 19, 2021 CONTINUED**

- B. Approved Payroll Change Notices: Callan Martinez, Ethan Morris, Smitty Hagopian, Brycen Greenwood, Ed Johnston, Mandie Durham, Tiana Rowland, Brycen Cornehl, Dillon Donithan, Mayra Cabrera, Kelly Soltwisch, Tiffany Auguston, Kevin Logsdon, Greg Zodrow.
- C. Approved Request for Hire: Solid Waste Program Assistant II, WSU Extension temporary for training.
- D. Discussion ensued regarding the 2020 year end revenue sources.
- E. **Approved Transportation Department Organizational Chart.**

**VII. Consent Agenda:**

The Douglas County Board of Commissioners made a blanket motion to approve the following consent agenda items.

**1) Correspondence**

- a. Letter of Resignation- David Andrews, Planning Commission
- b. Washington State Association of Counties- Legacy Pesticides Working Group Comments
- c. Washington State Association of Counties- Secretary of Health
- d. United States Department of Agriculture- Douglas County Designation of National Disaster due to Wildfire of 2020.

**2) 2020 Annual Sick Leave and Vacation Leave Buyout**

**Motion:**

Commissioner Steinburg moved to approve the 2020 annual sick leave and vacation buyout, Commissioner Sutton seconded the motion and Commissioner Straub concurred.

**3) Contract for Professional Services: HDR Engineering**

**CROP Update**

**Motion:**

Commissioner Sutton moved to approve the contract with HDR Engineering for the CROP Update for Solid Waste Programs, Commissioner Steinburg seconded the motion, Commissioner Straub concurred.

**4) Current Week's Vouchers.**

		<b>Check Numbers</b>	<b>Total Amount</b>
<b>1.</b>	<b>Vouchers</b>	<b>00343614-00343725</b>	<b>\$625,793.35</b>
<b>2.</b>	<b>ACH</b>	<b>80006144-80006150</b>	<b>\$44,444.69</b>

**5) Vouchers Approved by Email 1/11/2021.**

		<b>Check Numbers</b>	<b>Total Amount</b>
<b>1.</b>	<b>Vouchers</b>	<b>00343372-00343493</b>	<b>\$432,617.63</b>
<b>2.</b>	<b>ACH</b>	<b>None</b>	<b>\$0.00</b>

There being nothing further, the Board of County Commissioners adjourned to meet again on Wednesday, January 20, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

**JANUARY 19, 2021 CONTINUED**

**JANUARY 20, 2021**

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, January 25, 2021 at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.

**BOARD OF COUNTY COMMISSIONERS  
DOUGLAS COUNTY, WASHINGTON**

\_\_\_\_\_  
Marc S. Straub Chair

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Kyle Steinburg Vice-Chair

\_\_\_\_\_  
Dan Sutton Member

ATTEST: \_\_\_\_\_  
Tiana Rowland, Clerk of the Board