

BOARD OF COUNTY COMMISSIONERS PROCEEDINGS

JANUARY 16, 2023

IN OBSERVANCE OF MARTIN LUTHER KING JR. DAY, COUNTY OFFICES WERE CLOSED. NO SESSION WAS HELD.

JANUARY 17, 2023

The Board of County Commissioners met in regular session at the Douglas County Commissioners' Chambers in Waterville, Washington. Commissioners Sutton, Steinburg and Straub, the Clerk of the Board Kala Lince and Tiana Rowland were present. County Administrator Jordyn Giulio was also present. Civil Prosecuting Attorney James Mitchell was excused.

I. 08:30 AM Pledge of Allegiance and Call to Order.

II. 08:31 AM Public Comments.

A. No public was present and no written comments were received.

III. 08:32 AM The Board Met with Administrator Jordyn Giulio.

1. Staff Report

Administrator

Jordyn Giulio, Administrator:

A. An update was given on the flooding incident that occurred at the Waterville Courthouse over the weekend and what areas were impacted. The damage included carpet, and ceiling tiles in the Sheriff's Office, as well as minimal carpet damage to the vault area of the WSU Extension Office. The Commissioners discussed either putting in metered faucets or updating the drains to avoid incident in the future.

B. A request was received from the Judge for additional acoustical panels for inside the courtroom to help minimize extra noise. Two bids came back; one at \$20,000 and one at \$50,000. The Commissioners denied the request due to funding at this time. Commissioner Sutton recommended that it get revisited while planning for the 2024 budget.

C. Tiana Rowland updated the Board on the agreement with Mr. Tommer expiring at the end of the month. He is currently in good standing with no materials on the county's property. Mr. Tommer is still interested in stockpiling on the property or buying the property outright.

D. Discussion was held surrounding the derelict vehicles and RVs parking in the right of way long term. The Board would like to prioritize cleaning up the right of way but recognizes the need to be mindful of the restrictions regarding the sale and accrual of fines set by The

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Homestead Act. They would also like to pursue changing code language to be more restrictive on the length of time a vehicle may remain in the right of way before any action is taken.

E. Microsoft is anticipated to turn in their building permit request in the next couple weeks. They did make some changes to the ones they have submitted in the past so it will need some additional review to make sure changes are approved.

F. A request was received from the union to use the county's facilities for an ice cream social to be held to welcome new employees. The request was to use employees allotted break time for this event and to use personal leave for any time over the given amount. This event is permitted in the contract language. The Board expressed concern with amount of time needed for this event vs the amount given for break and recommended that the event be held during lunchtime.

G. Regarding closure of legacy landfills; Justin Roozen is working diligently to get the legislative process changed and the next step is the Department of Ecology. There is currently no mechanism to end the air monitoring requirements for landfills and thus true closure. The Board is not aware of paying any monitoring fees and wonder what the ramifications would be for stopping the air monitoring.

H. Sheriff Morris met with a videographer to pursue recruitment videos to see if that is something that the County would like to move forward with. The Board held discussion on where financing would come from and is open to hearing more on the topic.

I. A request came in for two employees with NCW Fair to travel to a conference in Cle Elum.

J. Revised signage agreement for Chapaka and Badger Mountain. Request to remove the word temporary. Approved upon the change.

K. Review and approval of the Administrator's Decisions and Directives from 1.9.2023

L. The Board continues to have discussion on snow removal processes, specifically around schools. Some questions around who is responsible for the snow removal have been received.

M. The Board conversed with Perry Huston regarding stormwater ponds that are owned by Home Owners Associations (HOA) and who takes responsibility of them if an HOA dissolves . Mr. Huston requested that code language be created to state that it would fall back on the homeowners within that area to be financially responsible.

2 Personnel

Administrator

Jordyn Giulio, Administrator:

A. Update was given on the request for hire for Facilities Maintenance. Prior posting was for part time temporary position and the recommendation is to change it to a full time temporary position due to lack of applicants. Full time position is currently within the budget.

B. Discussion was held regarding the Planning and Economic Development Director. The Board wants to look into contracting with a new hiring company to assist in getting more applicants for job posting. Recommends reaching out to GMP Consultants as a potential option.

IV. 09:07 AM The Board Met with Human Resource Officer Dayna Prewitt.

A. Review of exempt/excluded employee's salary ranges.

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B. The Board approved increasing the Road Superintendent from range 16 step 8 to range 18 step 1.

V. 09:34 AM The Board Met with Transportation and Land Services.

1) Notice of Hearing

Resolution TLS 23-05A

Motion: Request to set Franchise Hearing Date.

Commissioner Steinburg moved to approve Resolution TLS 23-05A Notice of Hearing for Adam Brizendine, Maryhill Estates East Home Owners Association, *hearing set for Tuesday, February, 7, 2023 at 9:15 AM.* Commissioner Straub seconded the motion and Commissioner Sutton concurred.

