

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JANUARY 2, 2023

IN OBSERVANCE OF THE NEW YEAR HOLIDAY, COUNTY OFFICES WERE CLOSED. NO SESSION WAS HELD .

JANUARY 3, 2023

The Board of County Commissioners met in regular session at the Douglas County Courthouse, Waterville, Washington. Commissioners Sutton, Steinburg and Straub, the Clerk of the Board Tiana Rowland, Kala Lince, and Deputy Clerk of the Board Erika Guerrero were present. County Administrator Jordyn Giulio, as well as Civil Prosecuting Attorney James Mitchell in attendance.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM Public Comments.

A. No public present and no written comments were received.

III. 08:32 AM The Board Met with Administrator Jordyn Giulio.

1. Staff Report

Administrator

Jordyn Giulio, Administrator:

A. Review of the snow removal report and efforts throughout the County. Concerns have been raised regarding the removal of snow located near Schools and sidewalks, staff is reviewing statutes related to enforcement as well as public education for compliance.

B. Discussion held on the renewal of a contract for professional services with Perry Huston, the Board would like to increase the salary to range 20 to step 8.

C. Update provided to the Board on the plan to review the salary rate comparisons and potential reclassifications.

D. The Property purchase and sale has occurred on the 150 19th street property, the lease agreement has been signed, the renters will be in the home until February.

E. The Northern Fruit Company has been able to recruit an additional \$25,000 for the Cascade and SR 28 interchange project. There is still \$75,000 in funding needing to be secured for the project, Northern Fruit Company will be responsible for the remaining funds.

F. The Community Hall Plumbing project has been completed in December.

G. The Office of Financial Management numbers have been received for the population projections slated for the GMA and Urban Growth area expansion. BERK will have a draft report for the Commissioners to review next week.

H. Update to the Board on the Lopez Code Enforcement violation and adjudication process.

2. Personnel

Administrator

Jordyn Giulio, Administrator:

A. Staffing update provided on the vacant Reception position within the Public Services Building, the lead secretary has accepted the stormwater technician position. The recommendation is to delay the posting of the lead receptionist position to allow for additional training to occur.

B. Approved Leave Request for Jim Barker.

C. The Board approved the following Payroll Change Notices: Jo Jackson, Smitty Hagopian, Jenny Schlaman, Callan Martinez, Ethan Morris, Kathryn Bidleman, McKenzie Hozerland, Juaquin Sanchez, Mayra Cabrera, Cristian DaSilva, Nick Faulconer, Keldon Jardine, Michael Robbins, Tiffany Augustson, Jessnia Andrade, Dylan Donithan, Mandie Durham, Shawn Larson, Ed Johnson, Hugh Theiler, Shari Tinchler, Jessemy Bradley, Adam Brower, Bryson Cornehl, Derrek Buffman, Paige Scott, Dayna Prewitt, Sarah Goodwin, Jorge Munoz, Dylan Donithan.

D. The Board approved the following Request for Hire: Program Coordinator, Developmental Disabilities.

1) Approved Personnel Committee Recommendations

A. Stormwater Program Specialist, Range 12; Juvenile Probation Officers, Range 11; Safety Manager, Range 12; Capital Programs Specialist, Range 12.

IV. 08:47 AM Call for Executive Session RCW42.30.110(1)(i)

Executive Session RCW(42.30.110)(1)(i):

Attendees: Commissioners Straub, Sutton, and Steinburg, County Administrator Jordyn Giulio, Civil Prosecuting Attorney James Mitchell, Deputy Clerk of the Board Erika Guerrero, Clerk of the Board Tiana Rowland and Kala Lince, At 8:47 AM Commissioner Sutton called for an executive session pertaining to litigation until 8:57 AM or 10 minutes. At 8:53 AM Chairman Sutton called to end executive session with no action taken.

V. 09:00 AM Public Hearing

TLS 22-75B

Following is a summary of the public hearing; and action taken by the Board of Commissioners. The summary is not intended to be a verbatim transcript. A recording of the hearing is available by contacting the Clerk of the Board.

No Public Present

Staff Present: James Mitchell, Jordyn Giulio, Kala Lince, Tiana Rowland, Erika Guerrero.

Staff Report,

County Administrator and Interim Land Services Director Jordyn Giulio provided the Board with an update on Resolution TLS 22-75A to Consider Adopting Amendments to the Douglas County Capital Facilities Plan. Staff's recommendation is to continue the heading until Tuesday, February 21, 2022, to allow comments from the Department of Commerce to be received.

JANUARY 3, 2023 CONTINUED

Public Comment:

No comment was given.

Motion:

Commissioner Steinburg made a motion to continue the Hearing until Tuesday, February 21st, 2023 at 9:00 AM; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

VI. 09:05 AM The Board Held an Administrative Work Session.

A. Commissioner Straub provided an update to the Board on the Opioid settlement fund use with Beacon Health Provider, a draft joint Interlocal Agreement with Okanogan, Grant and Chelan County was provided to the respective Civil Prosecutors for review. The Board would like to allocate the funds to this agency as they are equipped to handle targeted services and are best positioned to address the opioid epidemic.