Aaron Simmons, County Engineer:

A. Foster Creek Conservative District has a public meeting coming up and has requested a county representative be a part of the committee. The Board requests that someone be at meetings as well to be present for any public comment and to show support of the project.

B. Our surveyor has finished assessing around the Waterville shop. It is expected that they will be recording it soon and that land swap may come into play with the building we want to construct.

C. The Board had discussion around the potential crushing contract which would provide a large amount of gravel to the fairgrounds. NCW Fair has received funding of \$500,000 of which the horse stall project is prioritized and quoted to be around \$300,000. The Board discussed turning the campground and parking lot reconfiguration into a multi-year project.

D. Mike Neer let The Board know that they should be seeing a two lot short plat come through soon.

VI. 10:00 AM The Board Met with Building Official Heather Mauseth and Code Enforcement Officer Lance Merz.

A. Lance Merz and Heather Mauseth presented an update on Mr. Lopez with A&G Brothers. Many code violations have been witnessed on Mr. Lopez's property including building a commercial use facility on area that can only be used for agricultural purposes unless another access road has been constructed, which one has not, as well as a storage shed being used as housing. The commercial facility is a safety concern as no inspections or permits have been received. Because of the current code violations and Mr. Lopez's history of violations, The Board would like to pursue abatement as well as potentially revoking permits. The Board stressed the importance of obtaining the proper permits.

Jordyn Guilio recommended that The Board bring in Sheriff Kevin Morris and Prosecuting Attorney Ethan Morris to discuss pursuing abatement.

B. Regional Fire Authority has invoiced for exempt parcels for Chelan County but not from Douglas County. This could bring some discontent. Heather is going to look in to this.

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C Conversation about pre-application exemptions led to discussion on decreasing requirements in order to give the building department more efficient use of time.

D. Update was provided for the February Planning Commission meeting. Recommendation for administrator review on permits was discussed.

Perry Huston, Interim Land Services Director:

A. SEPA training should be initiated with planning staff.

B. Review city codes and developing them to be more easily understood. Commissioner Steinburg requested a timeline from Mr. Huston of events that still need completed.

C. Development of new city codes. Perry is reviewing and working on rewriting. Current language is complicated and requires deep review. Requested a timeline of events that still need completed.

VII. 11:01 AM The Board Held an Administrative Work Session.

A. The Port is looking for support to change legislative language allowing the increase of the levy amount from .132 to .162. The Board's initial thoughts are to keep the numbers where they are.

B. Received notice that Horizon Air wants rural ports to provide a two-year assurance that they will not lose money. Horizon Air is having trouble finding additional pilots. The Board expressed concern on that proposal and is hoping an additional airline will be found. The Board requested a meeting with Port Authority Director Jim Kuntz to discuss both items further.

C. The Board held discussion on how to utilize former Administrator Jim Barker in his remaining time here. Recommending he sits in to Monday meetings. The Board also plans to brainstorm potential projects for him to use his time efficiently.

D. The Board held discussion on reviewing the Prosecuting Attorney's workload to see if additional help is needed. Someone with the land use knowledge would be very valuable while bringing in someone new will be very costly.

1) Petition Waiver Request

Board of Equalization

Motion: Waiver of Filing Deadline Request

Commissioner Steinburg moved to approve the Petition Waiver of Filing Deadline Request; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

VIII. Consent Agenda:

Commissioner Steinburg made a blanket motion to approve the consent agenda items as presented; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

1) Work Crew Contract for 2023

Department of Correction

Motion:

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Commissioner Steinburg moved to approve the Department of Correction Work Crew Contract for 2023; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

2) Memorandum of Agreement

WSU Extension

Motion:

Commissioner Steinburg moved to approve the Washington State University Extension Memorandum of Agreement; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

3) CDW Government LLC Statement of Work

Contract

Motion:

Commissioner Steinburg moved to approve the CDW Government LLC SAN Services Statement of Work Contract; Commissioner Straub seconded the motion and Commissioner Sutton concurred.

4) Approved Vouchers

		Check Numbers	Total Amount
1.	Vouchers	00363658-00363785	\$869,410.77
2.	ACH	80007926-80007926	\$44.44

With no further business, the Board of County Commissioners recessed at 11:45 AM to meet again on Wednesday, January 18, 2023 at the Douglas County Courthouse, Waterville, Washington.

JANUARY 18, 2023

There were no appointments scheduled, no session was held. There being no further business, the Clerk of the Board in accordance with RCW 42.30.90 adjourned for the Board of County Commissioners to meet again on Monday, January 23, 2023, at the Douglas County Public Services Building, East Wenatchee, Washington.

The minutes are hereby read and approved.



**BOARD OF COUNTY COMMISSIONERS
DOUGLAS COUNTY, WASHINGTON**



Dan Sutton Chair

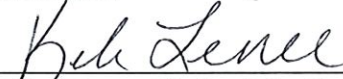


Kyle Steinburg Vice-Chair



Marc S. Straub Member

ATTEST:



Kala Lince, Clerk of the Board