B. Commissioner Straub provided an update to the Board on the meeting with Senator Short regarding the dedesignation of agriculture land, the work group would like to meet to discuss tools to assist the agricultural community and address any roadblocks or areas of improvement. Future meetings to review the legislation will be occurring this year.

C. Commissioner Straub provided an update regarding the potential funding request from the Chelan Douglas Community Action Council, Chairman Sutton requested a meeting before the Board with Director Alan Walker. Mr. Walker will meet with the Board on Monday to present the project details to the Board.

VI. 9:15 AM The Board Met with WSU Extension Educator Dale Whaley.

A. Review of the Noxious Weed report, the report found Russian Knapweed primarily located in the Palisades area as the two weeds of concern within the County. The recommendation is to move the weeds to an elevated classification for identification and mitigation. The next approach will be contacting property owners and discussing entomology mitigation efforts.

VII. 9:45 AM The Board Met with Transportation Land Services.

Aaron Simmons, County Engineer:

A. Update to the Board on the proposed camera/weather stations for ARPA funding consideration, the proposed locations are top and bottom of McNeil Canyon Road, Badger Mountain, and the Rex district. This will be live streamed and not recorded. The Board would like to see if a partnership with the PUD or WSDOT to offset some of the costs associated with the project. The Board would like to meet with the Road Supervisor for the area to discuss the benefits the project would bring to the County.

1) Notice of Hearing

Resolution TLS 23-01A

Motion:

Commissioner Steinburg moved to approve Resolution TLS 23-01A Notice of Hearing to Consider Road Vacation of McNeal Road the *hearing is set for Tuesday, January 31, 2023 at 9:00 AM*. Commissioner Straub seconded the motion and Commissioner Sutton concurred.

JANUARY 3, 2023 CONTINUED

2) Call for Bids

Resolution TLS 23-02A

Motion:

Commissioner Straub moved to approve Resolution TLS 23-02A Call for Bids 2023 Countywide Crushing Project *Bids due Monday, January 23, 2023 at 10:00 AM*. Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

3) Updated 2023 Stormwater Utility Service Charge Roll Certification

Motion:

Commissioner Straub moved to approve the Updated 2023 Stormwater Utility Service Charge Roll Certification; Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

Land Services:

A. No Report.

1) Review of Land Use Hearing Examiner 2022 Annual Report

Kottkamp

VIII. Consent Agenda:

Commissioner Straub made a blanket motion to approve the consent agenda items as presented; Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

1) Appointment of Designated Crisis Responders

Motion:

Commissioner Steinburg moved to approve the recommendation for the Appointment of the Designated Crisis Responders Jay Higgins and Nancy Uwera Commissioner Straub seconded the motion and Commissioner Sutton concurred.

2) Out of State Travel

Margaret Viebrock

Motion:

Commissioner Steinburg moved to approve the Out of State Travel for Margaret Viebrock. Commissioner Straub seconded the motion and Commissioner Sutton concurred.

3) Transfer of Funds

Resolution CE 23-01

Motion:

Commissioner Straub moved to approve Resolution CE 23-01 Transfer of Budgeted Funds \$50,000 CE General Fund to NCW Fair M&O; Commissioner Steinburg seconded the motion and Commissioner Sutton concurred.

JANUARY 3, 2023 CONTINUED

4) ARPA Funding Request

- a. N/C Machinery
- b. SWS Equipment LLC

5) Local Imaging Grant Amendment

Washington State Archives

- a. Contract amendment not provided, action item held over until received.

6) 2023 Department of Correction Work Crew Contract

- a. Action item held over until 1.17.2023.

7) Review of Correspondence

8) Approved Vouchers 1.3.2023

		Check Numbers	Total Amount
1.	Vouchers	00363310-00363381	\$214,705.43
2.	ACH	No ACH	\$0.00

9) Approved Vouchers 12.28.2022

		Check Numbers	Total Amount
1.	Vouchers	00363230-00363265	\$62,501.87
2.	ACH	No ACH	\$0.00

10) Approved Vouchers 12.21.2022

		Check Numbers	Total Amount
1.	Vouchers	00363071-00363173	\$255,412.71
2.	ACH	80007899	\$10,395.00

With no further business, the Board of County Commissioners recessed at 10:30 AM to meet again on Wednesday, January 4, 2023 at the Douglas County Courthouse, Waterville, Washington.

JANUARY 3, 2023 CONTINUED

JANUARY 4, 2023

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, January 9, 2023 at the Douglas County Public Service Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON



Dan Sutton Chair

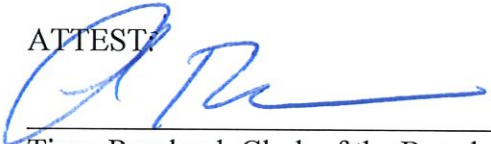


Kyle Steinburg Vice-Chair



Marc S. Straub Member

ATTEST:



Tiana Rowland, Clerk of the Board